



**On-Line Request for Proposal (e-RFP)  
For**

**Empanelment of Vendor(s) for Procurement of  
Security Items for Branches / Currency Chests/ Offices of the Bank  
on Pan India Basis**

**e-NIT Ref.No.JKB/CHQ/security-items/2025-1607  
Dated: 20-12-2025**

*Issued By  
JKBank  
Business Support Division,  
Corporate Headquarters, Srinagar,  
M. A. Road Srinagar, 190 001 J&K Tele: 0194- 2402665*

### DISCLAIMER

The information contained in this Request for Proposal Document (RFP Document) or subsequently provided to Bidder/s, whether verbally or in documentary form by or on behalf of the J&K Bank or any of their representatives, employees or advisors (collectively referred to as – Bank Representatives), is provided to Bidder(s) on the terms and conditions set out in this RFP Document and any other terms and conditions subject to which such information is provided. This document shall not be transferred, reproduced or otherwise used for purpose other than for which it is specifically issued.

This RFP Document is not an agreement and is not an offer or invitation by the Bank Representatives to any party other than the entities who are qualified to submit their Proposal (Bidders). The purpose of this RFP Document is to provide the Bidder with information to assist the formulation of their Proposal. This RFP Document does not purport to contain all the information each Bidder may require. This RFP Document may not be appropriate for all persons, and it is not possible for the Bank Representatives, their employees or advisors to consider the investment objectives, financial situation and particular needs of each party who reads or uses this RFP Document.

The Bank, its employees and advisors make no representation or warranty and shall have no liability to any person, including any Applicant or Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the RFP and any assessment, assumption, statement or information contained therein or deemed to form or arising in any way for participation in this bidding process. The Bank also accepts no liability of any nature whether resulting from negligence or otherwise, howsoever caused arising from reliance of any Bidder upon the statements contained in this RFP.

The Bidder is expected to examine all instructions, forms, terms and specifications in the bidding Document. Failure to furnish all information required by the bidding Document or to submit a Bid not substantially responsive to the bidding Document in all respect will be at the Bidder's risk and may result in rejection of the Bid.

The Bank Representatives may in their absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this RFP Document at any given time.

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### Tender details:

e-RFP Ref. No.	JKB/CHQ/security-items/2025-1607 Dated: 20-12-2025
Department Name	Business Support Division, Corporate Headquarters, M.A Road Srinagar, 190001 J&K
Scope of Work	Procurement of Security Items for Branches / Currency Chests/ Offices of the Bank on Pan India Basis.
Mode of Bids Submission	Online, through Bank's e-Tendering Service Provider's portal <a href="https://jkbank.abcprocure.com">https://jkbank.abcprocure.com</a>
Contact details of issuing Department (Name, Designation, Mobile No., Email address for sending any kind of correspondence regarding this RFP)	Mr.Shaheena Yaseen (Manager) Business Support Division, Corporate Headquarters M. A. Road Srinagar, 190001 email: <a href="mailto:shaheenayaseen@jkbmail.com">shaheenayaseen@jkbmail.com</a> Ph.No. 0194-2502632 M.No. 9858505423
Tender Type	Open
Type of Contract	Supply & Services
Bidding Type	Indigenous
Base Currency	INR (₹)
Consortium	Consortium Bids are not allowed
Bid Document Availability including changes/amendments, if any to be issued	Document can be downloaded and submitted on Bank's e-Tendering Service Provider's Portal <a href="https://jkbank.abcprocure.com">https://jkbank.abcprocure.com</a> w.e.f. December 23, 2025 16.00 Hrs. January 06, 2026, 17.00 Hrs.
Last date for pre-Bids queries & submission Mode	All Clarifications / Queries shall be raised online only through e- Tendering Portal <a href="https://jkbank.abcprocure.com">https://jkbank.abcprocure.com</a> by or before December 26, 2025 17.00 Hrs.

Pre-bid Queries Response date	All communications regarding points / queries requiring clarifications shall be given online through prescribed e-Tendering Portal on <b>January 02 ,2026</b>
Last Date of Submission of RFP Bid	<b>January 06, 2026, 17.00 Hrs.</b>
Opening of Technical & Commercial Bids	Shall be communicated separately
Reverse Auction, if found feasible by Central Procurement Committee	On a subsequent date which will be communicated to such Bidders who qualify in the Technical Bid as well as Financial bid.

Tender Processing Fee (Non- Refundable)	<p>Rs.2,500/- (Rupees two thousand Five Hundred only) to be credited through NEFT only vide below details:</p> <p>Account Name: <b>Tender Fee/ Cost Account</b>                  16-digit Account No : <b>9931530300000001</b>                  IFSC Code: <b>JAKA0HRDCHQ</b> (0 denotes zero)                  Bank: <b>The J&amp;K Bank Ltd</b>                  Branch: <b>Corporate Headquarters</b>  <b>MA Road Srinagar J&amp;K – 190001</b>  <b>UTR Number &amp; Date may be uploaded on e-Tendering Portal</b>  <b>(Exempted for MSMEs. Bidder to upload MSME Certificate with Bid proposal)</b></p>
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<p>Earnest Money Deposit (EMD)                  (Refundable)</p>	<p>Rs.10,00,000/- (Rupees Ten Lakh Only) to be transferred to the following a/c with Bank details given as:                  Account Name: <b>Earnest Money Deposit (EMD)</b>                  16-digit Account No : <b>9931070690000001</b>                  IFSC Code: <b>JAKA0HRDCHQ (0 denotes zero)</b>                  Bank: <b>The J&amp;K Bank Ltd</b>                  Branch: <b>Corporate Headquarters</b>  <b>MA Road Srinagar J&amp;K – 190001</b>  <b>Note:</b> EMDs can be submitted in the form of BGs (Payable to Deputy General Manager, Business Support Division, J&amp;K Bank CHQ Srinagar)  <b>UTR Number &amp; Date / BG Proof may be uploaded on e-Tendering Portal</b>                  (Exempted for MSMEs. Bidder to upload MSME Certificate with Bid proposal)</p>										
<p>Eligibility &amp; Technical Criteria</p>	<p>As per Tender Document</p>										
<p>Updating/Amendments/Corrigendum</p>	<p>All the Corrigendum will be uploaded on online tender portal <a href="https://jkbank.abcprocure.com">https://jkbank.abcprocure.com</a> only</p>										
<p>For e-Tender related Queries</p>	<p><b>Service Provider:</b>                  M/s. E-procurement Technologies Limited                  ( Auction Tiger) , B-705, Wall Street- II, Opp. Orient Club, Ellis Bridge, Near Gujarat College, Ahmedabad- 380006, Gujarat  <b>Help Desk:</b></p> <table border="1" data-bbox="669 1312 1437 1619"> <thead> <tr> <th data-bbox="669 1312 771 1373">Sr. No</th> <th data-bbox="771 1312 1437 1373">Name</th> </tr> </thead> <tbody> <tr> <td data-bbox="669 1373 771 1434">1</td> <td data-bbox="771 1373 1437 1434">Sandhya Vekariya – 6352631968</td> </tr> <tr> <td data-bbox="669 1434 771 1495">2</td> <td data-bbox="771 1434 1437 1495">Suraj Gupta – 6352632310</td> </tr> <tr> <td data-bbox="669 1495 771 1556">3</td> <td data-bbox="771 1495 1437 1556">Ijlalaehmad Pathan – 6352631902</td> </tr> <tr> <td data-bbox="669 1556 771 1619">4</td> <td data-bbox="771 1556 1437 1619">Imran Sodagar - 9328931942</td> </tr> </tbody> </table>	Sr. No	Name	1	Sandhya Vekariya – 6352631968	2	Suraj Gupta – 6352632310	3	Ijlalaehmad Pathan – 6352631902	4	Imran Sodagar - 9328931942
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**Opening of technical offers:**

Technical offers received by the Bank will be opened on line on the date and time to be specified separately.

Technical Specifications, Terms and Conditions and various formats for submitting the Tender Offer are described in the tender document.

**Earnest Money Deposit (EMD) proofs for bidding in RFP of Security Items must accompany the Technical Offer as specified in this tender document. Offers received without EMD proof will be rejected.**

## General Terms and Conditions

1. The Bank invites online bids from reputed manufacturers/suppliers of security Items.
2. The Empanelment of the vendor/s for supply of the security items to the Bank shall be for a period of two (02) years subject to performance based yearly review.
3. The Rates quoted by the bidders for supply of security items on F.O.R basis shall be freezed for the whole empanelment period.
4. The Bank shall be at liberty to empanel one or more bidder/s for supply of each security item.
5. Conditional tenders shall be out rightly rejected.
6. The rates quoted should be applicable to Branches/offices/Currency Chests of J&K Bank that are located in the entire country.
7. The rates quoted should be inclusive of all taxes (including GST) and freight up to the site & should be in INR only.
8. The Bank reserves the right to verify any information/document furnished by the bidder should the Circumstances so warrant in the overall interest of the Bank.
9. The Bank reserves the right to reject any/ all 'Bids' without assigning any reason whatsoever.
10. Tender should be submitted online within the prescribed date and time. Tender submitted in accordance with the terms & conditions and complete in all respects & as per Performa will be considered.
11. The word 'Bank' indicated in this notice and enclosed documents would mean 'J & K BANK'.
12. The empanelled bidder will have to enter into a written service level agreement with the bank; the agreement will seek to retain an appropriate level of control over the service provider (bidder) and the right of the bank to intervene with appropriate measures to meet legal and regulatory obligations.
13. Estimated Annual Contract Value of the Security Items is approximately Rs 5.00 Crores.
14. Security Items should carry a minimum warranty of 24 months. Onsite warranty should include free replacement of Security item or its spares / parts thereof during the warranty period.
15. The relationship between the Bank and the successful bidder shall be on Principal-to Principal basis. Any employee deputed by the successful bidder for completion of this assignment shall have no employer-employee relationship with bank and shall have no claim whatsoever nature regarding any dispute between such employee and the successful bidder.

16. The bidders shall observe the highest standard of ethics during the procurement and execution of such contract and shall not indulge in any corrupt or fraudulent practice.
17. The bank will be well within its rights to ask the bidder to furnish any document at any point of time during evaluation of bids and failure on part of bidder to do so may lead to rejection of his bid.
18. Bidder will, by responding to this RFP, be deemed to have accepted the terms of the RFP.

#### Minimum Eligibility Criteria

The eligibility criteria for Original manufacturers of security Items for supplying security Items to Bank should fulfil the stipulated eligibility criteria, copies of letter/ correspondence/ documents should be updated alongside the Eligibility bids to substantiate their eligibility. The Bid is liable to be rejected if it does not strictly conform to stipulated eligibility criteria.

1. The Bidder should be an original manufacturer of security Items with their own manufacturing facility and should be a total security solution provider with capability of offering Banking Security Items such as Safes, Strong Room Doors with accessories including grilled gates, Safe Deposit Lockers, Fire Resistant Filing Cabinets (FRFC), Fire Resistant Record cabinets (FRRC), Portable strong Room, Currency Bins, Tang bars for reinforcement of strong room constructions, High security strong room doors /Emergency doors etc. as per (Annexure-1). Supporting documents to this effect should be uploaded alongside technical bid.
2. In-house lock manufacturing is mandatory and in any case not to be outsourced to another company/agency.
3. The Original Equipment Manufacturer (OEM) must be registered under companies Act. Registration Certificate must be uploaded alongside Eligibility bid.
4. The Bidder should have the National and International Quality Certifications, obtained from ISO/BIS/CBRI/CRISIL/ARAVI etc. such as ISO 9001 and ISO 14001 certifications for the offered products which shall be uploaded alongside the online eligibility bid and shall be valid as on last date of submission of bids. Furthermore, successful bidder has to mandatorily forward the renewed certifications of the offered products following expiry of existing certificates, failing which the empanelment shall be cancelled.
5. The Bidder should have well established and efficient service network, having a minimum of one outlet / warehouse / service center each in Jammu and Kashmir regions of the UT of J&K. Stock of Security items should be available at the warehouse(s) in UT of J&K. Same may be verified by

the Bank by undertaking surprise inspection of the Site. However, successful bidder has to ensure that the services in UT of Ladakh are not affected while operating from UT of J&K.

6. List of the Company owned outlets and Service Centers and maintained by the Company across the country alongside name, address, contact no's of the contact persons should be duly uploaded with the technical offers (**Annexure IV**).
7. The Bidder should furnish audited financial statements for the last 03 financial years indicating Net Worth (**Annexure V**).
8. Total Turnover (Not less than Rs 10.00 Crores per year) during the last three financial years and have positive net worth for supply /Manufacturing and trading for the above mentioned years ending 31-03-2025.
9. Bidder should have minimum 10 years' experience in the field of manufacturing as per BIS standards and must have BIS certificates for a minimum of seven years of supplying and maintaining security equipment as on 31.03.2025. Necessary documents to this effect should be produced as proof of adhering to BIS guidelines. All security Items should be as per BIS 2024. The tenderer should be in the Business of manufacturing and supply of AA , A, & BB class TRTL strong room doors, Gold Safes and cash safes for at least for 10 years and AAA Strong Room Doors and Class A+ cash safes for the past 3 years.
10. BIS/ISI certification by way of metallic label on the product in each individual case will be mandatory requirement for supply of strong room vault, strong room doors with grilled gate, cash safes, Gold Safes and safe deposit locker cabinets. For FRFCs and FRCs valid certification by CBRI/BIS for Fire and burglary resistant is mandatory Putting such logo /label in case of specified equipment is a must and no self-declaration /certification etc. Will substitute this provision. Additionally, the offered security products should have all the requisite information mandated under revised IS guidelines printed on the label.
11. Bidder should have supplied similar security equipment to scheduled commercial Banks for at least last 10 years.
12. Bidder should have been empanelled with and /or having rate contract with at least three scheduled commercial Banks as on date of publication of tender notice for supply of security equipment as mentioned in Annexure -1.
13. Bidder must not have been blacklisted /barred for any product from supplying by any scheduled commercial Bank in the last 7 years and nor shall its name have figured in IBA caution list during the specified period. A written undertaking has to be given by the bidder in this regard (**Annexure**

- VII). Further bidder should not have been re-empanelled in the same Bank within 3 years of blacklisting, if previously blacklisted.
14. Applicant must agree to random testing of their products supplied to the Bank at their own cost at the current Test House approved by BIS. During testing if the quality of this equipment is found unsatisfactory/inferior quality, Bank will blacklist those manufacturers from further empanelment and subsequent participation in future empanelment processes in the bank and may inform IBA accordingly. All costs of testing including transportation and other expenses shall be borne by the manufacturer. An undertaking to this effect should be submitted along with the tender document.
  15. Bidder must submit an undertaking that in case any of the equipment provided by the bidder is successfully burgled either by cutting it or by picking it with tools, it shall be tested at the choice of the Bank at any of the designated laboratories for checking the quality of the material or testing it for destructive tests at the expense of the successful bidder.
  16. Certificates on Satisfactory Product Performance and Customers Service from the bank and other reputed Companies shall be submitted to the satisfaction of the Bank (**Annexure IX**).
  17. The Bidder should furnish copies of IT assessment orders for the last 03 years.
  18. The Bidder should provide address and contact details of its head office/ corporate office, local office/regional office, registered offices, manufacturing units and other support offices and inhouse testing and repairing facilities.
  19. The Bidder should furnish its GST Registration number.

## Terms and Conditions of Empanelment

### 1. Payment Terms

100% payment against delivery and installation of the security Items. However if the site of installation is not ready for placement/installation, 80 % payment shall be done on delivery. After proper placement/installation at site remaining 20% payment shall be cleared.

### 2. Pricing & Payments

The bidder should quote unit price for each Security Product on F.O.R basis in the premises of Branches/Offices/currency chests of the Bank across the country inclusive of all taxes.

From the date of placing the order till the delivery of the systems, if any changes are brought in the tax structure by the Government resulting in reduction of the cost of the systems, the benefit arising out of such reduction should be passed on to the Bank. However, increase in rates shall be considered only if brought about due to any change in tax structure.

### 3. Delivery

The delivery of the security items shall have to be made at the concerned Branches /Offices across India within 15 days from the date of placement of order.

### 4. Penalty

Bank shall impose a penalty @ 0.5% of the cost of security item or part thereof; charged per week, amounting up to 10 percent of the cost of security item that is delayed beyond stipulated delivery period mentioned at Para 3 above. Penalty shall be deducted while making payment to the seller for the delayed security item.

### 5. Warranty

All the security items shall be covered under the warranty of two years from the date of their installation.

### 6. Publicity

Any publicity by the bidder in which the name of the Bank is to be used should be done only with the explicit written permission of the Bank.

### 7. Force Majeure

The selected bidder shall not be liable for forfeiture of its performance security, liquidated damages or termination for default, if any to the extent that its delay in performance or other failure to perform its obligation under this contract is the result of an event of Force Majeure.

For purpose of this clause, “Force Majeure” means an event beyond the control of the empanelled vendor and not involving the vendor’s fault or negligence and not foreseeable. Such events may

be due to but are not restricted to Wars, Riots, Earthquakes, fire, epidemic/Pandemic, any act of God, Act of Govt. of India, trade embargoes or any other such cause which is beyond the reasonable control of the party.

The party claiming benefit of force majeure shall however not be entitled to the same unless it has intimated the other party of the occurrence of such an event within five working days from the occurrence of such force majeure event indicating therein the steps that it is taking or intending to take to mitigate the effect of such force majeure on the performance of its obligations under this agreement and shall continue to perform its obligations under the contract as far as reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

Notwithstanding above, the decision of the Bank shall be final and binding on the empanelled vendor regarding termination of contract or otherwise.

## 8. Resolution of Disputes

In the case of any dispute arising upon or in relation to or in connection with this RFP between parties, the disputes shall at first instance be resolved through negotiations. If the dispute cannot be settled amicably within fourteen (14) days; then any party can submit the dispute for Arbitration under Arbitration and conciliation Act, 1996 through sole arbitrator to be appointed mutually by both the parties.

The place of Arbitration shall be Srinagar, India and the language of the arbitration proceedings and that of all the documents and communications between the parties shall be English.

The decision of the arbitrator shall be final and binding upon the parties. The expenses of the arbitrator as determined by the arbitrator shall be borne equally by the parties.

The parties shall continue to be performing their respective obligations despite the continuance of the arbitration proceedings, except for disputed part under arbitration.

9. This RFP shall, in all respects, be governed by, and construed in accordance with the local Laws of the UT of J&K wherever applicable read with applicable Laws of India. The Courts in Srinagar, India shall have exclusive jurisdiction in relation to this RFP.

## 10. Splitting of order.

The Bank reserves the right for splitting the quantity of security items between two empanelled vendors, provided that L2 vendor in that category of security items agrees to match the price quoted by L1 vendor in that category of security items and agrees for all other terms and conditions. The ratio of such splitting will be 70:30 for L1:L2 respectively.

11. The product/ security item offered should be quality products and should have latest (not more than 6 months old) BIS CERTIFICATIONS and should meet the minimum fire rating criteria specified by BIS, CBRI, and ARAI.

12. The successful bidder shall immediately after the award of contract/ empanelment letter/LOA submit performance guarantee in the shape of Bank Guarantee in favouring **Deputy General Manager, Business Support Division, J&K Bank** equivalent to the amount of **3 percent** of Total contract value.

## **INSTRUCTION TO BIDDERS**

### **I. POWER OF ATTORNEY/ AUTHORIZATION LETTER OR RESOLUTION COPY**

In case of company, Board Resolution in favor of Authorized Person and Power of Attorney/Authorization letter (from authorized person executed on stamp paper of appropriate value), in case the authorized person delegates authority to another person of the company to sign the Bid documents, is to be submitted with bid documents.

### **II. COST OF BIDDING**

The Bidder shall bear all the costs associated with the preparation and submission of their bid and J&K Bank, hereinafter referred to as “Bank”, will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

### **III. BIDDING DOCUMENT**

The Bidder is expected to examine all instructions, forms, terms and conditions in the Bidding Documents. Failure to furnish all information required by the Bidding Documents or submission of a bid not substantially responsive to the Bidding Documents in every respect will be at the Bidders’ risk and may result in the rejection of its bid without any further reference to the bidder. Bidder should submit the bid strictly as per RFP failing which bid will be treated as non-responsive and will be liable for rejection.

### **IV. LANGUAGE OF BIDS**

The bids prepared by the bidder and all correspondence and document relating to the bids exchanged by the bidder and J&K BANK, shall be written in English. **V. AUTHENTICATION OF ERASURES/ OVERWRITING ETC.**

Any inter-lineation, erasures or overwriting shall not be valid and it will lead to rejection of bid without quoting any reason.

### **VI. AMENDMENT OF BIDDING DOCUMENTS**

At any time prior to the last Date and Time for submission of bids, the Bank may, for any reason, modify the Bidding Documents through amendments at the sole discretion of the Bank. All amendments shall be uploaded on the Bank’s websites <https://jkb.bank.in/tenderNotice> and will be binding on all those who are interested in bidding in order to provide prospective Bidders a reasonable time to take the amendment if any, into account in preparing their bid, the Bank may, at its discretion, extend the deadline for submission of bids. However, the extension in time

cannot be claimed as a matter of right. Bidders are required to go through the subsequent amendment/Corrigendum/clarifications meticulously and submit their queries, if any, at least 2 working days before the last submission date to avoid any last minute issues.

## VII. VALIDITY OF BID DOCUMENT

Bid documents shall remain valid for 9 months from last date of submission of bid prescribed by J&K BANK. A bid valid for shorter period shall be rejected by the Bank as non-responsive.

## VIII. LATE BID

Any bid received by the Bank after the deadline for submission of bid will be rejected.

## IX. BID CURRENCY

Prices shall be expressed in the Indian Rupees only.

## X. BID EARNEST MONEY

Bidder has to submit the Bid Earnest Money (EMD) of Rs. 10.00 lacs, (Rupees Ten Lakhs Only) for technical offer while bidding for Security Items which may be submitted in the form of online deposit or Bank Guarantee (BG) favouring Deputy General Manager, Business support Division, J&K Bank, and filling all the details as per specified Performa. The Bank Guarantee should be issued by any Public Sector Bank or scheduled Commercial Bank other than J&K Bank. The BG should have a validity of 2 years from the last date of submission of bid. Bidder shall be responsible to get the same extended for a further period of 6 months, if required by the Bank.

In case of unsuccessful bidder, EMD will be released/ returned either on completion of tender process or within one month of disqualification of the bidder, as per Bank's discretion. No interest will be payable on EMD amount.

The bid security/EMD will be forfeited:-

- a. If the Bidder withdraws the bid after bid opening (Eligibility bid) during the period of bid validity;
- b. In the case of a successful bidder if the bidder fails within stipulated time limit to;
  - i. Sign the Agreement and/or
  - ii. Furnish the required performance Guarantee. iii. In case of breach of any of the terms and conditions of RFP.

The successful bidder shall

- I. Submit Security deposit for an amount equivalent to 3 percent of the total estimated contract value (in the form of Bank Guarantee) valid for the entirety of the empanelment period and
- II. Execute Service Level Agreement with the bank.

## XI. BIDDING PROCESS

For the purpose of the present job, a two stage bidding process will be followed. The response to the present tender will be submitted in two parts:-

**a) Technical bid**

**b) Commercial bid**

The bidders will have to submit the Technical bid and commercial bid online. All documents/letters, uploaded for bid, should be scans of Original documents. **a) Technical bid**

The Eligibility bid must be submitted online mentioning “**Technical bid response against RFP for Procurement of Security Items for various Branches/ Currency chests/Offices of the Bank on Pan India Basis.**” Technical bid will contain all the supporting documents regarding eligibility criteria, scope of work, Technical aspects, Compliance statement, and Terms & Conditions etc. mentioned in the RFP only. Eligibility bid documents with any commercial information will be rejected.

In the first stage, only Technical bids will be opened and evaluated. Bids of only those bidders would be evaluated further on eligibility parameters and who comply with all the eligibility criteria’s. Only those bidders confirming compliance to all the terms & conditions of RFP document and eligibility functionalities shall be short-listed for commercial stage. **b) Commercial BID**

In the second stage, the COMMERCIAL BID (**Annexure XI**) of only those bidders will be opened, who will comply will all the eligibility criteria’s and will confirm compliance to all the terms & conditions of RFP document and eligibility functionalities in the Eligibility Evaluation Stage.

**XII. Pre-Bid Meeting & Pre-Bid Queries.**

In case of pre-bid queries, the same need to be uploaded on the Bank’s online tender portal <https://jkbank.abcprocure.com> within the stipulated timelines as given in the General Tender Details,. Bidders are required to upload the queries on their letter head, duly signed and stamped by their authorized signatory in the following format.

Sr. No.	RFP Page No.	RFP Clause Name & No.	RFP Clause	Bidder’s Query/ Suggestion/ Remarks

The queries submitted may be responded by Bank and responses will be uploaded onto Bank’s websites.

Bidders are required to go through the RFP and any subsequent Corrigendum’s/clarifications meticulously and submit their queries timely to avoid any last minute issues.

**XIII. SUBMISSION OF BID**

The Technical and Commercial bidding documents and details should be online mode only. Bidder is to ensure submission of bid strictly as per the requirement of the RFP. Kindly do not submit any extra documents/certificates which are not required.

#### **XIV. DEADLINE FOR SUBMISSION OF BID**

Bids must be submitted not later than the specified date and time mentioned in the Bid Document. If the specified date of submission of bids being declared a holiday for the Bank, the bids will be received up to the specified time in the next working day. The Bank may, at its discretion, extend this deadline for submission of bids by amending the bid documents, in which case all rights and obligations of the Bank and bidders, previously subject to the deadline, will thereafter be subject to the deadline extended. All the correspondence should be addressed to Bank at the following address.

<b>Deputy General Manager,</b>
<b>Office of Deputy General Manager</b>
<b>Business Support Division</b>
<b>J&amp;K Bank Corporate Headquarters, M. A. Road</b>
<b>Srinagar, 190001 Kashmir (India)</b>

#### **XV. MODIFICATION AND/OR WITHDRAWAL OF BIDS**

Bids will be treated final once it has been submitted and no modification; correspondence will be entertained by the bank thereafter unless asked by the bank (in accordance with pt 17 of General terms and Conditions).

#### **XVI. CONTACTING THE BANK**

Any effort by a bidder to influence the Bank in evaluation of the Bank's bid, bid comparison or contract award decision may result in the rejection of the Bidders' bid. Bank's decision will be final and without prejudice and will be binding on all parties.

Bidders are also advised not to indulge in any unnecessary meetings or communications with Bank Officials. Any information necessary for the bidders will be communicated to them through emails.

#### **XVII. OTHER TERMS AND CONDITIONS**

The bidder has to accept all terms and conditions of the Bank and should not impose any of its own conditions upon the Bank. A bidder who does not accept any or all conditions of the Bank shall be disqualified from the selection process at any stage as deemed fit by the Bank.

#### **XVIII. LOCAL CONDITIONS**

The bidder must acquaint himself with the local conditions and factors, which may have any effect on the performance of the contract and / or the cost.

#### **XIX BANKS RIGHT TO ACCEPT OR REJECT ANY BID OR ALL BIDS**

The Bank reserves the right to accept or reject any bid and annul the bidding process or even reject all bids at any time prior to award of contract, without assigning any reason whatsoever and without thereby incurring any liability to the affected bidder or bidders or without any obligation to inform the affected bidder or bidders about the grounds for the Bank's action. The Bank reserves the right to accept or reject any technology proposed by any bidder.

#### **XX. OPENING OF BIDS**

The Date, time and location of bid opening is as per the tender schedule. Any change in Date, time or location of bid opening will be communicated to the participating bidders through e-mail. The technical bids will be opened online. In the event of the specified date of bid opening being declared a holiday for Bank, the bids shall be opened at the specified time and place on next working day.

#### **XXI CLARIFICATIONS OF BID**

To assist in the examination, evaluation and comparison of bids the Bank may, at its discretion, ask the bidder for clarification and response shall be submitted in writing, duly signed & stamped by the authorized signatory and no change in the price or substance of the bid shall be sought, offered, or permitted. The clarification and response received from bidder will be subsequently part of bid submitted by that bidder.

#### **XXII. PRELIMINARY EXAMINATION**

The Bank will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required information has been provided as underlined in the bid document, whether the documents have been properly signed, and whether bids are generally in order.

Arithmetical errors will be rectified as follows:-

- a. If there is any discrepancy in total amount and multiplication of unit rate and Multiplication factor, unit rates will prevail and the total amount shall be recalculated on the basis of Unit rate and multiplication factor.
- b. If there is any discrepancy between words and figures, the amount in the words will prevail.

The bid determined as not substantially responsive will be liable for rejection by the Bank and may not be made responsive by the bidder by correction of the non- conformity. The decision of the Bank in this regard will be final and binding.

The Bank may waive any minor informality or non-conformity or irregularity in a bid, which does not constitute a material deviation, provided such waiver does not prejudice to affect the relative ranking of any bidder. However, this waiver cannot be claimed as a matter of right.

### **XXIII. REVELATION OF PRICES**

The prices in any form or by any reasons should not be disclosed in the technical or other parts of the bid except in the indicative commercial bid. Failure to do so will make the bid liable to be rejected.

### **XXIV. EVALUATION AND AWARD CRITERIA**

After opening of the technical bids, all the documents and annexures (except commercial bid) will be evaluated first by the Bank.

#### **First Stage: (Eligibility Evaluation)**

1. Bid document must be submitted online. All pages of the Bid Document must be serially numbered and must be signed in Full (no initials) by the authorized signatory and stamped by Bidder's Official seal. All Annexure must be on the letter head of the Bidder, except those which are to be provided by OEM/CA/third party. All documents, addressed to the Bank, should be scans of the Original.
2. All third party documents must be signed by their authorized signatory and his/her designation, Official E-mail ID and Mobile no. should also be evident. Bidder is also required to substantiate whether the person signing the document is authorized to do so on behalf of his company or any other entity. Inability of the bidder to prove the genuineness/authenticity of any third party document may make the bid liable for rejection.
3. Technical bid opening will be online within the stipulated time lines set by the Bank.
4. First of all, the RFP Cost and EMD of all bidders will be verified. If any RFP Cost/EMD is not found in order, that bidder will be declared ineligible for further participating in the tender process.
5. After that technical bids will be evaluated based on the eligibility criteria defined in the RFP document. Bids complying with all the eligibility criteria and confirming compliance to all the terms & conditions of RFP document would be further evaluated on technical parameters.
6. Bidders satisfying the technical requirements as determined by the Bank and accepting the terms and conditions of this document shall be short-listed for further process.
7. J&K Bank will determine to its satisfaction whether the bidder selected as having submitted the best evaluated responsive bid is qualified to satisfactorily perform the contract. The decision of Bank will be final in this regard.
8. The Bank reserves the right to accept or reject any product/ item/ technology/ module/ functionality proposed by the bidder without assigning any reason thereof. The Bank also

reserves the right to reject any Bid, in case any of the Technical Specification is not in compliance to Bank's requirement. Decision of the Bank in this regard shall be final and binding on the bidders.

### **Second Stage: (Commercial Evaluation)**

In the second stage, the COMMERCIAL BID of only those bidders will be opened who will comply with all the eligibility criteria and confirm compliance to all the terms & conditions and technical specifications of the RFP document.

1. The commercial bids (Annexure XI) shall be opened online within the stipulated time lines set by the Bank.
2. After opening of commercial bids as above, commercial evaluation & verification of the bids will be done by the Bank. Any arithmetic errors will be rectified as per clause 22-Preliminary Examination.

### **XXV. REVERSE AUCTION**

Bank will hold Reverse Auction in the event of two or more bidders are commercially eligible. Final Item wise price shall be arrived after Reverse Auction. Base Price, Bid decrement value will be as per Bank's Discretion and will be communicated to all commercially eligible bidders only for seeking acceptance.

It will be mandatory for all the bidders to quote rates of all optional components that are required as per RFP. The rates of optional items will be negotiated with the successful bidder only.

- a) If the commercially eligible bidders do not accept the base price and bid decrement value fixed by the Bank within the stipulated time given by the Bank, in such a situation Bank reserves the right to disqualify that/those bidder(s) from further RFP process.
- b) After giving the acceptance by bidder(s) for the base price and decrement value, if the bidder(s) do not login in Bank's E-Auction portal during the Reverse Auction or refuse to participate in Reverse Auction at any time thereafter, then the bidder(s) will automatically get disqualified for further RFP process.
- c) During the course of Reverse Auction if eligible bidders accept the base price and do not place any bid below the accepted base price after logging into the Reverse Auction portal, then out of these bidders, the one who has quoted least total price in Commercial bid shall be treated as L1 bidder and Bank reserves the right to further negotiate with L1 bidder and finalize the final prices.

In case of any situation where Bank is left with only one eligible bidder, then Bank reserves the right to negotiate with that bidder and final Item wise price shall be arrived.

### **XXVI. CONTACTING BANK OR PUTTING OUTSIDE INFLUENCE**

Bidders are forbidden to contact Bank or its Consultants on any matter relating to this bid from the time of submission of commercial bid to the time the contract is awarded. Any effort on the part of the bidder to influence bid evaluation process, or contract award decision may result in the rejection of the bid.

#### **XXVII. DELAY IN THE SUPPLIER'S PERFORMANCE**

Delivery of the goods and performance of the Services shall be made by the supplier in accordance with the time schedule specified by Bank. In case the supplier fails to supply the equipment within the above delivery period, the Bank shall be at liberty to cancel the order for the undelivered equipment if any, besides de-listing the supplier from the vendors list and also debarring the vendor from participating in the future tendering processes of the Bank.

The Bank, at its sole discretion, decides to accept the delayed supply of security equipment, liquidated damages @ 0.5% of cost of the equipment will be charged per week or part thereof, subject to a maximum of 10% of the cost of the security equipment for each equipment that is delayed. The amount of damages so calculated shall be deducted at the time of making any payment after successful installation and commissioning of the security item by the supplier.

#### **XXVIII. USE OF CONTRACT DOCUMENTS AND INFORMATION**

The bidder shall not, without the Banks prior written consent, make use of any document or information provided by the Bank or otherwise except for purposes of performing contract. Successful bidder will have to sign Bank's approved Non-Disclosure Agreement (NDA) (Annexure X)

#### **XXIX. CONFIDENTIALITY**

The bidder shall not, without the written consent of the Bank, disclose the contract or any provision thereof, any specification, or information furnished by or on behalf of the Bank in connection therewith, to any person(s).

The bidder shall not, without the prior written consent of the Bank, make use of any document or information except for purposes of performing this agreement.

#### **XXX. PATENTS RIGHTS**

The bidder shall indemnify the Bank against all third party claims of infringement of patent, trademark or industrial design rights arising from use of the Goods, or any part thereof in India.

-The bidder shall, at their own expense, defend and indemnify the Bank against all third party claims or infringement of intellectual Property Right, including Patent, trademark, copyright, trade secret or industrial design rights arising from use of the products or any part thereof in India or abroad.

-The bidder shall expeditiously extinguish any such claims and shall have full rights to defend itself there from. If the Bank is required to pay compensation to a third party resulting from such

infringement, the bidder shall be fully responsible therefore, including all expenses and court and legal fees.

-The Bank will give notice to the Bidder of any such claim without delay, provide reasonable assistance to the Bidder in disposing of the claim, and shall at no time admit to any liability for or express any intent to settle the claim.

#### **XXXI. ASSIGNMENT**

The successful bidder shall not assign or outsource the works undertaken by them under this RFP assignment awarded by the Bank.

#### **XXXII. NON DISCLOSURE**

By virtue of Contract, as and when it is entered into between the Bank and the successful bidder, and its implementation thereof, the successful bidder may have access to the confidential information and data of the Bank and its customers. The successful bidder will enter into a Non-Disclosure Agreement to maintain the secrecy of Bank's data as per following:-

- a) That the successful bidder will treat the confidential information as confidential and shall not disclose to any third party. The successful bidder will also agree that its employees and agents shall maintain confidentiality of the confidential information.
- b) That the successful bidder will agree that it shall neither use, nor reproduce for use in any way, any confidential information of the Bank without consent of the Bank. That the successful bidder will also agree to protect the confidential information of the Bank with at least the same standard of care and procedures used by them to protect its own confidential Information of similar importance. Without limitation of the foregoing, the successful bidder shall use reasonable efforts to advise the Bank immediately in the event that the successful bidder learns or has reason to believe that any person who has had access to confidential information has violated or intends to violate the terms of the Contract to be entered into between the Bank and the successful bidder, and will reasonably cooperate in seeking injunctive relieve against any such person.
- c) That the successful bidder will strictly maintain the secrecy of Bank's data.

#### **XXXIV. INDEMNITY**

The bidder assumes responsibility for and shall indemnify and keep the Bank harmless from all liabilities, claims, costs, expenses, taxes and assessments including penalties, punitive damages, attorney's fees and court costs which are or may be required to be paid by reasons of any breach of the bidder's obligation under these general conditions or for which the bidder has assumed responsibilities under the purchase contract including those imposed under any contract, local or national law or laws, or in respect to all salaries, wages or other compensation to all persons employed by the bidder or bidders in connection with the performance of any system covered by the purchase contract. The bidder shall execute, deliver such other further instruments to comply with all the requirements of such laws and regulations as may be necessary

there under to conform and effectuate the purchase contract and to protect the Bank during the tenure of contract. Where any patent, trade mark, registered design, copyrights and/or intellectual property rights vest in a third party, the bidder shall be liable for settling with such third party and paying any license fee, royalty and/ or compensation thereon. In the event of any third party raising claim or bringing action against the Bank including but not limited to action for injunction in connection with any rights affecting the equipment supplied by the bidder covered under the purchase contract or the use thereof, the bidder agrees and undertakes to defend and / or to assist the Bank in defending at the bidder's cost against such third party's claim and / or actions and against any law suits of any kind initiated against the Bank. Bidder (successful bidder) will also assume full responsibility of any loss or damage caused due to any of their onsite engineer/representative.

### **XXXV. TERMINATION OF CONTRACT**

The quality of services given by the bidder & progress of the project will be reviewed quarterly and if the services are not found satisfactory, the Bank reserves the right to terminate the contract by giving 30 days" notice to the bidder, including 15 days curing period. The decision of the Bank regarding quality of services shall be final and binding on the bidder. The Bank shall have the right to terminate/cancel the contract with the selected bidder at any time during the contract period, by giving a written notice of 30 days, for any valid reason, including but not limited to the following :

- a) Excessive delay in execution of order placed by the Bank.
- b) Discrepancies / deviations in the specifications / quality of the security equipment.
- c) Violation of terms & conditions stipulated in this RFP.

Notwithstanding anything contained hereinabove, the Bank reserves the right to terminate the contact at any time without assigning any reasons whatsoever.

In case of termination of contract for the reasons that the services of Bidder are not found satisfactory," the Bank shall in addition to claiming damages and other legal remedies be free to debar/ blacklist the bidder from participating in future Bids/Tender processes.

**Information To be filled by the Bidder:**

SNO	Criteria	Description
1	Name of the Company	
2	Constitution of Company	Partnership/Proprietorship/ Public Ltd. /Pvt. Ltd.
3	Year of Establishment	
4	Annual Turnover from Security Product Business	(With Audited Profit & Loss Statements of previous 3 FYs.)
5	Net Worth of Company	In Previous 3 FYs. (with Audited Financial Statements with Certificates mentioning Net worth in Previous 3 FYs)
6	Local Address of factory in case of Locally Manufactured Machines	(With details of Facilities Available)
7	Complete List of service Network in India	(No. of personnel engaged for service with contact no.'s)
8	ISO Certifications	With Valid Proof

9	Details of (With Valid Proof)	GST No.
9(a)		PAN/TAN
9(b)		Registration No.
10(a)	Details of Security Equipment supplied to Various PSBs/SCBs/RBI	
10(b)		Enclosed copies of Satisfactory installation certificates

## **ANNEXURE-I**

### **LIST OF SECURITY EQUIPMENTS with Specifications**

1. BIS Labelled and BIS Certified class AA, Class A, Class BB and Class A+ Cash Safes of different sizes such as 26 inch, 31 Inch, 41 inch and 61 inch with IS 550 ( Part-1) :2022 specification.
2. BIS Labelled and BIS Certified 61 Inch Class A+ (45 TRTL) Gold Safe with 16 Drawers having Key Détente Mechanism with IS 550 (Part-1):2022 specification.
3. BIS Labelled and BIS certified Class A (TRTL 60) & Class B (TRTL 30 FR-30) Strong room doors including grilled gates with IS 11188 (part-1):2014 specification.
4. Air Exhaust Fans/ Air Ventilators of Strong rooms with IS 14387:2005 specification.
5. BIS Labelled and BIS certified Safe deposit locker cabinets (SDLC with multi row pin cylinder based locks & without multi row pin cylinder based locks) having a minimum of seven leavers key lock on each side (lessee & custodian key side); Safe cum SDLC with IS 5244;2020/IS 14512 specifications of different sizes i.e. SDL90, SDL90 (in two parts) SDL75, SDL60, SDL51, SDL45, SDL32, SDL18, SDL10, SDL9 .
6. BIS Labelled and BIS certified Fire and Burglary resistant Record cabinets (FRRC) with FR Rating of 120 minutes having 14203; 1999 specification.
7. BIS Labelled and BIS certified 2hour 4drawer and 2hour 2drawer Fire Resistant Filing Cabinets (FRFC) with IS 14561; 2014 specifications.
8. BIS Labelled Cash Bins with IS 1046; 2014 specifications.
9. Portable Strong Room.
- 10.Currency Bins with having six (6) compartments.
- 11.Currency Bins with having four (4) compartments

12. Triple row Tang bars reinforcement for strong room constructions.

### **For Currency Chests.**

1. BIS Labelled AAA class 150 mm High security Main Door + clenching mechanism + limit switch + foot bridge+ Biometric Access.
2. BIS Labelled AAA class 150 mm High security Emergency door with Plenum chamber3.  
AAA class Air ventilator, Air Exhaust fans and V-cage.

**ANNEXURE-II**  
**Performa for The Bank Guarantee for Earnest Money Deposit**  
(To be stamped in accordance with stamp act)

Ref: **Bank Guarantee # Date**

To,  
Deputy General Manager,  
Business Support Division  
J&K Bank Corporate Headquarters,  
M A Road Srinagar, 190001 Kashmir (India)

Dear Sir,

In accordance with your bid reference no. Dated \_\_\_\_\_ M/s \_\_\_\_\_ having its registered office at herein after Called, bidder") wish to participate in the said bid for **Procurement of Security Items for various Branches / Currency Chests/Offices of the Bank on Pan India Basis** An irrevocable Bank Guarantee (issued by a nationalized / scheduled commercial Bank) against Earnest Money Deposit amounting to Rs. \_\_\_\_\_ Rupees (in words \_\_\_\_\_ ) valid up to \_\_\_\_\_ is required to be submitted by the bidder, as a condition for participation in the said bid, which amount is liable to be forfeited on happening of any contingencies mentioned in the bid document.

M/s \_\_\_\_\_ having its office registered at \_\_\_\_\_ has undertaken in pursuance of their offer to J&K Bank (hereinafter called as the beneficiary) dated \_\_\_\_\_ has expressed its intention to participate in the said bid and in terms thereof has approached us and Requested us \_\_\_\_\_ (Name of Bank) \_\_\_\_\_ (Address of Bank) to issue an irrevocable financial Bank Guarantee against Earnest Money Deposit (EMD) amounting to Rs \_\_\_\_\_ /- Rupees (in words \_\_\_\_\_ ) valid up to \_\_\_\_\_

We, the \_\_\_\_\_ (Name of Bank) \_\_\_\_\_ (Address of the Bank) having our Head office at \_\_\_\_\_ Therefore Guarantee and undertake to pay immediately on first written demand by J&K Bank, the amount Rs. \_\_\_\_\_ Rupees (in words \_\_\_\_\_) without any reservation, protest, demur and recourse in case the bidder fails to Comply with any condition of the bid or any Violation against the terms of the bid, without the beneficiary needing to prove or demonstrate reasons for such demand. Such demand made by said beneficiary shall be conclusive and binding on us irrespective of any dispute or difference raised by the bidder.

This guarantee shall be irrevocable and shall remain valid up to \_\_\_\_\_. If any further extension of this Guarantee is required, the same shall be extended to such required period on receiving instructions in writing, from \_\_\_\_\_, on whose behalf guarantee is issued."Not withstanding anything contained herein above our liability under this Bank guarantee shall not exceed Rs \_\_\_\_\_ In Words Rupees \_\_\_\_\_

This Bank guarantee shall be valid up to..... and claim period shall be \_\_\_\_\_ after expiry of the validity period. We are liable to pay the guaranteed amount or any part thereof under this Bank guarantee only if you serve upon us a written claim or demand for invoking the Bank Guarantee, on or before hours (Indian Standard Time).

In witness whereof the Bank, through its authorized officer has set its hand stamped on this Day of \_\_\_\_\_ 2025 at

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Signature of Authorized Signatory Name of  
Signatory:  
Designation: Seal  
of Company

**Note:**

1. Name of the issuing Bank is to be written at the onset of the Guarantee bond before the recital (along with amount of Guarantee, expiry dates. etc).
2. The performance Guarantee shall be signed by the issuing Bank with proper seal.

## ANNEXURE-III Undertaking from the Bidder

To,  
Deputy General Manager,  
Business Support Division  
J&K Bank Corporate Headquarters,  
M A Road Srinagar, 190001 Kashmir (India)

Sir

**Reg.: Procurement of Security Items for various Branches/Currency Chests/Offices of the Bank on Pan India Basis**

We submit our Bid Documents herewith. We understand

that:-

- You are not bound to accept the lowest or any bid received by you, and you may reject all or any bid.
- If our Bid for the above job is accepted, we undertake to enter into and execute at our cost, when called upon by the Bank to do so, a contract in the prescribed form. Till such a formal contract is prepared and executed, this bid shall constitute a binding contract between us and Bank.
- If our bid is accepted, we are responsible for the due performance of the contract.
- You may accept or entrust the entire work to one Bidder or divide the work to more than one bidder without assigning any reason or giving any explanation whatsoever.
- Successful bidder means the bidder who is decided and declared so after examination of commercial bids as per the terms and conditions mentioned in the RFP.

**Date:**

**Place:** Yours  
faithfully

**Signature of Authorized Signatory Name of**

**Signatory: Designation:**

**Email ID:**

**Mobile No:**

**Telephone No:**

**Seal of Company:**



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**ANNEXURE - V**

**Turnover Certificate**

**Reg.: Procurement of Security Items for Branches / Currency Chests/ Offices of the Bank on Pan India Basis**

**To be provided by Statutory Auditor/Chartered Accountant**

We M/s \_\_\_\_\_, a company incorporated under the companies act, 1956 with its headquarters at \_\_\_\_\_

do hereby confirm that the following is the Turnover, Net Profit/Loss and Net worth from Manufacturing and Trading of security Equipment in India, for the past 3 financial years i.e. 2022-23, 2023-24 and 2024-25

This information is based on the Audited Financial Statements for 2022-23, 2023-24 and 2024-25

Financial Year	Turnover (in Rs.)	Net Profit/Loss (in Rs.)	Net Worth (in Rs.)
2022-23			
2023-24			
2024-25			

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Signature of CA/Statutory Auditor Name of CA/Statutory

Auditor: Designation:

Email ID:

Mobile No:

Telephone No.:

Seal of Company:

## ANNEXURE - VI Manufacturer's Authorization Form

To,  
Deputy General Manager,  
Business Support Division  
J&K Bank Corporate Headquarters,  
M A Road Srinagar, 190001 Kashmir (India)

Dear Sir,

Sub: Request for Proposal for Procurement of Security Items for Branches / Currency Chests/ Offices of the Bank on Pan India Basis

We..... Are established and reputable manufacturers of Security Items having manufacturing facility at ..... and ..... do hereby authorize M/s.....

(Name and Address of Agents) to submit a bid, and sign the contract with you for the goods manufactured by us against the above tender.

We hereby extend our full guarantee and warranty as per Clauses of Contract for the goods and services offered for supply by the above firm against this tender.

Date: \_\_\_\_\_ Place: \_\_\_\_\_

Signature of Authorized Signatory Name  
of Signatory:

Designation: Email  
ID:

Mobile No:  
Telephone No.:  
Seal of Company:

Note: This letter of authority should be on the letterhead of the manufacturer and should be signed by a person competent and having the power of attorney / Board Resolution to bind the manufacturer. It should be included by the Bidder in its bid.

## ANNEXURE - VII

### Undertaking for Non-Blacklisted

To be provided on letter head of the Bidder's Company

To,  
Deputy General Manager,  
Business Support Division  
J&K Bank Corporate Headquarters,  
M A Road Srinagar, 190001 Kashmir (India)

Sir,

**Reg.: RFP for Procurement of Security Items for for Branches / Currency Chests/ Offices of the Bank on Pan India Basis**

We M/s\_\_\_\_, a company incorporated under the companies act, 1956 with its headquarterd at \_\_\_\_\_

do hereby confirm that we have not been blacklisted/ debarred by the Government / Government agency / Banks / Financial Institutions in India during last 7 Years.

This declaration is been submitted and limited to, in response to the tender reference mentioned in this document.

Yours faithfully,

**Name of Signatory:**

**Signature of Authorized Signatory**

**Date:** \_\_\_\_\_ **Place:** \_\_\_\_\_

## ANNEXURE - VIII

### Litigation Certificate

**Reg.: RFP for Procurement of Security Items for for Branches / Currency Chests/ Offices of the Bank on Pan India Basis**

**To be provided by Statutory Auditor/Chartered Accountant**

This is to certify that M/s \_\_\_\_\_, a company incorporated under the companies act, 1956 with its headquarters at \_\_\_\_\_, is not involved in any litigation which threatens solvency of the company.

**Date: \_\_\_\_\_ Place: \_\_\_\_\_**

**Signature of CA/Statutory Auditor**

**Name of CA/Statutory Auditor: Designation:**

**Seal of Company Email ID:**

**Mobile No:**

**Telephone No.:**

**Seal of Company:**

**ANNEXURE - IX**  
**Proforma for Performance Statement (for a period of last 3 years)**

RFP for Procurement of Security Items for for Branches / Currency Chests/ Offices of the Bank on Pan India Basis Name of Firm:

Order Placed by (Full Address of Purchaser)	Order No. and Date	Description and quantity of Ordered Equipment	Value of Order	Date of Completion		Remarks (Reason for Late delivery)	Performance of equipment (Certificate from customer to be enclosed)
				As Per Contract	Actual		

## ANNEXURE - X

### Confidentiality / Non-Disclosure Agreement

This CONFIDENTIALITY AGREEMENT (the “Agreement”) made on (Date of agreement) entered into on this \_\_\_\_day of .... 2025 and shall be deemed to have come into full force and effect from \_\_\_\_\_(the “Effective Date”).

BY and between

**The Jammu & Kashmir Bank Ltd**, Banking Company under the Companies Act, 2013, having its registered office at Corporate Headquarters M.A Road, Srinagar (herein after referred to as “**Bank/disclosing party**” which expression shall unless repugnant to the context or meaning thereof be deemed to mean and include its successors and assigns) represented by \_\_\_\_\_, of the first part.

And

M/s \_\_\_\_\_ a company incorporated and registered under the Companies Act, 1956 and having its registered Office at \_\_\_\_\_, India (herein after referred to as the “**Service Provider/receiving party**” which expression shall, unless repugnant to the context thereof, includes its successors and permitted assignees) of the SECOND PART through its authorised signatory Mr./Mrs. \_\_\_\_\_

The Bank and The service Provider are hereinafter collectively referred to as “Parties” and individually as a “Party”

WHEREAS:-

A. Service Provider inter-alia is engaged in the business of providing Banking security equipment to various business entities in India.

B. J&K Bank has agreed to disclose, transmit, receive, and/or exchange certain “confidential information” to cover the business transaction between parties forth provision of services related to \_\_\_\_\_ (“the Purpose”) as more particularly described in Purchase Order no. \_\_\_\_\_ dated \_\_\_\_\_ issued by J&K Bank in favor of M/s. \_\_\_\_\_.

**NOW THIS AGREEMENT WITNESSETH:**

**Interpretation:**

In this Agreement “**Confidential Information**” means all information belonging to a Party that is or has been disclosed to one party (The Receiving Party) by the other party (The disclosing party) in connection with the Business transacted/to be transacted between the parties. Confidential information shall also include any copy, abstract, extract, sample, note or module thereof. The Receiving Party may use the Confidential Information solely for and in connection with the business transacted/ to be transacted between the Parties.

Notwithstanding the foregoing, “Confidential Information” shall not include any information which the Receiving Party can show: (a) is now or subsequently becomes or is in possession of the Receiving Party, legally and publicly available without breach of this Agreement by the Receiving Party, (b) was rightfully in the possession of the Receiving Party without any obligation of confidentiality prior to receiving it from the Disclosing Party, (c) was rightfully obtained by the Receiving Party from a source other than the Disclosing Party without any obligation of confidentiality, (d) was developed by or for the Receiving Party independently and without reference to any Confidential Information and such independent development can be shown by documentary evidence, or (e) is disclosed pursuant to an order of a court or governmental agency as so required by such order, provided that the Receiving Party shall, unless prohibited by law or regulation, promptly notify the Disclosing Party of such order and afford the Disclosing Party the opportunity to seek appropriate protective order relating to such disclosure.

## **2. Confidentiality:**

Except to the extent as agreed herein, the Receiving Party agrees to regard, preserve and keep as secret and confidential all Confidential Information of the Disclosing Party or its clients or any member of their group disclosed under this Agreement. In maintaining confidentiality hereunder the Receiving Party agrees and accepts that it shall not, either on its own account or jointly with or for any other person, firm, company or any other entity, without obtaining the written consent of the disclosing party;

- i) disclose, transmit, reproduce or make available any such Confidential Information to any person firm, company or any other entity other than its directors, partners, advisers, agents or employees, who need to know the same for the purpose of evaluating, preparing, considering, negotiating, advising in relation to or in furtherance of the purpose aforesaid; or
- ii) use the Confidential Information for any purpose other than evaluating, preparing, considering, negotiating, advising in relation to or in furtherance of the purpose for which it is disclosed; or
- iii) disclose, announce or otherwise publicize the existence of its association with the Disclosing Party or the existence of the project with the Disclosing Party or any other arrangement (existing or possible) between the disclosing party, its clients or itself in connection with any project/assignment; or

lv) Use any such Confidential Information for its own benefit or the benefit of others or do anything prejudicial to the interests of the Disclosing Party or its clients or any member of their group or their projects.

2.2 The Receiving Party also agrees and accepts that it may endeavour:

- i) to use at least the same degree of care in safeguarding such Confidential Information as it uses for its own Confidential information of like importance and such degree of care shall be at least that which is reasonably calculated to prevent such inadvertent disclosure;
- ii) keep the Confidential Information and any copies thereof secure and in such a way so as to prevent unauthorized access by any third party;
- iii) limit access to such Confidential Information to those of its (including its Affiliates') directors, partners, advisers, agents or employees who are directly involved in the consideration/evaluation of the Confidential Information and bind each of its directors, partners, advisers, agents or employees so involved to protect the Confidential Information in the manner prescribed in this Agreement; and
- iv) upon discovery of any disclosure or suspected disclosure of Confidential Information, to take reasonable effort to as per the circumstances, to inform the Disclosing Party of such disclosure in writing and immediately return to the Disclosing Party all such Information, in whatsoever form, including any and all copies thereof.

### **3. Return or destruction:**

The Receiving Party may, upon completion of the purpose mentioned aforesaid or at any time on receipt of a written demand from the disclosing party:

- i) immediately return all written Confidential Information and all copies thereof provided to, or produced by, it or its advisers, as the case may be, which is in such party's possession or under its custody and control;
- ii) to the extent practicable, but without prejudice to the obligations of confidentiality herein, immediately destroy all analyses, compilations, notes, studies, memoranda or other documents prepared by it or its advisers to the extent that the same contain, reflect or derive from Confidential Information relating to the other party;
- iii) so far as it is practicable to do so (but, in any event, without prejudice to the obligations of confidentiality contained in this Agreement), immediately expunge any Confidential Information relating to the Disclosing Party or its clients or any member of their group or their projects from any computer, word processor or other device in its possession or under its custody and control.

**4. Permitted disclosure:**

The provisions of paragraph 2 shall not restrict any disclosure required by law or by any court of competent jurisdiction, the rules and regulations of any recognized stock exchange or any enquiry or investigation by any governmental, official or regulatory body which is lawfully entitled to require any such disclosure provided that, so far as it is lawful and practical to do so prior to such disclosure, the Receiving Party shall promptly notify the other party of such requirement with a view to providing the opportunity for the Provider to contest such disclosure or otherwise to agree the timing and content of such disclosure.

**5. Ownership of Information:**

Except to the extent as agreed herein, the Confidential Information and copies thereof, in whatsoever form shall at all times remain the property of the Disclosing Party or its clients and its disclosure shall not confer on the Receiving Party any rights (including any intellectual property rights) over the Confidential Information whatsoever beyond those contained in this Agreement.

**6. No Representation:**

Neither the disclosure, transmission receipt or exchange of Confidential Information nor anything else in this Agreement will constitute an offer by or on behalf of the Disclosing Party or be construed as soliciting any business or organization changes or any assurance of any business commitment or an inducement to incur / undertake any obligations not specified herein and neither party will be under any obligation to accept any offer or proposal which may be made by the other or on behalf of such other party.

**7. Remedies and Relief:**

The parties hereto acknowledge that remedies at law may be inadequate to protect the Disclosing Party or its clients against any actual breach of this Agreement by the Receiving Party, and, without prejudice to any other right and remedies otherwise available to the Disclosing Party or its clients, the Receiving Party agrees that Disclosing Party has a right to seek injunctive relief in its favour upon proof of actual damage and upon establishment of the fact that such actual damage has taken place due to reasons directly attributable upon the Receiving Party. Such injunctive relief shall be in addition to any other remedies available hereunder, whether at law or equity. Disclosing Party shall be entitled to recover its cost and fees, including Advocate's fees, incurred in obtaining any such relief. Further, in the event of litigation relating to this Agreement, the prevailing party shall be entitled to recover its cost and expenses including Advocate's fees

**8. No Assignment**

This Agreement shall not be assigned by either party, by operation of law or otherwise, without the prior written consent of the other party. This Agreement shall inure to the benefit of and will be binding upon the parties' respective successors and permitted assigns.

**9. Severability:**

In the event that any of the provisions contained in this Agreement is found to be invalid, illegal or unenforceable in any respect by a Court of competent jurisdiction, the validity, legality, or enforceability of the remaining provisions contained in this agreement will not be in any way affected or impaired by such a finding.

**10. Delay or Waiver:**

No delay or failure of either Party in exercising any right hereunder and no partial or single exercise thereof shall be deemed of itself to constitute a waiver or an expectation of non-enforcement of such right or any other rights hereunder. No waiver of any provision of this Agreement shall be valid unless the same is in writing and signed by the party against whom such waiver is sought to be enforced. A waiver or consent given by either party on any one occasion is effective only in that instance and will not be construed as a bar to or waiver of any right on any other occasion.

**11. Notices:**

Notices as required by this Agreement shall be sent to the Parties at the addresses mentioned first herein above or such other addresses as the Parties may designate from time to time, and shall be sent by certified or registered mail with acknowledgement due on receipt.

**12. Term**

This Agreement shall commence from the Effective Date of this Agreement. Confidentiality obligations for all confidential information shared under this undertaking shall be for indefinite period.

**13. Governing Law:**

The provisions of this Agreement shall be governed by the laws of India and shall be subject to the exclusive jurisdiction of courts in Srinagar.

**14. Indemnity:**

The Receiving Party agree to indemnify and hold harmless the Disclosures against all costs, liability, losses and claims incurred by the Disclosing Party as a result of a breach of this Agreement.

**15. Modification:**

Modification to any of the provisions of this Agreement shall be void unless it is writing and duly executed by Parties.

**16. Headings:**

The headings given herein above are for ease of reference only and shall not attach or have any effect/ meaning whatsoever contrary to what is stated in the agreement.

**17. Counterparts:**

This Agreement has been signed in duplicate, each of which shall be deemed to be an original. The exchange of a fully executed Agreement (in counterparts or otherwise) by fax shall be sufficient to bind the parties to the terms and conditions of this Agreement.

IN WITNESS WHEREOF the parties have caused this Agreement to be executed by the hands of duly authorised representatives on the day, month and year first before written. **Signatures**

**The Jammu and Kashmir Bank Ltd.**

M/S \_\_\_\_\_

**Name:**

**Name:**

**Designation**

**Designation**

**Witnesses**

## ANNEXURE - XI Commercial / Price Bid Format

S.No	Product Description & Specifications	Unit Rate /Price (INR)
1	BIS labelled and BIS Certified Class AA Cash Safe 61 inch IS 550 (Part-I); 2022 Specification	
2	BIS labelled and BIS Certified Class AA Cash Safe 41 inch IS 550 (Part-I); 2022 Specification	
3	BIS labelled and BIS Certified Class AA Cash Safe 31 inch IS 550 (Part-I); 2022 Specification	
4	BIS labelled and BIS Certified Class A Cash Safe 61 inch IS 550 (Part-I); 2022 Specification	
5	BIS labelled and BIS Certified Class A Cash Safe 41 inch IS 550 (Part-I); 2022 Specification	
6	BIS labelled and BIS Certified Class A Cash Safe 31 inch IS 550 (Part-I); 2022 Specification	
7	BIS labelled and BIS Certified Class BB Cash Safe 61 inch IS 550 (Part-I); 2022 Specification	
8	BIS labelled and BIS Certified Class BB Cash Safe 41 inch IS 550 (Part-I); 2022 Specification	
9	BIS labelled and BIS Certified Class BB Cash Safe 31 inch IS 550 (Part-I); 2022 Specification	
10	BIS labelled and BIS Certified Class BB Cash Safe 26 inch IS 550 (Part-I); 2022 Specification	
11	BIS labelled and BIS Certified Class A+ Cash Safe 61 inch IS 550 (Part-I); 2022 Specification	
12	BIS labelled and BIS Certified Class A+ Cash Safe 41 inch IS 550 (Part-I); 2022 Specification	
13	BIS labelled and BIS Certified Class A+ Cash Safe 31 inch IS 550 (Part-I); 2022 Specification	
14	BIS Labelled and BIS Certified 61 Inch Class A+ Gold Safe with 16 Drawers having Key Détente Mechanism IS 550 (Part-I); 2022 Specification.	
15	BIS labelled and BIS Certified Class A Strong Room Door with grill gate with IS11188; Specification	
16	BIS labelled and BIS Certified Class B Strong Room Door with grill gate with IS11188; 2022 Specification	
17	Air Exhaust fans/Air ventilators for Strong Room Doors with 14387-2005 Specification	
18	Triple Row tang Bars reinforcement for Strong Room constructions	

19	Currency Bins having 6 compartments	
20	Currency Bins having 4 compartments	
21	Steel fabricated Portable Strong Room	
22	BIS labelled and BIS Certified 2 hour 2 Drawer Fire Resistant Filing Cabinet	
23	BIS labelled and BIS Certified 2 hour 4 Drawer Fire Resistant Filing Cabinet	
24	BIS labelled and BIS Certified Fire and Burglary Resistant Record Cabinet with FR of 120 min.	
25	BIS labelled and BIS Certified Safe Deposit Locker Cabinet IS5244:2020 with 90 Individual lockers	
26	BIS labelled and BIS Certified Safe Deposit Locker Cabinet IS5244:2020 with 90 Individual lockers (in 2 parts)	
27	BIS labelled and BIS Certified Safe Deposit Locker Cabinet IS5244:2020 with 75 Individual lockers	
28	BIS labelled and BIS Certified Safe Deposit Locker Cabinet IS5244:2020 with 60 Individual lockers	
29	BIS labelled and BIS Certified Safe Deposit Locker Cabinet IS5244:2020 with 51 Individual lockers	
30	BIS labelled and BIS Certified Safe Deposit Locker Cabinet IS5244:2020 with 45 Individual lockers	
31	BIS labelled and BIS Certified Safe Deposit Locker Cabinet IS5244:2020 with 32 Individual lockers	
32	BIS labelled and BIS Certified Safe Deposit Locker Cabinet IS5244:2020 with 18 Individual lockers	
33	BIS labelled and BIS Certified Safe Deposit Locker Cabinet IS5244:2020 with 10 Individual lockers	
34	BIS labelled and BIS Certified Safe Deposit Locker Cabinet IS5244:2020 with 9 Individual lockers	
35	BIS labelled and BIS Certified AAA Class 150mm High Security Main Door with clenching mechanism, limit switch, foot bridge and biometric access	
36	BIS labelled and BIS Certified AAA Class 150mm High Security Emergency Door with Plenum Chamber	
37	BIS labelled and BIS Certified AAA Class Air ventilator, Air exhaust fans and V-Cage	

**Note:** The Rates may be Quoted Inclusive of Taxes Octroi / Entry Taxes and on FOR basis.

## ANNEXURE - XII Compliance to Eligibility Criteria

S.No.	Eligibility Criteria	Supporting Documents to be	Compliance
1.	The bidder should be Original manufacturer of security Items with its own manufacturing facility and inhouse lock manufacturing facility	Certificate of incorporation with address/details of the manufacturing units as well as registration certificate for being the OEM of offered Items.	
2.	The bidder should have national and International Quality Certifications	Testing certificates obtained from ISO/ BIS/ CBRI/ CRISIL/ ARAVI etc. such as ISO 9001 and ISO 14001 to be uploaded	
3.	Bidder should have well established service Network	List of company owned service outlets / List of Authorised Dealers to be submitted as per <b>Annexure IV</b>	
4	Bidder should have a minimum Turnover of Rs 10 Crores per year with a positive net worth for the last 3 Financial years ending 31-03-2025	Provide CA Certificate and Audited Financial statement (Balance Sheet and P&L Statement for the last 3 FYs in the attached format <b>(Annexure V)</b>	
5.	Bidder should have a minimum of 10 years' experience of supplying BIS Standard security equipment	PO copies to be enclosed as proof along with earliest Licences issued by BIS for any of the listed equipment in	

Annexure I

6	BIS/ISI Certification in the form of metallic labels affixed on Products	Proof in the form of Photographs of logo on various equipment specified in the RFP to be submitted. For FRFCs and FTRCs Logos depicting CBRI /BIS certifications on products to be submitted.	
7	Bidder should not have been black Listed by the Government / Government agency / Banks / Financial Institutions in India during last 7 Years. Self-Certificate /Undertaking is to be provided	Undertaking to be provided as per Annexure-VII	

**e-RFP Ref No. JKB/BSD/Security-items/2025-XXX**

Dated: XX.XX.2025

8	Bidders should have made operating profit (operating profit i.e. Earnings before interest & taxes) in past 3 Financial Years i.e. 2022-23, 2023-24 and 2024-25 and the net worth should be positive as on; 31.03.2023, 31.03.2024 & 31.03.2025.	Balance Sheet & Profit and loss Account of three FYs i.e. 2022-23, 2023-24 and 2024-25 A certificate from Chartered Accountant (Company's Statutory Auditor) who has signed the audited balance sheet of the Company confirming Operating Profit and Net Worth should be attached.	
9	Bidder should have been empanelled with and /or having rate contract with at least three PSBs / scheduled commercial Banks as on date of publication of tender notice for supply of security equipment specified in Annexure I	Empanelment Letters / Rate Contract Agreement with 3 PSBs/SCBs to be uploaded as proof in this regard.	



10	Bidder should submit Certificates on Satisfactory Product Performance and Customers Service from the bank and other reputed companies to the satisfaction of the Bank	Performa of the same to be submitted in the form of <b>Annexure IX</b>	
11	Random Test of safe by Bank	Consent to be given to bank in the form of undertaking to get a randomly selected safe tested out of the safes supplied (during empanelment period) through any of the BIS accredited Test sites. Total cost of the testing including transportation and cost of installation of replacement safe during burglary, bank may get immediate random testing done and in case of failure in test, contract to be terminated, performance Guarantee invoked and all due payments and security deposit	

forfeit.

## ANNEXURE - XIII

### CHECKLIST

Sl. No.	Particulars	Submitted (Yes/No)	Page No
1.	Request for Proposal		
2.	Proof of RFP Cost		
3.	List of Security Equipment with Specifications (Annexure-I)		
4.	Performa for The Bank Guarantee for EMD (Annexure-II)		
5.	Terms and Conditions		
6.	Undertaking By The Bidder (Annexure-III)		
7.	List of Authorised Dealers (Annexure IV)		
8.	Turnover Certificate (Annexure-V)		
9.	Manufacturer's Authorization Form (MAF) (Annexure-VI)		
10.	Undertaking For Non- Blacklisted (Annexure - VII)		
11.	Litigation Certificate (Annexure - VIII)		
12.	Performa of Performance Statement (Annexure - IX)		
13.	Confidentiality/Non-Disclosure Agreement (Annexure-X)		
14.	Commercial Bid (Annexure XI)		
15.	Information to be filled by the Bidder		
16.	Undertaking for consent of Random Testing of Equipment		
17.	Compliance To Eligibility Criteria (Annexure XII)		