On-Line Request for Proposal (e-RFP)

For

Empanelment of Vendor(s) for Supply, Installation, Commissioning and maintenance of Note Sorting Machines with (1+1), (2+1), (3+1) & (4+1/4+2) Pockets for use at Various Branches/ Currency Chests of the Bank on Pan India Basis

e-RFP Ref.No.: JKB/E&ED/Empanelment-Vendors-NSMs/2026-1652
Dated: 16-02-2026

Issued by:
J&K Bank Ltd.
Estates & Engineering Department,
Corporate Headquarters, Srinagar,
M. A. Road Srinagar, 190 001 J&K Tele: 0194- 2402665 email:
engineering.chq@jkbmail.com

DISCLAIMER

The information contained in this Request for Proposal Document (RFP Document) or subsequently provided to Bidder/s, whether verbal or in documentary form by or on behalf of the J&K Bank or any of their representatives, employees or advisors (collectively referred to as – Bank Representatives), is provided to Bidder(s) on the terms and conditions set out in this RFP Document and any other terms and conditions subject to which such information is provided. This document shall not be transferred, reproduced or otherwise used for purpose other than for which it is specifically issued.
This RFP Document is not an agreement and is not an offer or invitation by the Bank Representatives to any party other than the entities who are qualified to submit their Proposal (Bidders). The purpose of this RFP Document is to provide the Bidder with information to assist the formulation of their Proposal. This RFP Document does not purport to contain all the information each Bidder may require. This RFP Document may not be appropriate for all persons, and it is not possible for the Bank Representatives, their employees or advisors to consider the investment objectives, financial situation and particular needs of each party who reads or uses this RFP Document.

The Bank, its employees and advisors make no representation or warranty and shall have no liability to any person, including any Applicant or Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the RFP and any assessment, assumption, statement or information contained therein or deemed to form or arising in any way for participation in this bidding process. The Bank also accepts no liability of any nature whether resulting from negligence or otherwise, howsoever caused arising from reliance of any Bidder upon the statements contained in this RFP.

The Bidder is expected to examine all instructions, forms, terms and specifications in the bidding Document. Failure to furnish all information required by the bidding Document or to submit a Bid not substantially responsive to the bidding Document in all respect will be at the Bidder's risk and may result in rejection of the Bid.

The Bank Representatives may in their absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this RFP Document at any given point.

The issuance of this RFP does not imply that the Bank is bound to select a Bidder or to award the contract to the Selected Bidder, as the case may be, for the Project and the Bank reserves the right to reject all or any of the Bids or Bidders without assigning any reason whatsoever before issuance of purchase order

and/or its acceptance thereof by the successful Bidder as defined in Award Criteria and Award of Contract in this RFP. The decision of the Bank in this regard shall be final and binding.

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Bid Schedule

e-RFP Reference Number	JKB/E&ED/Empanelment-Vendors-NSMs/2025-1652 Dated: 16-02-2026
Department Name	Business Support Division, J&K Bank, Corporate Headquarters, Srinagar 190001, J&K
Scope of Work	Supply & Maintenance of Note Sorting Machines of different capacities to various Branches / Currency Chests of the Bank on Pan India basis.
RFP Details	Empanelment of Vendor(s) for Supply, Installation, Commissioning and maintenance of Note Sorting Machines with (1+1), (2+1), (3+1) & (4+1/4+2) Pockets for use at Various Branches / Currency Chests of the bank on Pan India basis.
Mode of Tender Submission	Online, through Bank's e-Tendering Service Provider's portal https://jkbank.abcprocure.com
Contact details of issuing department (Name, Designation, Mobile No., Email address for sending any kind of correspondence regarding this RFP)	Ms Shaheena Yaseen (Manager) Business Support Division, Corporate Headquarters M. A. Road Srinagar, 190001 email: shaheenayaseen@jkbmail.com Ph.No. 0194-2502632 M.No. 9858505423
Tender Type	Open
Type of Contract	Supply & Service
Bidding Type	Indigenous
Base Currency	INR (₹)
Consortium	Consortium Bids are not allowed.
Bid validity	180 days
Bid Document Availability including changes/amendments, if any to be issued	NIT can be downloaded from and submitted on Bank's e-Tendering Services Provider's Portal https://jkbank.abcprocure.com from February 18, 2026, 16.00 Hrs. to March 05 , 2026, 17.00 Hrs.
Last Date for Pre-bid Queries & submission Mode	All Clarifications / Queries shall be raised online only through e-Tendering Portal https://jkbank.abcprocure.com by or before February 24, 2026

Clarifications to pre-bid queries will be provided by the Bank.	All communications regarding points / queries requiring clarifications shall be given online through prescribed e-Tendering Portal on February 27, 2026..

Last date and time for Bid submission	March 05 , 2026, 17.00 Hrs.
Opening of Technical & Commercial Bids	Shall be communicated separately
Reverse Auction, if found feasible by Central Procurement Committee	On a subsequent date which will be communicated to such Bidders who qualify in the Technical Bid as well as Financial bid.
Tender / Participation Fees(₹) to be deposited through NEFT	Rs.2,500/- (Rupees Two thousand Five Hundred only) to be credited through Bank Transfer/NEFT only vide below details: Account Name: Tender Fee/Cost Account 16-digit Account No : 9931530300000001 IFSC Code: JAKA0HRDCHQ Bank: The J&K Bank Ltd Branch: Corporate Headquarters MA Road Srinagar J&K - 190001 UTR Number & Date may be uploaded on e-Tendering Portal (Exempted for MSMEs. Bidder to upload MSME Certificate with Bid proposal) (The aforementioned participation fee is applicable irrespective of the number of categories of NSMs that the bidder is participating in)

EMD Amount (₹) through NEFT	**An EMD of INR 10, 00,000/- (Rupees Ten Lakhs Only) for technical offer while bidding for NSMs.** **Note: EMDs can be submitted in the form of BGs (Payable to Deputy General Manager, Business Support Division, J&K Bank CHQ Sgr.) (Annexure I) or to be credited through Bank Transfer/NEFT only vide below details:** **Account Name: Earnest Money Deposit(EMD)** **16-digit Account No : 9931070690000001** **IFSC Code: JAKA0HRDCHQ (0 denotes zero)** **Bank: The J&K Bank Ltd** **Branch: Corporate Headquarters MA Road Srinagar J&K – 190001** **UTR Number & Date / BG Proof may be uploaded on eTendering Portal** **(Exempted for MSMEs. Bidder to upload MSME Certificate with Bid proposal)**
Eligibility & Technical Criteria	**As per Tender Document**
Updating/Amendments/Corrigendum	**All the Corrigendum will be uploaded on online tender portal https://jkbank.abcprocure.com only.**
For e-Tender related Queries	**Service Provider:** **M/s. E-procurement Technologies Limited (Auction Tiger) , B-705, Wall Street- II, Opp. Orient Club, Ellis Bridge, Near Gujarat College, Ahmedabad- 380006, Gujarat** **Help Desk:** **Sr. No — Name** **1 — Sandhya Vekariya – 6352631968** **2 — Suraj Gupta – 6352632310** **3 — Ijlalaehmad Pathan – 6352631902** **4 — Imran Sodagar - 9328931942**

Opening of technical offers:

Technical offers received by the Bank will be opened on line on the date and time to be specified separately.

Technical Specifications, Terms and Conditions and various formats for submitting the Tender Offer are described in the tender document.

Earnest Money Deposit (EMD) proofs for bidding in RFP of Note Sorting Machines must accompany the Technical Offer as specified in this tender document. Offers received without EMD proof will be rejected.

NOTE

1. **Bank has the right to reject any or the entire prequalification document and will not be bound to give any reason for such decision.**
2. **Conditional tenders shall be out rightly rejected.**
3. **The rates quoted should be applicable to Branches/Currency chests of J&K Bank that are located in the entire country.**
4. **The rates quoted should be inclusive of all taxes (including GST), levies, Octroi, Entry tax and freight up to the site & should be in INR only.**

General Terms and Conditions

1. **The Bank invites online bids from reputed Original Equipment manufacturers / suppliers of Note Sorting Machines.**
2. **The models of Note Sorting Machines offered shall BIS certified conforming to BIS IS18663:2024 (latest RBI guideline).**
3. **The Empanelment of the bidder/s for supply of Note Sorting Machines to the Bank shall be for a period of two (02) years subject to performance based yearly review.**
4. **The Rates quoted by the bidders for supply of Note Sorting Machines on F.O.R basis shall be freezed for the whole empanelment period.**
5. **The Bank shall be at liberty to empanel one or more bidder/s for supply of each category of Note Sorting Machine.**
6. **Conditional tenders shall be out rightly rejected.**
7. **The rates quoted should be applicable to Branches/offices/Currency Chests of J&K Bank that are located in the entire country.**
8. **The rates quoted should be inclusive of all taxes (including GST) and freight up to the site & should be in INR only.**
9. **The Bank reserves the right to verify any information/document furnished by the bidder should the Circumstances so warrant in the overall interest of the Bank.**
10. **The Bank reserves the right to reject any/ all 'Bids' without assigning any reason whatsoever.**

11. Tender should be submitted online within the prescribed date and time. Tender submitted in accordance with the terms & conditions and complete in all respects & as per Performa will be considered.

12. The word 'Bank' indicated in this notice and enclosed documents would mean 'J & K BANK".

13. After the completion of bidding process, the successful bidder will be required to sign an agreement with the bank wherein all the terms and conditions governing the parties will be mentioned.

14. Estimated Contract Value of the Note Sorting Machines is approximately Rs. 5.00 Crores.

15. Note Sorting Machines should carry a minimum warranty of 24 months. Onsite warranty should include free replacement of Note Sorting Machine or its spares / parts thereof during the warranty period.

16. The relationship between the Bank and the successful bidder shall be on Principal-to Principal basis. Any employee deputed by the successful bidder for completion of this assignment shall have no employer-employee relationship with bank and shall have no claim of whatsoever nature regarding any dispute between such employee and the successful bidder.

17. The bidders shall observe the highest standard of ethics during the procurement and execution of such contract and shall not indulge in any corrupt or fraudulent practice.

18. The bank will be well within its rights to ask the bidder to furnish any document at any point of time during evaluation of bids and failure on part of bidder to do so may lead to rejection of his bid.

19. Bidder will, by responding to this RFP, be deemed to have accepted the terms of the RFP.

Terms and Conditions of Empanelment

1. Payment Terms

Payments shall be released as under

a) 90 % after supply or successful commissioning

b) 10% after warranty period or furnishing performance guarantee (bank guarantee other than JK Bank.

2. Pricing & Payments

The bidder should quote unit price for each Note Sorting Machine on F.O.R basis in the Branches /currency chests of the Bank across the country inclusive of all taxes.

From the date of placing the order till the delivery of the machine(s), if any changes are brought in the tax structure by the Government resulting in reduction of the cost of the machines, the benefit arising out of such reduction should be passed on to the Bank.

3. Delivery

The delivery of the Note Sorting Machines shall have to be made at the concerned Branches /currency chests across India within 15 days from the date of placement of purchase order.

4. Penalty

Bank shall impose a penalty @ 0.5% of the cost of security item or part thereof; charged per week, amounting up to 10 percent of the cost of Note Sorting Machine that is delayed beyond stipulated delivery period mentioned at Para 3 above. Penalty shall be deducted while making payment to the seller for the delayed machine.

5. Warranty

Note Sorting Machine shall be covered under the warranty of two years from the date of their installation.

6. Publicity

Any publicity by the bidder in which the name of the Bank is to be used should be done only with the explicit written permission of the Bank.

7. Force Majeure

The selected bidder shall not be liable for forfeiture of its performance security, liquidated damages or termination for default, if any to the extent that its delay in performance or other failure to perform its obligation under this contract is the result of an event of Force Majeure.

For purpose of this clause, "Force Majeure" means an event beyond the control of the empanelled vendor and not involving the vendor's fault or negligence and not foreseeable. Such events may be due to but are not restricted to Wars, Riots, and Earthquakes, fire, epidemic/Pandemic, and any act of God, Act of Govt. of India, trade embargoes or any other such cause which is beyond the reasonable control of the party.

The party claiming benefit of force majeure shall however not be entitled to the same unless it has intimated the other party of the occurrence of such an event within five working days from the occurrence of such force majeure event indicating therein the steps that it is taking or intending to take to mitigate the effect of such force majeure on the performance of its obligations under this agreement and shall continue to perform its obligations under the contract as far as reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

Notwithstanding above, the decision of the Bank shall be final and binding on the empanelled vendor regarding termination of contract or otherwise.

8. Resolution of Disputes

In the case of any dispute arising upon or in relation to or in connection with this agreement between parties, the disputes shall at first instance be resolved through negotiations. If the dispute cannot be settled amicably within fourteen (14) days from the date on which either party has served written notice on the other of the dispute then any party can submit the dispute for Arbitration under Arbitration and conciliation Act, 1996 through sole arbitrator to be appointed by both the parties.

The place of Arbitration shall be Srinagar, India and the language of the arbitration proceedings and that of all the documents and communications between the parties shall be English.

The decision of the arbitrator shall be final and binding upon the parties. The expenses of the arbitrator as determined by the arbitrator shall be borne equally by the parties.

The parties shall continue to be performing their respective obligations under this agreement, despite the continuance of the arbitration proceedings, except for disputed part under arbitration.

9. Splitting of order.

The Bank reserves its right for splitting the quantity of Machines ordered in 1+1, 2+1, 3+1 and 4+1/4+2 pocket category. In case of splitting in two and three, the ratio of 80:20 & 50:30:20, respectively, shall be followed only if L2 and L3 vendors as the case may be, match the L1 price and agree for all other terms and conditions of the empanelment.

10. The successful bidder shall immediately after the award of contract/ empanelment letter/LOA submit performance security/ guarantee in the shape of Bank Guarantee in favouring Deputy General Manager, Business Support Division, J&K Bank equivalent to the amount of **3 percent** of Total contract value.

Technical Specifications/Minimum eligibility Criteria

The RFP is being floated for selection of bidders of sorting machines strictly adhering to the conditions laid down hereunder:

I. The Bidder should have a minimum of Seven years' experience in supplying various categories of NSMs (1+1, 2+1, 3+1 and 4+1/4+2 Pocket Note Sorting Machines) to Scheduled Commercial banks/Public sector banks/ and Reserve Bank of India and Cooperative Banks as on 31-03-2025. Proof of the same should be submitted by the bidder in the form of Purchase Orders of NSMs awarded to the Bidder by the concerned Public Sector Banks/Scheduled Commercial Banks.

II. The Bidder should be a Profit-making firm/Company for the 3 financial years ending 31-03-2025 (viz. FY 2022-23 FY 2023-24 and FY 2024-25). The bidder should submit Audited Financial statement (Balance Sheet and Profit and Loss Account) certificate, duly signed by the auditors of the bidder, declaring the net worth of the bidder for the past 3 financial years to this effect.

III. The Bidder should have supplied a minimum aggregate of at least 200 (1+1, 2+1, 3+1, 4+1/4+2 pocket) Note Sorting machines of the offered Models/Brands to Various Scheduled Commercial banks/Public sector banks/ and Reserve Bank of India during the last 3 years ending 31-03-2025. Documentary proof of the same should be submitted by the bidder (in the form of Purchase Order copies of offered Models of NSMs issued by the concerned PSB/SCBs along with current dated performance certificates from customer, certifying successful supply/commissioning as well as satisfactory after-sale service provided by the Vendor.

IV. The RFP does not carry any contractual obligation for purchase of such machines and Contractual obligation shall arise only when formal orders are placed and a contract is signed by the duly authorized officer of the Bank and the Vendor.

V. The Machine should have all the fitness and sorting parameters laid down in Reserve Bank of India. The scope of circulars includes Circular no. DCM (R&D) No.G-26/18.00.14/2009-10 dated 11.05.2010, DCM (NPD) No.S488/18.00.14/2022-23 July 1, 2022 & DCM (NPD) No.S2193/09.45.000/2024-25 dated October 30, 2024 but is not limited mentioned circulars only. Moreover, the shortlisted companies have to demonstrate these features to the satisfaction of the Bank.

VI. The Bidder should be having a minimum Annual turnover of 5 Crores (Rupees five Crores only) in each of the last 3 Financial years ending 31-03-2025. A Certificate to this effect from CA (bidder's statutory Auditor) confirming the Turnover from supply of NSMs should be enclosed (Annexure V).

VII. The Bidder should have a minimum of 20 Service centres/Base locations in India. The technical service staff (service engineers) engaged for supplying NSMs should be on the payrolls of the Bidder. Outsourcing of the After-sale services to a third party will not be permitted (Annexure IV)

VIII. The Bidder must not have been blacklisted by any Public Sector Bank/ Commercial bank or any Government organization for non-fulfilment of service obligations during the past 7 years. A declaration /undertaking confirming the same should be submitted (Annexure VII). If anything is found contrary to the submitted declaration after empanelment of Vendor, Bank has the right to

cancel subsequent orders and penalty may result in forfeiture of 20 percent of Performance Bank Guarantees of the orders supplied till that date.

IX. The rates to be quoted should be inclusive of all taxes (including GST), freight, carriage / cooliage, octroi or any other taxes and the rates should be on F.O.R basis.

X. The bidder should have IS 9001:2015 or latest & all other relative certifications for quality of the products. Certifications in support to be submitted alongside.

XI. The bidder should have national presence. As Bank has a large branch base in UT of J&K and UT of Ladakh, hence, the bidder should have presence in the UT of J&K and/or Ladakh in the form of service centers / support centers in Jammu/ Srinagar/Leh. Bidder should have a minimum of five local engineers in Union Territory of J&K out of which 3 should be deployed in Kashmir valley.

XII. The Machine rates should be quoted with two components viz. 2 year comprehensive warranty & 3rd year AMC rate.

XIII. Bank reserves the right to reject any or all the offers without assigning any reason whatsoever.

TECHNICAL SPECIFICATIONS / Machine Characteristics

Note Sorting Machines with (1 +1 Pockets) (2+1 pockets) (3+1 pockets)

The machines shall perform authenticity check with reference to the features of genuine notes as disclosed by the Reserve Bank of India from time to time. Any note which is not found to be having all the features of a genuine note shall be classified by the machine as suspect.

Notes can only be recycled/reissued if they are evaluated as genuine and fit according to the parameters laid down by RBI(See Guidelines on note authentication and Fitness sorting parameters attached)Authenticity check is a prerequisite for fitness sorting. Fitness sorting can be done only in case of genuine notes. The machines shall be able to identify and separate suspected counterfeits and notes which are unfit for circulation in terms of these standards in reliable and consistent fashion.

A fit note is a note that is genuine, sufficiently clean to allow its denomination to be ready ascertained and thus suitable for recycling .An unfit note is a note that is not suitable for recycling because of its physical condition or belongs to a series that has been phased out by Reserve Bank of India. All the fitness parameters laid down by RBI are to be evaluated individually. A note must pass all the fitness parameters to be considered fit for recycling. If the machine offered by the bidder meets with the following specifications and requirements, the bidder's response to be given as "YES", otherwise the exact specification should be given.

S.No	Description	Bidders Remarks
1	Model number of machine	
2	Model /Brand – Desk top - Ergonomic design strictly capable of working in all weather conditions(including freezing cold, high humidity, and dusty conditions)	
3	Number of stackers with capacity– One or more with a minimum 100 note capacity per stacker.	
4	Number of reject stackers with capacity -one, or more with Min. of 100 Notes Capacity	
5	Minimum processing speed – Give exact specification	
6	Feeding capacity–Minimum of 500 notes with Assisted feed Mechanism	
7	Machine should work on any orientation of the notes	
8	First Note recognition	
9	Denomination Sorting	

10	Orientation sorting		
11	Facing sorting		
12	Machine must detect and sort suspect Notes.		

13	Machine must detect mismatch notes with having different serial numbers		
14	Machine must have the feature of sorting the notes having numerals in ascending order.		
15	Fitness sorting. The machines shall perform the following fitness sorting functions as per Standards & criteria laid down by RBI Guidelines including		
	A,	Soiling.	
	B	Limpness.	
	C	Dog-Ears.	
	D	Tears.	
	E	Holes	
	F	Stains	
	G	Graffiti.	
	H	Crumples/Folds	
	I	Discoloration.	
	J	Repair/Full adhesive tape detection	
	K	Mutilated, Imperfect and Mismatched Notes.(To be rejected)	
16	Batching Arrangement		
17	Possibility of up gradation of software as per RBI directive.		
18	The technology must be image based (With Dual Contact image Sensors) for scanning note on both sides while processing		

19	User interface: machine should have attached printer, display with function, menu. Keys, additional external display for count of notes at no extra cost.	
20	Printer interface facility must be provided free of cost	
21	Power supply requirements and consumption.	
22	Voltage stabilizer-in-built or external (at no extra cost)	
23	Machine should be able to segregate the note issued prior to demonetization and software upgrading compatibility to make changes	
24	Machine should have LCD graphic mode, Digital display of information with value of currency/No. of Notes.	
25	Warranty (2 years unconditional)	
26	Machines should have capability to interface with Central Monitoring facility.	
27	Details of EMD UTR No. .....Date..... Amount.....	
	BG NO.....Date ..... Amount..... Issue Bank.....	

TECHNICAL SPECIFICATIONS / Machine Characteristics

Heavy Duty Note Sorting Machine (4 +1 Pockets) (4+2 pockets)

The machines shall perform authenticity check with reference to the features of genuine notes as disclosed by the Reserve Bank of India from time to time. Any note which is not found to be having all the features of a genuine note shall be classified by the machine as suspect.

Notes can only be recycled/reissued if they are evaluated as genuine and fit according to the parameters laid down by RBI(See Guidelines on note authentication and Fitness sorting parameters attached) Authenticity check is a prerequisite for fitness sorting. Fitness sorting can be done only in case of genuine notes. The machines shall be able to identify and separate suspected counterfeits and notes which are unfit for circulation in terms of these standards in reliable and consistent fashion.

A fit note is a note that is genuine, sufficiently clean to allow its denomination to be ready ascertained and thus suitable for recycling .An unfit note is a note that is not suitable for recycling. Because of its physical condition or belongs to a series that has been phased out by Reserve Bank of India. All the fitness parameters laid down by RBI are to be evaluated individually. A note must pass all the fitness parameters to be considered fit for recycling. If the machine offered by the bidder meets with the following specifications and requirements, the bidder's response to be given as "YES", otherwise the exact specification should be given.

S.No	Description	Bidders Remarks
1	Model number of machine	
2	Model /Brand – Desk top - Ergonomic design strictly capable of working in all weather conditions(including freezing cold, high humidity, and dusty conditions)	
3	Number of stackers with capacity – One or more with a minimum 200 note capacity.	
4	Number of reject stackers with capacity -one, or more with Min. of 200 Notes Capacity	
5	Minimum processing speed-25000 Notes/hour in Authentication & Fitness Mode.	
6	Feeding capacity–Minimum of 1000 notes with Assisted feed Mechanism	
7	Machine should work on any orientation of the notes	
8	First Note recognition	
9	Denomination Sorting	

10	Orientation sorting		
11	Facing sorting		
12	Machine must detect and sort suspect Notes.		
13	Machine must detect mismatch notes with having different serial numbers		
14	Machine must have the feature of sorting the notes with having numerals in ascending order.		
15	Fitness sorting. The machines shall perform the following fitness sorting functions as per Standards & criteria laid down by RBI Guidelines including		
	A,	Soiling.	
	B	Limpness	
	C	Dog-Ears	
	D	Tears	
	E	Holes	
	F	Stains	
	G	Graffiti	
	H	Crumples/Folds	
	I	De-coloration	
	J	Repair/Full adhesive tape detection	
	K	Mutilated, Imperfect and Mismatched Notes.(To be rejected)	
16	Batching Arrangement		
17	Possibility of up gradation of software as per RBI directive.		
18	The technology must be image based(With Dual Contact image Sensors) for scanning note on both sides while processing		
19	User interface: machine should have attached printer, display with function, menu. Keys, additional external display for count of notes at no extra cost.		
20	Printer interface facility must be provided free of cost		

21	Power supply requirements and consumption.	
22	Voltage stabilizer–inbuilt or external?(at no extra cost)	
23	Machine should be able to segregate the note issued prior to demonetization and software upgrading compatibility to make changes	
24	Machine should have LCD graphic mode, Digital display of information with value of currency/No. of Notes.	
25	Warranty(2 years unconditional)	
26	Machines should have capability to interface with Central Monitoring facility.	
27	Details of EMD UTR No. .....Date..... Amount.....	
	Or BG NO.....Date ..... Amount..... Issue Bank.....	

Guidelines on Note Authentication and Fitness Sorting Parameters:

The Machine should have all the fitness and sorting parameters laid down in Reserve Bank of India. The scope of circulars includes Circular no. DCM (R&D) No.G-26/18.00.14/2009-10 dated 11.05.2010, DCM (NPD) No.S488/18.00.14/2022-23 July 1, 2022 & DCM (NPD) No.S2193/09.45.000/2024-25 dated October 30, 2024 but is not limited mentioned circulars only. Moreover, the shortlisted companies have to demonstrate these features to the satisfaction of the Bank.

1. Introduction

A fit note is a note that is genuine, sufficiently clean to allow its denomination to be readily ascertained and thus suitable for recycling. An unfit note is a note that is not suitable for recycling because of its physical condition or belongs to a series that has been phased out by Reserve Bank of India. All the fitness parameters laid down in this document are to be evaluated individually. A note must pass all the fitness parameters to be considered fit for recycling.

These parameters provide the minimum standards for cash handling machines used by banks (hereinafter called 'the machines'). Notes can only be recycled / reissued if they are evaluated as genuine and fit according to these parameters. Authenticity check is a prerequisite for fitness sorting. Fitness sorting can be done only in case of genuine notes. The machines shall be able to identify and separate suspected counterfeits and notes which are unfit for circulation in terms of these standards in a reliable and consistent manner.

The Reserve Bank of India phases out certain series (issue) of notes from circulation from time to time. These notes, though considered legal tender unless otherwise specified, are unfit for reissue. As and when the Reserve Bank of India decides to phase out a specific series (issue) of a specific denomination of notes, the machines shall sort all the phased out notes as unfit, irrespective of their physical condition.

2. Applicability

These parameters are applicable to machines operated by banks, either directly by their staff or indirectly by their agents. These machines can be of any of the following:

i. machines which check the authenticity and fitness of notes, i.e. note processing machines / note sorting machines, and

ii. Machines which check only the authenticity of notes, i.e. note authentication machines. All these machines shall classify the individual notes as either genuine or suspect.

3. Authenticity Check

The machines shall perform authenticity check with reference to the features of genuine notes as disclosed by the Reserve Bank of India from time to time. Any note which is not found to be having all the features of a genuine note shall be classified by the machine as suspect/reject.

4. Fitness Sorting

As a part of fitness sorting, notes with any visual or physical defects are to be sorted as unfit as per the criteria set out in Table 1.

Table 1: Sorting Criteria

Sl. No.	Feature	Criteria
1	Soiling	General distribution of dirt across the entire note
2	Limpness	Structural deterioration resulting in a marked lack of stiffness
3	Dog-ears	Corner folds

4	Tears	Lengthwise and crosswise cuts
5	Holes	Holes of a specific diameter
6	Stains	Localized concentration of dirt
7	Graffiti	Deliberate graphic alteration of the note
8	Crumples	Multiple random folds
9	Discoloration	Lack of ink on part or whole of the note, e.g. a washed note
10	Folds	Folds reducing the length or width of the note
11	Repair	Note repaired using adhesive tape/ paper/ glue

(i) Soiling

Soiling refers to the general distribution of dirt across the entire note or in some patterns. It is a measure of the loss of reflectivity from the unprinted areas due to dirt, ageing (yellowing), wear and extraneous markings and includes discoloration due to ageing, excessive folding and other wearing. Soiling increases the optical density and decreases the reflectance of the notes. Notes exceeding the soiling levels set out in Table 2 shall be sorted as unfit. Both the obverse and the reverse of the note shall be checked for soiling.

S No.	Denomination	Maximum Density difference	Minimum Reflectance
1	Rs. 5	0.07	85 %
2	Rs. 10	0.07	85 %
3	Rs. 20	0.06	87 %
4	Rs. 50	0.06	87 %

5	Rs. 100	0.05	90 %
6	Rs. 200	0.05	90 %
7	Rs. 500	0.04	93 %
8	Rs. 2000	0.03	95 %

(ii) Limpness

Limpness relates to structural deterioration or wear resulting in a marked lack of stiffness in the note paper. Notes with a very low stiffness of paper i.e. with paper which is worn out in circulation or mechanically mutilated shall be sorted out as unfit. Detectors for paper quality shall be adapted to the same level as for soiling.

(iii) Dog-Ears

Notes with dog-ears with an area of more than 100 mm^2 and a minimum length of the smaller edge greater than 5 mm shall be sorted as unfit. Chipped notes shall also be sorted as unfit.

(iv) Tears

Notes exhibiting at least one tear at the edge shall be classified as those having tears. Notes with tears larger than those indicated in Table 3 shall be sorted as unfit.

Table 3: Tears

Sl. No.	Direction	Width	Length
1	Vertical	4 mm	8 mm
2	Horizontal	4 mm	15 mm
3	Diagonal *	4 mm	18 mm

* Measured by drawing a straight line from the peak of the tear to the edge of the note where the tear begins (rectangular projection), rather than measuring the length of the tear itself.

(v) Holes

This refers to notes with at least one visible hole. Notes with holes with area exceeding 8 mm^2 shall be sorted as unfit.

(vi) Stains

Stains are visible markings which are not part of the feature of a note. Notes shall be detected as unfit if localized - i.e. with limited extension – stain can be recognized on its surface. In case the total area covered by stains exceeds 500 mm^2, the note shall be sorted as unfit. A note with a single stain covering an area of more than 200 mm^2 shall be sorted as unfit. Both the obverse and the reverse of the note shall be checked for stains.

(vii) Graffiti

Graffiti refers to deliberate graphic alteration of the note with for example, figures or letters. Fitness sorting criteria in case of graffiti shall be the same as those for stains. Both the obverse and the reverse of the note shall be checked for graffiti.

(viii) Crumples/ Folds

Crumpled / folded notes shall be sorted as unfit if the folds result in reduction of the original note in length or width greater than 5 mm.

(ix) Discoloration

Notes affected by discoloration shall be sorted as unfit if the ink is partially or wholly missing from its surface. Both the obverse and the reverse of the note shall be checked for discoloration.

(x) Repair

A repaired note is created by joining parts of the same note together, for example, by using extraneous matter such as tape, paper or glue. Notes with the following types of repairs shall be sorted as suspect /reject:

- Repairs covering an area greater than 100 mm^2; or
- Thickness of the extraneous matter 50 mm or more; or
- Width of the extraneous matter 10 mm or more; or
- Length of the extraneous matter 10 mm or more.

5. **Mutilated, Imperfect and Mismatched Notes**

A mutilated note is note, of which a portion is missing or which is composed of more than two pieces. An imperfect note is a note, which is wholly or partially, obliterated, shrunk, washed, altered or indecipherable but does not include a mutilated note.

A mismatched note is a note, which has been formed by joining a half note of any one note to a half note of another note. Such notes shall be classified as unfit.

These notes, as defined in NRR 2009 (amended in December 2018) shall be classified as suspect/reject.

6. Suspect / Reject notes shall be subjected to Manual inspection for any wrongdoings.

7. **Calibration and Periodic Testing of Machines**

Note Sorting Machines are to be tested for accuracy and consistency on a quarterly basis and recalibrated, if required. A certificate (signed by Bank Officials) to this effect shall be maintained for records. Testing shall be done in accordance to the procedure laid out by RBI for Quarterly Test Reporting Format.

TESTING OF MACHINES:

Bidders, who are shortlisted in technical evaluation process and whose Technical Bids are found in Order, Shall be required to undertake a demonstration test of the offered Brand/model of the NSM bid for explaining various features enumerated in the technical Bid. The NSMs will be subject to the following tests:-

- Speed test to check the speed of the Note Sorting Machine.
- Fitness sorting test for checking the fitness sorting parameters lay down by Reserve Bank of India.
- Stress Test for checking the endurance and efficiency of the machine after subjecting the machine to continuous work for hours.
- Authenticity check for checking the genuineness of the notes in accordance with the directions of RBI for sorting suspect notes.
- Consistency test for checking the consistency of the machine's performance.

Bidder shall get disqualified on technical basis for any of the below mentioned reasons:

- Machine fails to achieve minimum speed as mentioned in the technical Bid.
- Machine is unable to detect counterfeit note as suspect.
- Machine doesn't have requisite minimum Feeder capacity
- Machine fails to segregate new currency denominations and notes issued prior to 2005.

Test Procedures

Note: Machine shall not be disturbed/ tempered during the testing. No mechanic / Service personnel shall be allowed to touch the machine once it has been handed over to the Bank for technical testing.

Authenticity check

The machines shall check authenticity of notes with reference to the features of genuine notes as disclosed by the Reserve Bank of India from time to time.

Test procedure: A known number of suspect notes, which do not have one or more of the features of genuine notes and which are otherwise in good condition, shall be mixed with about 2000 notes fit for circulation and shall be processed. The machine should detect all the suspect notes.

The test should be repeated with at least two other denominations.

Speed Test:

Test procedure: A known number (N), not less than 2000, of used bank notes of a particular denomination containing fit, soiled and reject notes shall be used for testing. The time taken in seconds (T) to process the notes will be noted and speed will be calculated using the formula, **Speed (S) in notes per hour = 3600N/T.** The test should be repeated with at least two other denominations. The average speed of all denominations shall be taken as the speed of the machine.

Consistency test

The test is carried out to check the consistency of the machine's performance. The notes used for speed test may be used for this test also.

Test procedure: A known number of suspect notes, which do not have one or more of the features of genuine notes and which are otherwise in good condition, shall be mixed with about 2000 notes fit for circulation and shall be processed. The machine should detect all the suspect notes.

Stage 1: The notes are processed through the machine and the number of notes in pocket shall be noted and kept aside. If the number of notes in stacker is less than 100, additional notes shall be processed so that there are at least 100 notes in any stacker.

Stage 2: The notes removed from stacker A are then processed through the machine and the total number of notes in all other output stackers (**excluding A**) shall be noted and expressed as a per cent of the number processed.

Stage 3: Test in stage 2 is repeated and result noted.

Stage 4: The notes removed from stacker B in Stage 1 are then processed through the machine and the total number of notes in all other output stackers (**excluding B)** shall be noted and expressed as a percent of the number processed.

Stage 5: Test in stage 4 is repeated and result noted.

The procedure is repeated with notes removed from all other stackers in stage 1 and with other denominations.

The percentages calculated as above in all the stages shall not be more than 5%.

Fitness sorting

An unfit note is a note that is not suitable for recycling because of its physical condition or belongs to a series that has been phased out by Reserve Bank of India. A note must pass all the fitness parameters laid down by RBI to be considered fit for recycling. Notes with any visual or physical defects are to be sorted as unfit as per the criteria set out in Table 1 of the RBI guidelines.

Test procedure: For each of the parameter to be checked, at least 10 notes should be selected in such a way that 5 notes have the defect within the permissible limit and 5 notes have the defect more than the permissible limit. For e.g., to check for holes, 5 notes Should have a hole less than 10 mm^2 and 5 notes should have holes more than 10 mm^2. These selected notes should have no other defect except the defect in the parameter to be tested. These selected notes should then be mixed with at least 500 other notes and processed. The machine should correctly sort the 5 notes with defect more than the permissible limit as unfit.

The test should be repeated for other parameters.

Stress Test

This test is conducted to check the suitability of the machine to work continuously for long hours. The test shall be conducted under conditions similar to those that are available in normal branches and currency chests.

Test procedure: The machine should be put to work continuously for 6 hours daily for 4 consecutive days. The machine may be given rest for 10 minutes after each hour of working. During each hour, the machine should work continuously. Details of stoppages or breakdown, if any, (number of occasions, time, time taken to restart, nature of break down etc) and other defects or abnormal behaviour etc. noticed during the test should be carefully recorded.

Post Delivery test:

The Bank reserves the rights to test i.e., both technical and stress test at least one machine out of 100 machines after delivery at site. The selection of the machine for testing shall be random selection at Banks discretion. The cost of such testing and related expenses shall be borne by the Bank. Any failure of the machines to meet the rules, terms and conditions of the tender document in the post-delivery tests either fully or partially, will empower Bank to reject all the machines supplied to Bank against the purchase order of this tender document. In such events the bidder shall supply new machines on the same rules, terms and conditions of the tender document. Any delay due to such failure will attract Liquidated Damages as stipulated in this tender document and no extension will be permitted.

Note sorting Machines – Stress Test Marking for NSM 1+1 Pockets

S.No	Parameter	Maximum Marks	Marks Awarded
A	Speed of NSM in Fitness Sorting mode Speed – Marks >=18000notes/hr – 05 >=16000notes/hr – 03 A total of 18000 notes each of Rs 2000/500/200/100 would be processed on a machine for sorting into ATM fit/Fit/Unfit quality and the average time would be noted to define the speed of the machine.	05	
B	Storage of Serial numbers of processed bank notes Connectivity required – Marks Independent (on Machine) – 05 PC Connectivity required – 03	05	
C	Serial number reading (Optical character recognition) and comparison of both serial numbers of Bank notes Function – Marks Reading and comparison – 05 Reading – 03	05	

D	**Authentication Test**			
	1	Counterfeit notes to be mixed with 1000 pcs of genuine notes and processed from all 4 orientations (100% detection determines eligibility for the entire test)	**05**	
	2	Sorting of Mutilated/composite/mismatch (notes with different serial numbers). Notes to be mixed with 1000 pcs of genuine notes and processed from all 4 orientations.	**05**	
	3	Whether machine has dual contact image sensors for scanning of Banknotes.	**05**	
	4	Number of notes rejected per 1000 banknotes (ATM fit). The percentage of notes rejected per 1000 pcs should be less than 5% (excluding mutilated notes). In case the percentage exceeds 5%, no marks would be awarded.	**05**	
	5	Whether serial number reading & comparison of both serial numbers is a default function in authentication and fitness sorting.	**05**	
E	**Fitness sorting Test**			
	1	Sorting of banknotes ATM/fit/Fit/Unfit etc. as per RBI Clean Note policy, machine to process 2000 notes for ATM fit/fit/unfit. Whether nonissuable (soiled) Banknotes of Pre 2005	**05**	
		Series banknotes of Rs 10 to Rs 50 etc. to go to soiled note pocket automatically.		

	2	To re run the notes sorted as ATM fit/fit and Unfit for Rs 100 and Rs 2000 and check for consistency. Variation of less than 5% is acceptable.	**05**	
	3	Whether machine rejects tape notes to the other pocket in ATM fit mode.	**04**	
	4	Whether machine rejects non-oriented Notes to other pocket in Fitness Sorting mode.	**04**	
	5	Programmable to allow setting and changing limits and tolerance for each denomination in Fitness sorting mode.	**04**	
	6	Whether software & hardware can be upgraded as and when new series of notes introduced by RBI.	**04**	
	7	Whether the machine has the capability of rejecting demonetised banknotes i.e Rs 500 and Rs 1000 into reject pocket while Authentication and fitness sorting.	**04**	
F	**Sorting Parameters:** (whether parameter can be set as per user choice):- (If NSM fails to sort in any of the below parameters then no mark is awarded for that particular parameter)			
I	Soiling		**02**	
Ii	Limpness		**02**	
Iii	Dog Ears		**02**	
Iv	Tears		**02**	
V	Holes		**02**	
Vi	Stains		**02**	
Vii	Graffiti		**02**	
Viii	Crumples		**02**	

ix	Decolouration	02	
X	Folds	02	
Xi	Repairs	02	
G	**MIS Reports** **Whether NSM generates reports** — **Marks**	05	
	Customer report — 01 Operator Report — 01 Reject Report — 01 Jam recovery report — 01 Machine report — 01		
H	**Remote/ Central Monitoring of NSM through LAN/WAN** **Whether NSM generates reports** — **Marks** Connectivity and Software — 03 Connectivity i.e LAN/WAN — 02	03	

Note sorting Machines - Stress Test Marking for NSM 2+1 Pockets

S.No	Parameter	Maximum Marks	Marks Awarded

A	Speed of NSM in Fitness Sorting mode Speed: Marks >=21000notes/hr: 05 >=19000notes/hr: 03 A total of 21000 notes each of Rs.0/500/200/100 would be processed on a machine for sorting into ATM fit/Fit/Unfit quality and the average time would be noted to define the speed of the machine.	05	
B	Storage of Serial numbers of processed bank notes Connectivity required: Marks Independent (on Machine): 05 PC Connectivity required: 03	05	
C	Serial number reading (Optical character recognition) and comparison of both serial numbers of Bank notes Function: Marks Reading and comparison: 05 Reading: 03	05	

D	**Authentication Test**			
	1	Counterfeit notes to be mixed with 1000 pcs of genuine notes and processed from all 4 orientations (100% detection determines eligibility for the entire test)	**05**	
	2	Sorting of Mutilated/composite/mismatch (notes with different serial numbers). Notes to be mixed with 1000 pcs of genuine notes and processed from all 4 orientations.	**05**	
	3	Whether machine has dual contact image sensors for scanning of Banknotes.	**05**	
	4	Number of notes rejected per 1000 banknotes (ATM fit). The percentage of notes rejected per 1000 pcs should be less than 5% (excluding mutilated notes). In case the percentage exceeds 5%, no marks would be awarded.	**05**	
	5	Whether serial number reading & comparison of both serial numbers is a default function in authentication and fitness sorting.	**05**	
E	**Fitness sorting Test**			
	1	Sorting of banknotes ATM/fit/Fit/Unfit etc. as per RBI Clean Note policy, machine to process 2000 notes for ATM fit/fit/unfit. Whether nonissuable (soiled) Banknotes of Pre 2005 series banknotes of Rs 10 to Rs 50 etc. to go to soiled note pocket automatically.	**05**	
	2	To re run the notes sorted as ATM fit/fit and Unfit for Rs 100 and Rs 2000 and check for	**05**	
		consistency. Variation of less than 5% is acceptable.		

	3	Whether machine rejects tape notes to the other pocket in ATM fit mode.	**04**	
	4	Whether machine rejects non-oriented Notes to other pocket in Fitness Sorting mode.	**04**	
	5	Programmable to allow setting and changing limits and tolerance for each denomination in Fitness sorting mode.	**04**	
	6	Whether software & hardware can be upgraded as and when new series of notes introduced by RBI.	**04**	
	7	Whether the machine has the capability of rejecting demonetised banknotes i.e Rs 500 and Rs 1000 into reject pocket while Authentication and fitness sorting.	**04**	
F	**Sorting Parameters:** (whether parameter can be set as per user choice):- (If NSM fails to sort in any of the below parameters then no mark is awarded for that particular parameter)			
I	Soiling		**02**	
Ii	Limpness		**02**	
Iii	Dog Ears		**02**	
Iv	Tears		**02**	
V	Holes		**02**	
Vi	Stains		**02**	
Vii	Graffiti		**02**	
Viii	Crumples		**02**	
ix	Decolouration		**02**	
X	Folds		**02**	
Xi	Repairs		**02**	
G	**MIS Reports**			

	Whether NSM generates reports — **Marks** Customer report — 01 Operator Report — 01 Reject Report — 01 Jam recovery report — 01 Machine report — 01	**05**	
H	**Remote/ Central Monitoring of NSM through LAN/WAN** **Whether NSM generates reports** — **Marks** Connectivity and Software — 03 Connectivity i.e LAN/WAN — 02	**03**	

Note sorting Machines – Stress Test Marking for NSM 3+1 Pockets

S.No	Parameter	Maximum Marks	Marks Awarded
A	**Speed of NSM in Fitness Sorting mode** **Speed** — **Marks** **>=25000notes/hr** — **05** **>=22000notes/hr** — **03** **A total of 25000 notes each of Rs 2000/500/200/100 would be processed on a machine for sorting into ATM fit/Fit/Unfit quality and the average time would be noted to define the speed of the machine.**	**05**	

B	**Storage of Serial numbers of processed bank notes**		05	
	Connectivity required	**Marks**		
	Independent (on Machine)	**05**		
	PC Connectivity required	**03**		
C	**Serial number reading (Optical character recognition) and comparison of both serial numbers of Bank notes**		05	
	Function	**Marks**		
	Reading and comparison	**05**		
	Reading	**03**		
D	**Authentication Test**			
	1	Counterfeit notes to be mixed with 1000 pcs of genuine notes and processed from all 4 orientations (100% detection determines eligibility for the entire test)	05	
	2	Sorting of Mutilated/composite/mismatch (notes with different serial numbers). Notes to be mixed with 1000 pcs of genuine notes and processed from all 4 orientations.	05	
	3	Whether machine has dual contact image sensors for scanning of Banknotes.	05	

	4	Number of notes rejected per 1000 banknotes (ATM fit). The percentage of notes rejected per 1000 pcs should be less than 5% (excluding mutilated notes). In case the percentage exceeds 5%, no marks would be awarded.	**05**	
	5	Whether serial number reading & comparison of both serial numbers is a default function in authentication and fitness sorting.	**05**	
E	**Fitness sorting Test**			

	1	Sorting of banknotes ATM/fit/Fit/Unfit etc. as per RBI Clean Note policy, machine to process 2000 notes for ATM fit/fit/unfit. Whether nonissuable (soiled) Banknotes of Pre 2005 series banknotes of Rs 10 to Rs 50 etc. to go to soiled note pocket automatically.	**05**	
	2	To re run the notes sorted as ATM fit/fit and Unfit for Rs 100 and Rs 2000 and check for consistency. Variation of less than 5% is acceptable.	**05**	
	3	Whether machine rejects tape notes to the other pocket in ATM fit mode.	**04**	
	4	Whether machine rejects non-oriented Notes to other pocket in Fitness Sorting mode.	**04**	
	5	Programmable to allow setting and changing limits and tolerance for each denomination in Fitness sorting mode.	**04**	
	6	Whether software & hardware can be upgraded as and when new series of notes introduced by RBI.	**04**	

	7 Whether the machine has the capability of rejecting demonetised banknotes i.e Rs 500 and Rs 1000 into reject pocket while Authentication and fitness sorting.	**04**	
F	**Sorting Parameters:** (whether parameter can be set as per user choice):- (If NSM fails to sort in any of the below parameters then no mark is awarded for that particular parameter)		
I	Soiling	**02**	
Ii	Limpness	**02**	
Iii	Dog Ears	**02**	
Iv	Tears	**02**	
V	Holes	**02**	
Vi	Stains	**02**	
Vii	Graffiti	**02**	
Viii	Crumples	**02**	
ix	Decolouration	**02**	
X	Folds	**02**	
Xi	Repairs	**02**	
G	**MIS Reports**	**05**	

Whether NSM generates reports	**Marks**
Customer report	01
Operator Report	01
Reject Report	01
Jam recovery report	01
Machine report	01

H	**Remote/ Central Monitoring of NSM through LAN/WAN** **Whether NSM generates reports** — **Marks** Connectivity and Software — 03 Connectivity i.e LAN/WAN — 02	03	

Note sorting Machines – Stress Test Marking for NSM 4+1/4+2

S.No	Parameter	Maximum Marks	Marks Awarded
A	**Speed of NSM in Fitness Sorting mode** **Speed** — **Marks** **>=30000notes/hr** — **05** **>=25000notes/hr** — **03** **A total of 30000 notes each of Rs 2000/500/200/100 would be processed on a machine for sorting into ATM fit/Fit/Unfit quality and the average time would be noted to define the speed of the machine.**	05	
B	**Stacker capacity** **No. of banknotes** — **Marks** >=500 Notes — 05 >=200 Notes — 03	05	
C	**Reject pocket capacity** **No. of banknotes** — **Marks**	02	

	>=300 Notes	02		
	>=200 Notes	01		

D	**Storage of Serial numbers of processed bank notes**	**03**	
	Connectivity required / **Marks** Independent (on Machine) / 03 PC Connectivity required / 02		
E	**Serial number reading (Optical character recognition) and comparison of both serial numbers of Bank notes**	**05**	
	Function / **Marks** **Reading and comparison** / 05 **Reading** / 03		
F	**Authentication Test**		
	1 Counterfeit notes to be mixed with 1000 pcs of genuine notes and processed from all 4 orientations (100% detection determines eligibility for the entire test)	**05**	
	2 Sorting of Mutilated/composite/mismatch (notes with different serial numbers). Notes to be mixed with 1000 pcs of genuine notes and processed from all 4 orientations.	**05**	
	3 Whether machine has Dual Contact Image Sensors for scanning of Banknotes.	**05**	

	4	Number of notes rejected per 1000 banknotes (ATM fit). The percentage of notes rejected per 1000 pcs should be less than 5% (excluding mutilated notes). In case the percentage exceeds 5%, no marks would be awarded.	**05**	
	5	Whether serial number reading & comparison of both serial numbers is a default function in authentication and fitness sorting.	**05**	
G	**Fitness sorting Test**			
	1	Sorting of banknotes ATM/fit/Fit/Unfit etc. as per RBI Clean Note policy, machine to process	**05**	
		2000 notes for ATM fit/fit/unfit. Whether nonissuable (soiled) Banknotes of Pre 2005 series banknotes of Rs 10 to Rs 50 etc. to go to soiled note pocket automatically.		
	2	To re run the notes sorted as ATM fit/fit and Unfit for Rs 100 and Rs 2000 and check for consistency. Variation of less than 5% is acceptable.	**05**	
	3	Whether machine rejects tape notes to the other pocket in ATM fit mode.	**03**	
	4	Whether machine rejects non-oriented Notes to other pocket in Fitness Sorting mode.	**03**	
	5	Programmable to allow setting and changing limits and tolerance for each denomination in Fitness sorting mode.	**03**	
	6	Whether software & hardware can be upgraded as and when new series of notes introduced by RBI.	**03**	

	7	Whether the machine has the capability of rejecting demonetised banknotes i.e Rs 500 and Rs 1000 into reject pocket while Authentication and fitness sorting.	**03**	
H	**Sorting Parameters:** (whether parameter can be set as per user choice):- (If NSM fails to sort in any of the below parameters then no mark is awarded for that particular parameter)			
I	Soiling		**02**	
Ii	Limpness		**02**	
Iii	Dog Ears		**02**	
Iv	Tears		**02**	
V	Holes		**02**	
Vi	Stains		**02**	
Vii	Graffiti		**02**	
Viii	Crumples		**02**	
ix	Decolouration		**02**	
X	Folds		**02**	
Xi	Repairs		**02**	
I	**MIS Reports**		**05**	

Whether NSM generates reports	**Marks**
Customer report	01
Operator Report	01
Reject Report	01
Jam recovery report	01
Machine report	01

J	**Remote/ Central Monitoring of NSM through LAN/WAN** **Whether NSM generates reports** — **Marks** Connectivity and Software — 03 Connectivity i.e LAN/WAN — 02	**03**	

Note: Minimum qualifying marks for shortlisting the offered machine Model for next stage of empanelment process is 94 marks or above out of a maximum of 100 marks for each machine.

INSTRUCTION TO BIDDERS

I. POWER OF ATTORNEY/ AUTHORIZATION LETTER OR RESOLUTION COPY

In case of company, Board Resolution in favor of Authorized Person and Power of Attorney/Authorization letter (from authorized person executed on stamp paper of appropriate value), in case the authorized person delegates authority to another person of the company to sign the Bid documents, is to be submitted with bid documents.

II. COST OF BIDDING

The Bidder shall bear all the costs associated with the preparation and submission of their bid and J&K Bank, hereinafter referred to as “the Bank” or "Bank”, will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

III. BIDDING DOCUMENT

The Bidder is expected to examine all instructions, forms, terms and conditions in the Bidding Documents. Failure to furnish all information required by the Bidding Documents or submission of a bid not substantially responsive to the Bidding Documents in every respect will be at the Bidders" risk and may result in the rejection of its bid without any further reference to the bidder. Bidder should submit the bid strictly as per RFP failing which bid will be treated as non-responsive and will be liable for rejection.

IV. LANGUAGE OF BIDS

The bids prepared by the bidder and all correspondence and document relating to the bids exchanged by the bidder and J&K BANK, shall be written in English.

V. AUTHENTICATION OF ERASURES/ OVERWRITING ETC.

Any inter-lineation, erasures or overwriting shall not be valid and it will lead to rejection of bid without quoting any reason.

VI. AMENDMENT OF BIDDING DOCUMENTS

At any time prior to the last Date and Time for submission of bids, the Bank may, for any reason, modify the Bidding Documents through amendments at the sole discretion of the Bank. All amendments shall be uploaded on the Bank's websites **https://jkb.bank.in/** and will be binding on all those who are interested in bidding in order to provide prospective Bidders a reasonable time to take the amendment if any, into account in preparing their bid, the Bank may, at its discretion, extend the deadline for submission of bids. However, this cannot be claimed as a matter of right. Bidders are required to go through the subsequent amendment/Corrigendum/clarifications meticulously and submit their queries, if any, at least 2 working days before the hash submission date to avoid any last minute issues.

VII. VALIDITY OF BID DOCUMENT

Bid documents shall remain valid for up-to 180 days from last date of submission of bid prescribed by J&K BANK. A bid valid for shorter period shall be rejected by the Bank as non- responsive.

VIII. LATE BID

Any bid received by the Bank after the deadline for submission of bid will be rejected.

IX. BID CURRENCY

Prices shall be expressed in the Indian Rupees only.

X. BID EARNEST MONEY

Bidder has to submit the Bid Earnest Money (EMD) of Rs. 10.00 lacs, (Rupees Ten Lakhs Only) which may be submitted in the form of online deposit or Bank Guarantee (BG) favoring Deputy General Manager, Business support Division ,J&K Bank, and filling all the details as per specified Performa. The Bank Guarantee should be issued by any Public Sector Bank or scheduled Commercial Bank other than J&K Bank. The BG should have a validity of 180 days from the last date of submission of bid. Bidder shall be responsible to get the same extended for a further period of 180 days, if required by the Bank. The BG should be submitted in original at the time of bid submission. MSME bidder is exempted from payment of EMD if bidder can furnish requisite proof subject to the satisfaction of Bank.

In case of unsuccessful bidder, EMD will be returned either on completion of tender process or within one month of disqualification of the bidder, as per Bank's discretion. No interest will be payable on EMD amount. The EMD will be returned to the successful bidder upon submission of Performance Bank Guarantee and no interest will be payable on EMD amount.

XI. BIDDING PROCESS

For the purpose of the present job, a two stage bidding process will be followed. The response to the present tender will be submitted in two parts:-

a) Technical bid

b) Commercial bid

The bidders will have to upload the technical bid and commercial bid online on bank's e-tendering portal. All documents/letters, addressed to the Bank to be uploaded should be scans of the Original documents. (No Photocopies will be acceptable).

a) Technical Bid

The technical bid must be uploaded online on e-tendering portal of the Bank. Technical Bid shall contain all the supporting documents regarding technical criteria, scope of work, Technical aspects, Compliance statement and Terms & Conditions etc. mentioned in the RFP, and not contain any pricing or commercial information at all. Technical bid documents with any commercial information will be rejected.

In the first stage, only Technical Bids will be opened and evaluated. Bids of only those bidders would be evaluated further on technical parameters and who comply with all the eligibility criteria's. Only the bidders confirming compliance to all the terms & conditions of RFP document; fulfilling technical functionalities and whose offered machines will qualify the Stress and Fitness Sorting Testing procedures (as defined in this RFP) shall be short-listed for commercial stage. **b) Commercial Bid**

In the second stage, the Commercial Bid of only those bidders will be opened, who will comply will all the eligibility criteria's and will confirm compliance to all the terms & conditions of RFP document and technical functionalities in the Technical Evaluation Stage and whose offered machines qualify the stress and fitness testing procedures laid out in this RFP. (Annexure-III)

XII. Pre-Bid Meeting & Pre-Bid Queries.

Bidders are required to submit pre-bid queries only through online mode on the e-tendering portal of the bank within the stipulated timelines as given in the General Tender Details. Queries not submitted on e-tendering portal will not be responded.

Sr. No.	RFP Page No.	RFP Clause Name & No.	RFP Clause	Bidder's Query/ Suggestion/ Remarks

The queries submitted shall be responded by Bank via online mode only. Bidders are required to go through the RFP and any subsequent Corrigendum's/clarifications meticulously and submit their queries timely to avoid any last minute issues.

XIII. SUBMISSION OF BID

The technical and commercial bidding documents and details should be submitted online.

The technical and commercial bid submitted should contain all the required annexures as scans of the original documents. Bidder should ensure submission of bid strictly as per the requirement of the RFP. Kindly do not submit any extra documents/certificate which are not required.

XIV. DEADLINE FOR SUBMISSION OF BID

Bids must be submitted not later than the specified date and time mentioned in the Bid Document. The Bank may, at its discretion, extend this deadline for submission of bids by amending the bid documents, in which case all rights and obligations of the Bank and bidders, previously subject to the deadline, will thereafter be subject to the deadline extended. All the correspondence should be addressed to Bank at the following address.

Deputy General Manager
Office of Deputy General Manager
Business Support Division
J&K Bank Corporate Headquarters, M. A. Road
Srinagar, 190001 Kashmir (India)

XV. MODIFICATION AND/OR WITHDRAWAL OF BIDS

Bids once submitted will be treated as final and no further correspondence will be entertained on this. No bid will be modified after the deadline for submission of bids. No bidder shall be allowed to withdraw the bid, if bidder happens to be successful bidder.

XVI. CONTACTING THE BANK

Any effort by a bidder to influence the Bank in evaluation of the Bank's bid, bid comparison or contract award decision may result in the rejection of the Bidders' bid. Bank's decision will be final and without prejudice and will be binding on all parties.

Bidders are also advised not to indulge in any unnecessary meetings or communications with Bank Officials. Any information necessary for the bidders will be communicated to them through e-mails.

XVII. TERMS AND CONDITIONS OF THE BIDDING FIRMS

The bidder has to accept all terms and conditions of the Bank and should not impose any of its own conditions upon the Bank. A bidder who does not accept any or all conditions of the Bank shall be disqualified from the selection process at any stage as deemed fit by the Bank. The decision of the Bank in this regard shall be final and binding.

XVIII. LOCAL CONDITIONS

The bidder must acquaint himself with the local conditions and factors, which may have any effect on the performance of the contract and / or the cost.

XVIX BANKS RIGHT TO ACCEPT OR REJECT ANY BID OR ALL BIDS

The Bank reserves the right to accept or reject any bid and annul the bidding process or even reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or without any obligation to inform the affected bidder or bidders about the grounds for the Bank's action. The Bank reserves the right to accept or reject any technology proposed by any bidder.

XX. OPENING OF BIDS

The Date, time and location of bid opening is as per the tender schedule. Any change in Date, time or location of bid opening will be communicated to the participating bidders through e-mail. The technical bids will be opened online. In the event of the specified date of bid opening being declared a holiday for Bank, the bids shall be opened at the specified time and place on next working day.

XXI CLARIFICATIONS OF BID

To assist in the examination, evaluation and comparison of bids the Bank may, at its discretion, ask the bidder for clarification and response shall be submitted in writing, duly signed & stamped by the authorized signatory and no change in the price or substance of the bid shall be sought, offered or permitted. The clarification and response received from bidder will be subsequently part of bid submitted by that bidder.

XXII BANKS RIGHT TO ACCEPT OR REJECT ANY BID OR ALL BIDS

The Bank reserves the right to accept or reject any bid and annul the bidding process or even reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or without any obligation to inform the affected bidder or bidders about the grounds for the Bank's action. The Bank reserves the right to accept or reject any technology proposed by any bidder.

XXIII. PRELIMINARY EXAMINATION

The Bank will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required information have been provided as underlined in the bid document, whether the documents have been properly signed, and whether bids are generally in order.

Arithmetical errors will be rectified as follows:-

a. If there is any discrepancy in total amount and multiplication of unit rate and Multiplication factor, unit rates will prevail and the total amount shall be recalculated on the basis of Unit rate and multiplication factor.

b. If there is any discrepancy between words and figures, the amount in the words will prevail.

c. AMC amount, if asked for in specified range, and quoted under or beyond the specified range, would also be recalculated.

The bid determined as not substantially responsive will be liable for rejection by the Bank and may not be made responsive by the bidder by correction of the non- conformity. The decision of the Bank in this regard will be final.

The Bank may waive any minor informality or non-conformity or irregularity in a bid, which does not constitute a material deviation, provided such waiver does not prejudice to affect the relative ranking of any bidder.

XXIV. REVELATION OF PRICES

The prices in any form or by any reasons should not be disclosed in the technical or other parts of the bid except in the indicative commercial bid. Failure to do so will make the bid liable to be rejected.

XXV. EVALUATION AND AWARD CRITERIA

Technical evaluation will encompass two stages. After opening of the technical bids, all the documents and annexure (except commercial documents/offer) will be evaluated first by the Bank.

First Stage of Technical Evaluation

1. Bid document must be submitted online. All pages of the Bid Document uploaded must be serially numbered and must be signed in Full (no initials) by the authorized signatory and stamped by Bidder's Official seal. All Annexures must be on the letter head of the Bidder, except those which are to be provided by OEM/CA/third party. All documents, addressed to the Bank, should be submitted as scans of the Original. (No scans Photocopies will be acceptable).

2. All third party documents must be signed by their authorized signatory and his/her designation, Official E-mail ID and Mobile no. should also be evident. Bidder is also required to substantiate whether the person signing the document is authorized to do so on behalf of his company. Inability of the bidder to prove the genuineness/authenticity of any third party document may make the bid liable for rejection.

3. Technical bid opening will be done online within the stipulated time lines set by the Bank.

4. First of all, the RFP Cost and EMD of all bidders will be verified. If any RFP Cost/EMD is not found in order, that bidder will be declared ineligible for further participating in the tender process.

5. After that technical bids will be evaluated based on the eligibility criteria defined in the RFP document. Bids complying with all the eligibility criteria and confirming compliance to all the terms & conditions of RFP document would be further evaluated on technical parameters.

6. Bidders satisfying the technical requirements as determined by the Bank and accepting the terms and conditions of this document shall be short-listed for further process.

7. J&K Bank will determine to its satisfaction whether the bidder selected as having submitted the best evaluated responsive bid is qualified to satisfactorily perform the contract. The decision of Bank will be final in this regard.

8. The Bank reserves the right to accept or reject any product/ item/ technology/ functionality proposed by the bidder without assigning any reason thereof. The Bank also reserves the right to reject any Bid, in case any of the Technical Specification is not in compliance to Bank's requirement. Decision of the Bank in this regard shall be final and binding on the bidders.

The Bank will be within its rights to ask the bidder to furnish any document at any point of time during technical evaluation and failure on the part of the bidder to do so may lead to rejection of his bid.

Second Stage of Technical Evaluation

In the second stage of technical evaluation, shortlisted bidders will be required to deploy the offered Note Sorting Machines to various branches / currency chests notified by the bank for undergoing Stress and Fitness Sorting Testing procedures (as defined in this RFP) for technical assessment evaluation to assess whether the functionality of the offered Note Sorting Machines is in accordance with Guidelines on Note Authentication and Fitness Sorting Parameters of RBI.

Note: Qualification in both the aforementioned stages shall be mandatory for bidders for being shortlisted for commercial evaluation.

Commercial Evaluation

In the Commercial evaluation stage, the commercial of only those bidders will be opened who will comply with all the eligibility criteria and confirm compliance to all the terms & conditions, technical specifications of the RFP document, as well as qualification of the Stress and Fitness sorting testing procedures by the offered machines as mentioned above.

1. The commercial bids (Annexure XIII) shall be opened online as per scheduled timelines of the bank.

2. After opening of commercial bids as above, commercial evaluation & verification of the bids will be done by the Bank. Any arithmetic errors will be rectified as per clause 23-Preliminary Examination.

3. Price Variation Factor

i) If a bidder quoting higher prices, higher by more than 40% as compared to the average quoted prices (of all technically qualified bidders) for all items in aggregate, the same bidder shall not be called for reverse auction process. If due to such price variation factor, a bidder is not found eligible to be called for reverse auction and only one bidder is left commercially eligible, in such a situation, Bank reserves the right to negotiate with the L1 bidder. The L-1 price and L-1 Bidder will be decided on the basis of least total cost of ownership of the machine i.e. Total Cost of Machine + Third year AMC, derived after conducting reverse auction.

XXVI. REVERSE AUCTION

Bank will hold Reverse Auction after opening of commercial bids. Final Item wise price shall be arrived after Reverse Auction. Base Price, Bid decrement value will be as per Bank's Discretion and will be communicated to all commercially eligible bidders only for seeking acceptance.

a) If the commercially eligible bidders do not accept the base price and bid decrement value fixed by the Bank within the stipulated time given by the Bank, in such a situation Bank reserves the right to disqualify that/those bidder(s) from further RFP process.

b) After giving the acceptance by bidder(s) for the base price and decrement value, if the bidder(s) do not login in Bank's E-Auction portal during the Reverse Auction or refuse to participate in Reverse Auction at any time thereafter, then the bidder(s) will automatically get disqualified for further RFP process.

c) During the course of Reverse Auction if eligible bidders accept the base price and do not place any bid below the accepted base price after logging into the Reverse Auction portal, then out of these bidders, the one who has quoted least total price in Commercial bid shall be treated as L1 bidder and Bank reserves the right to further negotiate with L1 bidder and finalize the final prices.

In case of any situation where Bank is left with only one eligible bidder, then Bank reserves the right to negotiate with that bidder and final Item wise price shall be arrived.

XXVII. CONTACTING BANK OR PUTTING OUTSIDE INFLUENCE

Bidders are forbidden to contact Bank or its Consultants on any matter relating to this bid from the time of submission of commercial bid to the time the contract is awarded. Any effort on the part of the bidder to influence bid evaluation process, or contract award decision may result in the rejection of the bid.

XXVIII. CANCELLATION OF BID/ BIDDING PROCESS

J&K BANK reserves the right to accept or reject any bid and annul the bidding process and reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the ground for its action.

XXIX. DELAY IN THE SUPPLIER'S PERFORMANCE

Delivery of the goods and performance of the Services shall be made by the successful bidder in accordance with the time schedule specified by Bank. In case the successful bidder fails to supply the machine/accessories within the above delivery period, the Bank shall be at liberty to cancel

the order for the undelivered machines if any, besides de-listing the successful bidder from the vendors list and also denying any future entrustment by the Bank besides taking appropriate legal action.

The Bank, at its sole discretion, decides to accept the delayed supply of any machine(s), liquidated damages @ 0.5% of cost of the machine will be charged per week or part thereof, subject to a maximum of 10% of the cost of the machine for each machine which is delayed. The amount of damages so calculated shall be deducted at the time of making any payment after successful installation and commissioning of the machine and the cost of transportation and other cost there on shall be borne by the successful bidder.

XXX. GOVERNING LAW AND DISPUTES

In the case of any dispute arising upon or in relation to or in connection with this Agreement between parties, the dispute shall at first instance be resolved through negotiations. If the dispute cannot be settled amicably within fourteen (14) days from the date on which either party has served written notice on the other of the dispute; then any party can submit the dispute for arbitration under Arbitration and Conciliation Act, 1996 through sole arbitrator to be appointed mutually by the parties.

The place of arbitration shall be Srinagar, India and the language of the arbitration proceedings and that of all the documents and communications between the parties shall be English.

The decision of the arbitrator shall be final and binding upon the parties. The expenses of the arbitrator as determined by the arbitrator shall be borne equally.

XXXI. USE OF CONTRACT DOCUMENTS AND INFORMATION

The bidder shall not, without the Banks prior written consent, make use of any document or information provided by the Bank or otherwise except for purposes of performing contract. Successful bidder will have to sign Bank's approved Non-Disclosure Agreement (NDA) (Annexure X).

XXXII. CONFIDENTIALITY

The bidder shall not, without the written consent of the Bank, disclose the contract or any provision thereof, any specification, or information furnished by or on behalf of the Bank in connection therewith, to any person(s).

The bidder shall not, without the prior written consent of the Bank, make use of any document or information except for purposes of performing this RPF/ subsequent agreement.

XXXIII. PATENTS RIGHTS

The successful bidder shall indemnify the Bank against all third party claims of infringement of patent, trademark or industrial design rights arising from use of the Goods, or any part thereof in India.

The successful bidder shall, at their own expense, defend and indemnify the Bank against all third party claims or infringement of intellectual Property Right, including Patent, trademark, copyright, trade secret or industrial design rights arising from use of the products or any part thereof in India or abroad.

The successful bidder shall expeditiously extinguish any such claims and shall have full rights to defend itself there from. If the Bank is required to pay compensation to a third party resulting from such infringement, the successful bidder shall be fully responsible therefore, including all expenses and court and legal fees.

The Bank will give notice to the Successful bidder of any such claim without delay, provide reasonable assistance to the Successful bidder in disposing of the claim, and shall at no time admit to any liability for or express any intent to settle the claim.

XXXIV. ASSIGNMENT

The successful bidder shall not assign, in whole or in part, its obligations to perform under the Contract, except with the Bank's prior written consent.

XXXV. NON DISCLOSURE

By virtue of Contract, as and when it is entered into between the Bank and the successful bidder and its implementation thereof, the successful bidder may have access to the confidential information and data of the Bank and its customers. The successful bidder will enter into a Non-Disclosure Agreement to maintain the secrecy of Bank's data as per following:-

a) That the bidder will treat the confidential information as confidential and shall not disclose to any third party. The bidder will also agree that its employees, agents, shall maintain confidentiality of the confidential information.

b) That the successful bidder will agree that it shall neither use, nor reproduce for use in any way, any confidential information of the Bank without consent of the Bank. That the successful bidder will also agree to protect the confidential information of the Bank with at least the same standard of care and procedures used by them to protect its own confidential Information of similar importance. Without limitation of the foregoing, the successful bidder shall use reasonable efforts to advise the Bank immediately in the event that the successful bidder learns or has reason to believe that any person who has had access to confidential information has violated or intends to violate the terms of the Contract to be entered into between the Bank and the successful bidder, and will reasonably cooperate in seeking injunctive relieve against any such person.

c) This clause will remain valid even after the termination or expiry of this agreement.

d) That the successful bidder will strictly maintain the secrecy of Bank's data.

XXXVI. INDEMNITY

The bidder assumes responsibility for and shall indemnify and keep the Bank harmless from all liabilities, claims, costs, expenses, taxes and assessments including penalties, punitive damages, attorney's fees and court costs which are or may be required to be paid by reasons of any breach of the bidder's obligation under these general conditions or for which the bidder has assumed responsibilities under the purchase contract including those imposed under any contract, local or national law or laws, or in respect to all salaries, wages or other compensation to all persons employed by the bidder or bidders in connection with the performance of any system covered by the purchase contract. The bidder shall execute, deliver such other further instruments to comply with all the requirements of such laws and regulations as may be necessary there under to conform and effectuate the purchase contract and to protect the Bank during the tenure of contract. Where any patent, trade mark, registered design, copyrights and/or intellectual property rights vest in a third party, the bidder shall be liable for settling with such third party and paying any license fee, royalty and/ or compensation thereon. In the event of any third party raising claim or bringing action against the Bank including but not limited to action for injunction in connection with any rights affecting the machine supplied by the bidder covered under the purchase contract or the use thereof, the bidder agrees and undertakes to defend and / or to assist the Bank in defending at the bidder's cost against such third party's claim and / or actions and against any law suits of any kind initiated against the Bank.

In the event of any third party raising claim or bringing action against the Bank including but not limited to action for injunction in connection with any rights affecting the machine supplied by the bidder covered under the purchase contract or the use thereof, the bidder agrees and undertakes to defend and / or to assist the Bank in defending at the bidder's cost against such third party's claim and / or actions and against any law suits of any kind initiated against the Bank, Bidder (successful bidder) will also assume full responsibility of any loss or damage caused due to any of their onsite engineer/representative.

XXXVII. TERMINATION OF CONTRACT

The quality of services given by the bidder will be reviewed quarterly and if the services are not found satisfactory, the Bank reserves the right to terminate the contract by giving 30 days" notice to the bidder, including 15 days curing period. The decision of the Bank regarding quality of services shall be final and binding on the bidder. The Bank shall have the right to terminate/cancel the contract with the selected bidder at any time during the contract period, by giving a written notice of 30 days, for any valid reason, including but not limited to the following :

a) Excessive delay in execution of order placed by the Bank.

b) Discrepancies / deviations in the agreed processes and/or products.

c) Violation of terms & conditions stipulated in this RFP.

Notwithstanding anything contained hereinabove, the Bank reserves the right to terminate the contract at any time without assigning any reasons.

In case of termination of contract for the reasons that the services of empaneled vendor are not found satisfactory, the Bank shall be free to debar them from participating in future Bids/Tender processes. The decision of the Bank in this regard shall be final and binding.

XXXVIII.GOVERNING LAWS AND DISPUTES

This RFP shall, in all respects, be governed by and construed in accordance with the laws of UT of J&K read with applicable laws of India. The courts in Srinagar, India shall have exclusive jurisdiction in relation to this agreement.

XXXIX. USE OF CONTRACT DOCUMENTS AND INFORMATION

The successful bidder shall not, without the Bank's prior written consent, make use of any document or information provided by Bank in Bid document or otherwise except for purposes of performing contract.

XXXX. ASSIGNMENT

The successful bidder shall not assign, in whole or in part, its obligations to perform under the Contract, except with the Bank's prior written consent.

XXXXI. CONTRACT BETWEEN BANK AND SHORTLISTED BIDDER

The shortlist bidder shall be required to execute SLA (Service Level Agreement) and NDA (Nondisclosure Agreement) with the Bank.

XXXXII. PRINCIPAL TO PRINCIPAL RELATIONSHIP

The employees engaged by the Bidder shall be deemed to be the employees of Bidder only, and the Bank shall not be connected with the employment or the terms and conditions thereof in any way. The Bidder alone would comply with the statutory obligations and Labor Regulations/ Rules in this regard. None of the provisions of this Agreement shall be deemed to constitute a partnership between the parties hereto, and neither party shall have authority to bind the other except as

specifically provided for hereunder. Neither party hereto is the agent of the other nor there no master-servant relationship between the parties. The relationship is on principal to principal basis.

The Bidder shall be responsible for payments of all statutory dues with respect to each of its personnel/employees engaged by it to render service under this Agreement with respect to each applicable Labor law, including, the Minimum Wages Act, 1948, the Payment of Wages Act, 1936, the Payment of Bonus Act, 1965, the Employees" State Insurance Act, 1948, the Payment of Gratuity Act, 1972, the Maternity Benefit Act, 1961, the Employees" Provident Funds and Miscellaneous Provisions Act, 1952, etc. No dues/contributions under any labor legislations, as applicable, are payable by the Bank with respect to the Bidder's personnel/employees. The Bidder will have no claims whatsoever against the Bank with respect to payment of statutory dues/contributions to personnel/employees of under applicable labor legislations.

Bidder Information:

SNO	Criteria	Description
1	Name of the Bidder	
2	Constitution of bidder Partnership/Proprietorship/ Public Ltd. /Pvt. Ltd.	
3	Year of Establishment	
4	Annual Turnover from NSM Business (With Audited Profit & Loss Statements of previous 3 FYs.)	
5	Net Worth of Bidder In Previous 3 FYs. (with Audited Financial Statements with Certificates mentioning Net worth in Previous 3 FYs)	
6	Nature of Machines offered Indigenously Manufactured / Imported	
7	Local Address of factory in case of Locally Manufactured Machines (With details of Facilities Available)	

8	Details of The Principal Suppliers in case of imported Machines (Details of arrangement with OEM to be submitted)	
9	Complete List of service Network in India (No. of personnel engaged for service with contact no.'s)	
10	ISO Certifications With Valid Proof	
11(a)	Details of (With Valid Proof) GST No.	
11(b)	PAN/TAN	
11©	Registration No.	
12	Details of NSMs supplied to Various PSBs/SCBs/RBI (Enclosed copies of Satisfactory installation certificates)	
13.	Details of BIS certified (IS 18663:2024) model of NSMs offered under below mentioned pockets complying to technical specifications	
	a) 1+1	
	b) 2+1	
	c) 3+1	
	d) 4+1/4+2	

Other terms & Conditions:

1/**Name of the work**

Supply of Note Sorting Machines (1+1) (2+1) (3+1) and (4+1/4+2) as per Technical specifications as laid down in the document.

2/ Scope of work

The supplier shall accept full responsibility for the correctness and for the faultlessness of the equipment so that the purpose of installation is served with maximum operational dependability and efficiency.

3/ Manner of manufacture

The successful bidder warrants to the Bank that upon delivery, equipment to be provided under this order shall be new from original manufacturer, free from any defects and all components thereof will fulfill the performance data characteristics and properties and serve the purpose with maximum operational dependability.

4/ Consignee

The consignee of to be supplied under this order shall be J&K Bank limited. The equipment shall be dispatched through a registered transport company duly insured and shall be delivered and erected at site. No claims on account of transit damages or losses shall be entertained by the Bank. The successful bidder shall make well the loss/damages quickly, if any caused during transit within a period of one week.

5/ Safety

The successful bidder shall at all times conduct his operation in such a manner so as to avoid any risk of bodily harm to persons or damage to property. In addition the successful bidder shall comply with all applicable safety standards, codes and regulations.

6/ Sufficiency of quoted price.

i. The successful bidder shall be deemed to have satisfied himself as to the correctness and genuineness of the quoted price. The rates shall cover all his obligations under the order and all matters and things necessary for the proper execution of his supplier obligations.

ii. No price variations shall be allowed for any rise or fall in cost of Labor, materials or any other factors influencing the order price.

Iii Order price quoted shall be inclusive of installation, and all taxes, duties, levies, inspection charges, and freight up to site, insurance and local taxes.

7/ Performance Security/ Guarantee

The successful bidder shall immediately after the award of contract/ empanelment letter/LOA submit performance security/ guarantee in the shape of Bank Guarantee in favouring Deputy General Manager, Business Support Division, J&K Bank **equivalent to the amount of** 3 percent **of Total contract value.**

8/Testing

The Successful bidder shall be responsible for all inspections and testing specified in the applicable courses. should any test report at any stage show that that the equipment are any part thereof does not meet guaranteed date as per the specifications, the department shall be at the liberty to reject the whole equipment or part thereof as the case may be and impose penalty which may be equivalent to the cost of the equipment or any other amount as may be decided by the Bank.

9/ Payments

Payments shall be released as under

c) 90 % after supply or successful commissioning

d) 10% after warranty period or furnishing performance guarantee (bank guarantee other than JK Bank.

10/ Annual Maintenance Contract (AMC)

(i) The successful bidder shall quote his rates for Annual Maintenance Contract (AMC) for third year before the expiry of the warranty period. The selected vendor shall execute AMC Agreement subject to maximum of 8% of machine value supplied by them or prevailing Market value of the machine at the time of AMC Execution, Whichever is lower.

(ii) The successful bidder shall sign a separate Annual Maintenance Contract with the Bank (before the expiry of warranty period), in the format attached (Annexure IX), for a period of one year for satisfactory comprehensive maintenance of the machines and shall provide a Bank Guarantee equivalent to 10% of the total cost of machines valid for a period of 30 months, which shall be returned after the AMC period is over. Failure of signing the AMC contract before expiry of warranty period, BG shall be invoked.

(iii) The AMC charges shall be payable by the Bank on Quarterly basis at the end of the period subject to Tax Deduction at Sources(TDS) as per relevant provisions of Finance Act from time to time.

(iv) During the AMC period, the successful bidder shall provide all services including quarterly preventive checks and attending to complaints, repairing/replacing parts, providing stand-by machines etc. as required during Warranty period.

(v) During AMC period, failure to expeditiously attend to the complaints or preventive maintenance will attract the same penalty as specified for the Warranty period

11/Validity

The Tender shall remain valid for our requirement, minimum for the Two years, rates would remain fixed for the entirety of the Empanelment period. The period of contract may be extended further by period of one year at the discretion of the Bank.

12/Site of Delivery

The site of installation shall cover all the Branches of J&K Bank that lie in the J&K and rest of the Country.

13/Other Conditions

a) Bank reserves the right to reject any or all tenders without giving any reason thereof.

14/Checking of records

J&K Bank can at any point of time check the books & records of the bidder.

15. Buyback Offer:

The successful bidder shall offer a buyback arrangement for the existing note sorting machines (if any on as is where is basis) as a part of this tender. The bidder should quote the best price for new machines, taking into the account the buyback value of old, existing note sorting machines.

Seal & Signature of the bidder

ANNEXURE-I

Performa for The Bank Guarantee for Earnest Money Deposit

(To be stamped in accordance with stamp act)

Ref: Bank Guarantee # Date

To,

Deputy General Manager,
Business Support Division
J&K Bank Corporate Headquarters,
M A Road Srinagar, 190001 Kashmir (India)

Dear Sir,

In accordance with your bid reference no.__Dated_____M/s_____ having its registered office at herein after Called, bidder") wish to participate in the said bid for **Online RFP for supply, Installation, Commissioning and Maintenance of Note Sorting Machines of (1+1)(2+1)(3+1) and (4+1/4+2) pockets for use at various Branches / Currency Chests/Offices of the Bank on Pan India Basis.**
An irrevocable Bank Guarantee (issued by a nationalized / scheduled commercial Bank) against Earnest Money Deposit amounting to Rs._____ Rupees (in words_____) valid up to_____ is required to be submitted by the bidder, as a condition for participation in the said bid, which amount is liable to be forfeited on happening of any contingencies mentioned in the bid document.

M/s _____having its office registered at _____ has undertaken in pursuance of their offer to J&K Bank (hereinafter called as the beneficiary) dated _____ has expressed its intention to participate in the said bid and in terms thereof has approached us and Requested us_____(Name of Bank)_____(Address of Bank) to issue an irrevocable financial Bank Guarantee against Earnest Money Deposit (EMD) amounting to Rs /- Rupees (in words_____) valid up to_____

We, the _____ (Name of Bank)_____(Address of the Bank) having our Head office at _____Therefore Guarantee and undertake to pay immediately on first written demand by J&K Bank, the amount Rs.__Rupees (in words_----------) without any reservation, protest, demur and recourse in case the bidder fails to Comply with any condition of the bid or any Violation against the terms of the bid, without the beneficiary needing to prove or demonstrate reasons for such demand. Such demand made by said beneficiary shall be conclusive and binding on us irrespective of any dispute or difference raised by the bidder.

This guarantee shall be irrevocable and shall remain valid up to_____. If any further extension of this Guarantee is required, the same shall be extended to such required period on receiving instructions in writing, from _____, on whose behalf guarantee is issued. "Notwithstanding anything contained herein above our liability under this Bank guarantee shall not exceed Rs _____In Words Rupees_____

This Bank guarantee shall be valid up to…….. And claim period shall be _____after expiry of the validity period. We are liable to pay the guaranteed amount or any part thereof under this Bank guarantee only if you serve upon us a written claim or demand for invoking the Bank Guarantee, on or before hours (Indian Standard Time).

In witness whereof the Bank, through its authorized officer has set its hand stamped on this Day of _____ 2025 at

Date: _____
Place: _____

Signature of Authorized Signatory Name
of Signatory: Designation:
Seal of Company

Note:

1. **Further, name of the issuing Bank is to be written at the onset of the Guarantee bond before the recital (along with amount of Guarantee, expiry dates. Etc).**
2. **The performance Guarantee shall be signed by the issuing Bank with proper seal.**

ANNEXURE-II
Undertaking From the Bidder

To,
Deputy General Manager
Business Support Division
J&K Bank Corporate Headquarters,
M A Road Srinagar, 190001 Kashmir (India)

Sir

Reg.: Supply, Installation, Commissioning and maintenance of Note Sorting Machines with (1+1), (2+1), (3+1) & (4+1/4+2) Pockets for use at Various Business Units of the bank

We submit our Bid Documents herewith.

We understand that:-

- You are not bound to accept the lowest or any bid received by you, and you may reject all or any bid.
- If our Bid for the above job is accepted, we undertake to enter into and execute at our cost, when called upon by the Bank to do so, a contract in the prescribed form. Till such a formal contract is prepared and executed, this bid shall constitute a binding contract between us and Bank.
- If our bid is accepted, we are responsible for the due performance of the contract.
- You may accept or entrust the entire work to one Bidder or divide the work to more than one bidder without assigning any reason or giving any explanation whatsoever.
- Successful bidder means the bidder who is decided and declared so after examination of commercial bids through the process of Reverse Auction.

Date:
Place:
Yours faithfully

Signature of Authorized Signatory Name of
Signatory: Designation:
Email ID:
Mobile No:
Telephone No:
Seal of Company:

ANNEXURE-III
Compliance to Eligibility Criteria

S.N.	Eligibility Criteria	Supporting Documents to be submitted	Compliance (Yes/No)
1.	The bidder should be doing Business in India for at least 7 years.	Certificate of incorporation or any other certificate of registration issued by competent authority from Government of India.	
2.	The bidder should have a minimum experience of Seven years in supplying the requisite category of NSMs to various SCBs/PSBs/RBI as on 31-03-2025.	Purchase orders of NSMs awarded to the Bidder by the concerned PSBs/SCBs during the mentioned period.	
3a)	The Bidder should have supplied a minimum aggregate of 200 (1+1, 2+1, 3+1 and 4+1/4+2) machines of the offered Brand/Model to various SCBs/PSBs/RBI as during the last 3 years.	Purchase order copies of NSMs issued by the concerned PSBs/SCBs/RBI along with current dated performance certificates from concerned Banks, certifying successful supply/commissioning as well as satisfactory after-sale service by the vendor. (Kindly note that any of the above documents submitted must be sufficient enough to certify OEM's/bidder's experience, must be authentic and must also contain all the material information as required in (AnnexureVI)	

3.	Bidder should have IS 9001:2015 or equivalent certifications for quality of the products.	IS 9001:2015 certifications to be submitted alongside	

4.	The bidder should be having minimum annual turnover of Rs.5.00 Crores each year for last three financial years from the sale/supply of Note Sorting Machines The bidder should have positive Net worth during the last three financial years.	Provide CA Certificate and Audited Financial statements (Balance sheet & Profit & Loss statement) for the last three (3) Financial years in the attached format (Annexure-V)	
5.	The Bidder should have a minimum of 20 Service Centres/ Base locations in India.	Details regarding service support centres throughout the country should be furnished as per Annexure IV along	
6.	Bidder should not have been blacklisted by the Government / Government agency / Banks / Financial Institutions in India during last 7 Years. Self-Certificate /Undertaking is to be provided.	With the technical bid. Undertaking to be provided as per Annexure-VII	
7.	Labour Law Compliance	Undertaking to be submitted	
8.	Bidders should have made operating profit (operating profit i.e. Earnings before interest & taxes) in past 3 Financial Years i.e. 2022-23, 2023-24 and 2024-25 and the net worth should be positive as on 31.03.2024 & 31.03.2025.	Balance Sheet & Profit and loss Account of three FYs i.e. FY 2022-23, 2023-24 and 2024 25. A certificate from Chartered Accountant (bidder's Statutory Auditor) who has signed the audited balance sheet of the bidder confirming Operating Profit and Net Worth should be attached.	
9.	Bidder Should be solvent to an extent of Rs.1.50 crore for performing / executing the work mentioned in the RFP.	Solvency Certificate (Annexure XIV) to be submitted from a SCB/PSB to that effect.	

ANNEXURE-IV
Service Support Details

S.No	State/Union Territory	Address of Correspondence	Contact No. of Office	Point of contact (with Contact details)	No. of service engineers

ANNEXURE – V
Turnover Certificate

Reg.: RFP for Supply, Installation, Commissioning and maintenance of Note Sorting Machines with (1+1), (2+1), (3+1) & (4+1/4+2) Pockets

To be provided by Statutory Auditor/Chartered Accountant

We certify that M/s___, a company incorporated under the companies act, 1956 with its headquarters at_____ and CIN number _____ have Turnover, Net Profit/Loss and Net worth from manufacturing / and trading i.e Supply/Installation/Commissioning of Note Sorting Machines in India, for the past 3 financial years i.e. 2022-23, 2023-24 and 2024-25 as follows:

Financial Year	Turnover (in Rs.)	Net Profit/Loss (in Rs.)	Net Worth (in Rs.)
2022-23			
2023-24			
2024-25			

This information is based on the Audited Financial Statements for 2022-23, 2023-24 and 2024-25.

Date: _____ Place: _____

Signature of CA/Statutory Auditor Name
of CA/Statutory Auditor:
Designation:
Email ID:
Mobile No:
Telephone No.:
Seal of Company:

ANNEXURE – VI

Manufacturer's Authorisation Form

To,
Deputy General Manager,
Business Support Division
J&K Bank Corporate Headquarters,
M A Road Srinagar, 190001 Kashmir (India)

Dear Sir,

Sub: Request for Proposal for supply, installation, commissioning and Maintenance of Heavy Duty Note Sorting Machines (1+1) (2+1) (3+1 pocket) and (4+1 pocket), for Currency Chests & Branches of the bank.

We ..... Are established and reputable manufacturers of Heavy Duty Note Sorting Machines having manufacturing facility at ..... and ..... do hereby authorize M/s.....

(Name and Address of Agents) to submit a bid, and sign the contract with you for the goods manufactured by us against the above tender.

We hereby extend our full guarantee and warranty as per Clauses of Contract for the goods and services offered for supply by the above firm against this tender.

Date: _____Place: _____
Signature of Authorized Signatory
Name of Signatory:

Designation:
Email ID:

Mobile No:
Telephone No.:
Seal of Company:

Note: This letter of authority should be on the letterhead of the manufacturer and should be signed by a person competent and having the power of attorney to bind the manufacturer. It should be included by the Bidder in its bid.

ANNEXURE – VII
Undertaking for Non-Blacklisted

To be provided on letter head of the Bidder's Company

To,
Deputy General Manager,
Business Support Division
J&K Bank Corporate Headquarters,
M A Road Srinagar, 190001 Kashmir (India)

Sir,

Reg.: RFP for Supply, Installation, Commissioning and maintenance of Note Sorting Machines with (1+1), (2+1), (3+1) & (4+1/4+2) Pockets

We M/s_____ do hereby confirm that we have not been blacklisted/ debarred by the Government / Government agency / Banks / Financial Institutions in India during last 7 Years. This declaration is been submitted and limited to, in response to the tender reference mentioned in this document.

Yours faithfully,

Name of Signatory:

Signature of Authorized Signatory

Date: _____Place: _____

ANNEXURE – VIII Litigation Certificate

Reg.: RFP for Supply, Installation, Commissioning and maintenance of Note Sorting Machines with (1+1), (2+1), (3+1) & (4+1/4+2) Pockets

To be provided by Statutory Auditor/Chartered Accountant

This is to certify that M/s _____, is not involved in any litigation which threatens solvency of the company.

Date:_____Place:_____

Signature of CA/Statutory Auditor

Name of CA/Statutory Auditor: Designation:
Seal of Company Email ID:
Mobile No:
Telephone No.:
Seal of Company:

ANNEXURE – IX

Suggested Format for Annual maintenance Contract Agreement

This agreement for maintenance of currency sorting machines is made on (Date of agreement) the..... day of …. 2025 (hereinafter referred to as the "Effective Date") between

The Jammu & Kashmir , a Banking Company under Indian Companies Act, 2013, having its Corporate office at Moulana Azad Road, Srinagar (herein after referred to as "**The Bank**" which expression shall unless repugnant to the subject or context thereof, includes its successors and assigns) of the ONE PART through its authorised signatory Mr./Mrs._____

And

M/s _____ (herein after referred to as the "**Service Provider**" which expression shall, unless repugnant to the context thereof, includes its successors and permitted assignees) of the SECOND PART through its authorised signatory Mr./Mrs._____

The Bank and The service Provider are hereinafter collectively referred to as "Parties" and individually as a "Party"

Whereas the Bank and Service Provider is under mutual discussion for the purpose of maintenance and services of **Note Sorting Machines (1+1/2+1/3+1/4+1/4+2 Pockets)** (Whichever applicable) (Hereinafter referred to as "**Machines**") under this maintenance contract, comprising of preventive and corrective maintenance of Machines as per Annexure enclosed.

AND WHEREAS the Service Provider has agreed to accept the offer and to perform the said maintenance of Machines as mentioned in this Agreement, as per Annexure enclosed to this Agreement.

Now both the Parties agree to the following:

1. SCHEDULES TO THE AGREEMENT: The Annexure enclosed in this Agreement forms an integral part of this Agreement. However during the tenure of this Agreement, Bank is at liberty to add to or delete from the annexure any number of Machines, if so required. In case of

addition of work, the same will be done on already agreed and settled rates for the main agreement of maintenance.

TERMS & CONDITIONS OF THE COMPREHENSIVE ANNUAL MAINTENANCE AGREEMENT

2.The Service Provider shall truly and faithfully carry on the performance under this Agreement as is required by any service provider performing services of similar nature. The services shall be performed in a proper manner and to the extent and satisfaction of the Bank for a period of _____ years. During the term of this Agreement the Service Provider agrees to maintain the equipment in a good and working order and for this purpose will provide the following repair and maintenance service described in the subsequent clauses.

3.The comprehensive maintenance includes preventive maintenance, quarterly regular services of the Machines as mentioned in the Annexure and/or replacement of any items necessary for keeping the said items active and free from any defects or disturbance and also on any scheduled call for corrective and maintenance services, taking appropriate measures/steps on time to set right it's malfunctioning.

4.Maintenance shall be provided on site for the Machine by the Service Provider, during official working hours of Bank. This Maintenance agreement is comprehensive, which covers both spare parts and labour.

5.The replacement of defective spares with new spares (mechanical spares) or fresh / refurbished spares (electrical /electronic spares) (in fault free and proper working condition) will be provided by the Service Provider without any extra charge.

6.The comprehensive maintenance shall be carried out only by personnel authorized by the service provider who shall always carry valid identity proofs to that effect while visiting the installation site/bank premises. List of the authorized service engineers shall be shared with this office under an intimation to all zonal offices of the Bank. In this regard, service provider shall also share the call escalation matrix with the Bank. Any change in the call escalation matrix shall also be intimated by communication via mail to all concerned zonal offices.

7.The comprehensive maintenance shall be carried out primarily at the premises of the Bank during the office hours. In case, the Service Provider considers that the Machine cannot be

repaired on site, it will carry the defective Machine/ part (as the case may be) with the consent of Bank's officials, after giving due receipt of the defective Machine/ part and deliver it back to the Bank at the Service Provider's own cost and risk.

8.The Operating environment conditions in which the equipment is presently installed should be satisfactory as per the advisory of service provider under the Maintenance agreement. In case machine is down for the requirement of electronic spare parts due to power fluctuation, short circuit, no UPS at site or site having no proper infrastructure of earthing, then such repairs shall not be covered under this agreement and machine will be repaired on chargeable basis only after facts are ascertained by the concerned officials of the bank.

9.The Service Provider agrees to maintain sufficient supply of spare parts in the inventory at regional offices in UT of Jammu & Kashmir as well as outside the UT to ensure uninterrupted service to the Bank as per the terms and conditions of this Agreement and RFP.

10. The Bank agrees to pay an AMC charge of Rs. _____ excluding GST, per annum per Machine for a period of two (02) years. GST is charged as per prevalent rates at the time of invoicing. The Bank shall pay quarterly flat fees per Machine in advance of the Quarter. The agreement shall remain valid initially for a period of two years or as long as the machine is being used in respective Branch, whichever is earlier. The Bank will release the payment within 14 days after submission of correct invoice.

11. The Service Provider's authorized maintenance personnel /service engineers shall be given access to the Machine mentioned herein, for purposes of performing the repair and maintenance activities whenever necessary. The Service provider has to upgrade the Software as well as the Hardware of the Machine as and when required, as per the RBI guidelines or Government notifications.

12. The service provider shall impart training to 2 staff members in each branch /site (mentioned at Annexure 1) regarding the procedure of carrying out necessary tests of Note Sorting Machines for accuracy and consistency on quarterly basis and undertake recalibration of the machines (if required thereafter) and issue necessary certificate (confirming compliance to Machines to Note authentication and fitness sorting parameters of RBI) to the concerned branch; as mandated in RBI circular no. DCM (NPD) No. S488/18.00.14/2022-23 dated 01-07-2022 followed by DCM (NPD) No.S2193/09.45.000/2024-25 dated October 30,2024.

13. The parties shall hold in confidence all information, documentation etc. which come to their knowledge (confidential information) and shall not disclose or divulge confidential information to any third party or use confidential information or any part thereof without prior written consent of the disclosing party.
Confidential information means information which by its nature confidential or is designated by the disclosing party as confidential and includes: (i) All information marked or otherwise designated as confidential; (ii) Information which relates to the financial position , the internal management structure, the personnel, policies and strategies of the disclosing party (iii) Data of the disclosing party, customer lists, customer information, account information and business information including business planning and operations of the disclosing party or other information or data whether such data is permanent or otherwise and (iv) Any information which the parties specifically declared as confidential. The restriction imposed in this clause does not apply to any disclosure of information; (i) which at the material time was in the public domain other than by breach of this clause; or (ii) which is required by law to be communicated to a person who is authorized by law to receive that information.

14. The Service Provider shall provide preventive maintenance, corrective maintenance and break down calls for the items covered under this Agreement. All requests for breakdown maintenance shall be reported by the Bank as per call escalation matrix / communication channels specified by the Service Provider in annexure 2**.**

15. The Service Provider shall conduct Preventive Maintenance and general servicing (including but not limited to inspection, testing, satisfactory execution of all diagnostics, cleaning and removal of dust and dirt from the interior of the Machine, checking and testing of Machine and necessary repairing of the equipment's related to the Machine) at least Two (02) times in a calendar year however the first line maintenance will be performed by the bank on daily basis.

16. In the event where the request for corrective maintenance is received by Service Provider from the Bank on a working day, between 09.00 am to 03.00 pm local time ("reporting time"), Service Provider shall arrive at the Bank's premises as per below mentioned schedule:-

Location	**Distance**	**Response Time**
City	0-50 Kms	1 – 24 Hrs

Remote 1	50-80 Kms	24 - 48 Hrs
Remote 2	Beyond 80 Kms	72 - 96 Hrs

a. If the request is received by the Service Provider after 03.00 pm then the Parties may mutually agree that the request shall be addressed on the next working day.
b. The response time specified at the foregoing paras shall not apply if it cannot be met due to force majeure reasons briefly described in this Agreement, or if otherwise agreed between the Parties in special cases.

c. **Turn Around Time**

Turnaround Time shall be the time taken by the Service Provider to rectify a reported problem and handing over the Machine for processing back to the Bank. The Turnaround Time shall depend on the nature of breakdown i.e. Minor and Major.

i. Minor Breakdown shall refer to breakdowns involving either no parts or wearing parts only. The turnaround time for minor breakdowns shall be 24-48 working hours in the case of metros, 48- 72 working hours in the case of remote 1 location and 72-96 working Hours in the case of remote 2 location.

ii. Major Breakdowns shall refer to breakdowns involving electronic parts like but not limited to power supplies, other electronic boards or sensor blocks that are expensive and cannot be stocked at the Bank site. The turnaround time for such breakdowns shall be 72-120 hours in the case of cities and 120 to 170 hours in the case of remote locations.

iii. In case of major Breakdowns, Business Unit shall be provided with a replacement machine of equivalent capacity until the malfunctioned machine gets rectified, on mutually agreed case to case basis.

17. **Penalty Clause**: Failure in adhering to any of the terms and conditions mentioned in the scope of the Agreement will attract a penalty. If the service level as agreed in this Agreement is not maintained vis-à-vis timely attending, servicing & rectification of breakdown maintenance calls, a penalty of @ Rs. _____/day on lag time of 1 day on Turn-around-time as mentioned above and a penalty of

Rs._____/day thereafter shall be claimed by the Bank subject to a maximum penalty of 10% of the AMC invoice value of any particular Machine.

18. The Bank may at its sole discretion, without assigning any reason whatsoever, and at any time terminate this agreement and inform the service provider by written instructions. Normally, there will be notice period of 60 days for termination. In the event of the agreement being so terminated, the service provider shall take such steps, as are necessary to bring the services to an end in a cost effective, timely and orderly manner.

    The bank also reserves the right to terminate this agreement in the event of one or more of the following situations: (i) Unnecessary or unwarranted delay in attending to maintenance calls. (ii) Delay in providing the requisite manpower. (iii) Breach of trust is noticed during any stage of the agreement. (iv) Services are found to be unsatisfactory; and (v) for any other valid reason. In this case, the Service Provider shall be liable for any losses faced by the Bank as a result of such termination.

    Bank by written notice sent to the service provider terminate the contract in whole or in part at any time for its convenience for its convenience giving 30 days prior notice.

    In the event of termination of agreement for the bank's convenience, service provider shall be entitled to receive payment for the services rendered (delivered) up to the effective date of termination.

19. The Service Provider shall maintain a written maintenance and repair log and shall record therein each incident of the Machine malfunction, date and time of commencement and successful completion of repair work and nature of repair work performed at the Bank's site duly signed by Bank official.

20. Notwithstanding anything contained in this agreement, the parties shall not be liable for any failure to perform any of its obligations under this agreement if the performance is prevented, hindered or delayed by a Force majeure event (defined below) and in such case its obligations shall be suspended for so long as the Force Majeure Event continues. "Force Majeure Event" means any event due to any cause beyond the control of the party, including without limitation, unavailability of any communication system, sabotage, fire, flood, explosion, natural calamity, pandemic, civil commotion, strikes or industrial action of any kind, riots, insurrection, war, change of government policy etc.

In the event of any such Force majeure, either party shall notify the other in writing of such circumstances or the cause thereof immediately within five calendar days. Unless otherwise directed by the bank, the service provider shall continue to perform/ render/ discharge other obligations as far as they can reasonably be attended/fulfilled and shall seek all reasonable alternative means for performance affected by the event of Force Majeure.

In such a case, the time for performance shall be extended by a period(s) not less than the duration of such delay. If the duration of delay continues beyond a period of 10 days, the parties shall hold consultations with each other in an endeavor to find a solution to the problem. Notwithstanding the above, the decision of the bank in this regard shall be final.

21. The agreement will be initially valid for a period of Two (02) years from the effective date or as long as the machine is being used in respective Branch, whichever is earlier unless and until terminated in accordance to clause 18 above; as per attached Annexure: 1 and may be renewed further, at the discretion of either party on mutually agreed terms and conditions and based on the satisfactory services provided by the Service Provider.

22. The Agreement shall be governed and construed in accordance with the laws of the Union territory of J&K read with the applicable laws of India.

23. **Arbitration**

It will be the endeavour of the parties to resolve amicably any disputes or differences that may arise between them from misconstruing the meaning and operation of this agreement and the breach that may result.

In case of any dispute or difference arising between the parties relating to any matter arising out of or connected with this agreement, such disputes or difference shall be settled in accordance with the Arbitration and Conciliation Act 1996. The sole Arbitrator shall be chosen by mutual discussion between the parties. The decision of the Arbitrator shall be final.

The service provider shall continue work under the agreement during the arbitration proceedings unless otherwise directed in writing by the Bank or unless the matter is such that the work cannot possibly be continued or Bank withheld the

due payments of work until the decision of the arbitrator or the adjudicator, as the case may be, is obtained.

24. **Jurisdiction**

Notwithstanding anything contained above, in case of dispute, claim and legal action arising out of agreement, the parties shall be subject to the jurisdiction of courts at Srinagar, UT of J&K, India only.

25. **Notices**

Unless otherwise provided herein, all notices and other communications under or in connection with this agreement shall be given in writing and may be sent by personal delivery or post or courier or facsimile addressed to facsimile number given below or email. Any such notice or other communication will be deemed to be effective if sent by personal delivery, when delivered, sent by post, three days after being deposited in the post and if sent by courier, two days after being deposited with the courier; if sent by facsimile, when sent (on receipt of a confirmation of having been sent to the correct facsimile number) and if sent by mail (on receipt of a confirmation).

If to the Bank	If to the Service provider
The Jammu & Kashmir Bank, Corporate Headquarters, M.A Road, Srinagar – 190001, UT of J&K.	

26. **General Clauses**

I. That upon termination of this agreement for any reason whatsoever, the service provider shall: (a) Immediately refrain from any action that would cause or may indicate any relationship between it and the bank; (b) forthwith handover to the bank the possession of all documents, material or any other property belonging to the Bank that may be in their possession.

II. No failure or delay by any party in exercising any right, power or privilege hereunder shall operate as a waiver thereof nor shall any single or partial exercise of any other right, power or privilege preclude such party from exercising such right. The rights and remedies herein provided shall be cumulative and not exclusive of any rights or remedies provided by law.

III. The invalidity or unenforceability of any provisions of this Agreement in any jurisdiction shall not affect the validity, legality or enforceability of the remainder of this Agreement, including any such provision, in any other jurisdiction, it being intended that the rights

and obligations of the parties hereunder shall be enforceable to the fullest extent permitted by law.

IV. This agreement is on a principal-to-principal basis between the parties hereto. Nothing contained in this Agreement shall be construed or deemed to create any association, partnership or joint venture or employer-employee relationship or principal-agent relationship in any manner whatsoever between the parties.

V. The service provider undertakes to keep the J&K Bank indemnified in case of any loss or damage including but not limited to any damages to the bank's premises howsoever arising out of or related to breach of contract, statutory duty or negligence by the service provider in his performance of the contract.

Service provider shall indemnify and hold the Bank harmless from and against all claims , losses, costs, damages, expenses, action suits and other proceedings relating to or resulting directly or indirectly from:-

i. Intellectual property infringement or misappropriation of any third party trade secrets or infringement of any patent, trademarks, copyrights etc. or such other statutory infringements in respect of all components provided to fulfil the scope of this project.

ii. Claims made by the employees who are deployed by the service provider. iii. Breach of confidentiality obligations by the service provider. iv. Any loss or damage arising out of loss of data.

It is hereby agreed that the above said indemnity obligations shall apply notwithstanding anything to the contrary contained in this Agreement.

V. This agreement has been signed in duplicate, each of which shall be deemed to be an original.

IN WITNESS WHEREOF the parties have caused this Agreement to be executed by the hands of duly authorised representatives on the day, month and year first before written.

Authorised Signatory

For Jammu & Kashmir Bank **For Service Provider M/s _____**

Name:

Name:

Designation:

ON THE FIRST PART

In the Presence of witness: -

1.

2.

Designation:

ON THE SECOND PART

In the presence of witness:-

1.

2.

ANNEXURE – X

Confidentiality / Non-Disclosure Agreement

This CONFIDENTIALITY AGREEMENT (the "Agreement") made on (Date of agreement) entered into on this _____day of …. 2025 and shall be deemed to have come into full force and effect from_____(the "Effective Date").

BY and between

The Jammu & Kashmir , a Banking Company under the Companies Act-2013 , having its registered office at Moulana Azad Road, Srinagar (herein after referred to as "**The Bank**" which expression shall unless repugnant to the context thereof, includes its successors and assignees) of the ONE PART through its authorised signatory Mr./Mrs._____

And

M/s _____ a company incorporated and registered under the Companies Act, 1956 and having its registered Office at _____, India (herein after referred to as the "**Service Provider**" which expression shall, unless repugnant to the context thereof, includes its successors and permitted assignees) of the SECOND PART through its authorised signatory Mr./Mrs._____

The Bank and The service Provider are hereinafter collectively referred to as "Parties" and individually as a "Party"

WHEREAS:-

A. Service Provider inter-alia is engaged in the business of providing/supplying and maintenance of Note Sorting Machines in India.

B. J&K Bank has agreed to disclose, transmit, receive, and/or exchange certain "confidential information" to cover the business transaction between parties forth provision of services related to ---------- ("the Purpose") as more particularly described in Purchase Order no.---------- dated---------- ----------, issued by J&K Bank in favor of M/s. ----------.

NOW THIS AGREEMENT WITNESSETH:

Interpretation:

In this Agreement "**Confidential Information"** means all information belonging to a Party that is or has been disclosed to one party (The Receiving Party) by the other party (The disclosing party) in connection with the Business transacted/to be transacted between the parties. Confidential information shall also include any copy, abstract, extract, sample, note or module thereof. The Receiving Party may use the Confidential Information solely for and in connection with the business transacted/ to be transacted between the Parties.

Notwithstanding the foregoing, "Confidential Information" shall not include any information which the Receiving Party can show: (a) is now or subsequently becomes or is in possession of the Receiving Party, legally and publicly available without breach of this Agreement by the Receiving Party, (b) was rightfully in the possession of the Receiving Party without any obligation of confidentiality prior to receiving it from the Disclosing Party, (c) was rightfully obtained by the Receiving Party from a source other than the Disclosing Party without any obligation of confidentiality, (d) was developed by or for the Receiving Party independently and without reference to any Confidential Information and such independent development can be shown by documentary evidence, or (e) is disclosed pursuant to an order of a court or governmental agency as so required by such order, provided that the Receiving Party shall, unless prohibited by law or regulation, promptly notify the Disclosing Party of such order and afford the Disclosing Party the opportunity to seek appropriate protective order relating to such disclosure.

2. Confidentiality:

Except to the extent as agreed herein, the Receiving Party agrees to regard, preserve and keep as secret and confidential all Confidential Information of the Disclosing Party or its clients or any member of their group disclosed under this Agreement. In maintaining confidentiality hereunder the Receiving Party agrees and accepts that it shall not, either on its own account or jointly with or for any other person, firm, company or any other entity, without obtaining the written consent of the disclosing party;

i) disclose, transmit, reproduce or make available any such Confidential Information to any person firm, company or any other entity other than its directors, partners, advisers, agents or employees, who need to know the same for the purpose of evaluating, preparing, considering, negotiating, advising in relation to or in furtherance of the purpose aforesaid; or

ii) use the Confidential Information for any purpose other than evaluating, preparing, considering, negotiating, advising in relation to or in furtherance of the purpose for which it is disclosed; or

iii) disclose, announce or otherwise publicize the existence of its association with the Disclosing Party or the existence of the project with the Disclosing Party or any other

arrangement (existing or possible) between the disclosing party, its clients or itself in connection with any project/assignment; or

Iv) Use any such Confidential Information for its own benefit or the benefit of others or do anything prejudicial to the interests of the Disclosing Party or its clients or any member of their group or their projects.

2.2 The Receiving Party also agrees and accepts that it may endeavour:

I) use at least the same degree of care in safeguarding such Confidential Information as it uses for its own Confidential information of like importance and such degree of care shall be at least that which is reasonably calculated to prevent such inadvertent disclosure;

ii) keep the Confidential Information and any copies thereof secure and in such a way so as to prevent unauthorized access by any third party;

iii) limit access to such Confidential Information to those of its (including its Affiliates') directors, partners, advisers, agents or employees who are directly involved in the consideration/evaluation of the Confidential Information and bind each of its directors, partners, advisers, agents or employees so involved to protect the Confidential Information in the manner prescribed in this Agreement; and

iv) upon discovery of any disclosure or suspected disclosure of Confidential Information, to take reasonable effort to as per the circumstances, to inform the Disclosing Party of such disclosure in writing and immediately return to the Disclosing Party all such Information, in whatsoever form, including any and all copies thereof.

3. <u>Return or destruction:</u>

The Receiving Party may, upon completion of the purpose mentioned aforesaid or at any time on receipt of a written demand from the disclosing party:

i) immediately return all written Confidential Information and all copies thereof provided to, or produced by, it or its advisers, as the case may be, which is in such party's possession or under its custody and control;

ii) to the extent practicable, but without prejudice to the obligations of confidentiality herein, immediately destroy all analyses, compilations, notes, studies, memoranda or other documents prepared by it or its advisers to the extent that the same contain, reflect or derive from Confidential Information relating to the other party;

iii) so far as it is practicable to do so (but, in any event, without prejudice to the obligations of confidentiality contained in this Agreement), immediately expunge any Confidential

Information relating to the Disclosing Party or its clients or any member of their group or their projects from any computer, word processor or other device in its possession or under its custody and control.

4. **Permitted disclosure:**

The provisions of paragraph 2 shall not restrict any disclosure required by law or by any court of competent jurisdiction, the rules and regulations of any recognized stock exchange or any enquiry or investigation by any governmental, official or regulatory body which is lawfully entitled to require any such disclosure provided that, so far as it is lawful and practical to do so prior to such disclosure, the Receiving Party shall promptly notify the other party of such requirement with a view to providing the opportunity for the Provider to contest such disclosure or otherwise to agree the timing and content of such disclosure.

5. **Ownership of Information:**

Except to the extent as agreed herein, the Confidential Information and copies thereof, in whatsoever form shall at all times remain the property of the Disclosing Party or its clients and its disclosure shall not confer on the Receiving Party any rights (including any intellectual property rights) over the Confidential Information whatsoever beyond those contained in this Agreement.

6. **No Representation:**

Neither the disclosure, transmission receipt or exchange of Confidential Information nor anything else in this Agreement will constitute an offer by or on behalf of the Disclosing Party or be construed as soliciting any business or organization changes or any assurance of any business commitment or an inducement to incur / undertake any obligations not specified herein and neither party will be under any obligation to accept any offer or proposal which may be made by the other or on behalf of such other party.

7. **Remedies and Relief:**

The parties hereto acknowledge that remedies at law may be inadequate to protect the Disclosing Party or its clients against any actual breach of this Agreement by the Receiving Party, and, without prejudice to any other right and remedies otherwise available to the Disclosing Party or its clients, the Receiving Party agrees that Disclosing Party has a right to seek injunctive relief in its favour upon proof of actual damage and upon establishment of the fact that such actual damage has taken place due to reasons directly attributable upon the Receiving Party. Such injunctive relief shall be in addition to any other remedies available hereunder, whether at law or equity. Disclosing Party shall be entitled to

recover its cost and fees, including Advocate's fees, incurred in obtaining any such relief. Further, in the event of litigation relating to this Agreement, the prevailing party shall be entitled to recover its cost and expenses including Advocate's fees

8.11 **No Assignment:**

This Agreement shall not be assigned by either party, by operation of law or otherwise, without the prior written consent of the other party. This Agreement shall inure to the benefit of and will be binding upon the parties' respective successors and permitted assigns.

9. Severability:

In the event that any of the provisions contained in this Agreement is found to be invalid, illegal or unenforceable in any respect by a Court of competent jurisdiction, the validity, legality, or enforceability of the remaining provisions contained in this agreement will not be in any way affected or impaired by such a finding.

10. Delay or Waiver:

No delay or failure of either Party in exercising any right hereunder and no partial or single exercise thereof shall be deemed of itself to constitute a waiver or an expectation of nonenforcement of such right or any other rights hereunder. No waiver of any provision of this Agreement shall be valid unless the same is in writing and signed by the party against whom such waiver is sought to be enforced. A waiver or consent given by either party on any one occasion is effective only in that instance and will not be construed as a bar to or waiver of any right on any other occasion.

11. Notices:

Notices as required by this Agreement shall be sent to the Parties at the addresses mentioned first herein above or such other addresses as the Parties may designate from time to time, and shall be sent by certified or registered mail with acknowledgement due on receipt.

12. Term

This Agreement shall commence from the Effective Date of this Agreement and shall be valid for a period of 10 years there from. Confidentiality obligations under this Agreement shall continue to be binding and applicable without limit in point in time except and until such information enters the public domain, without breach of the agreement. Bank may

terminate this Agreement for breach, if the defaulting Party fails to rectify the breach within the one month notice period issued by the non-defaulting Party. Upon expiration or termination as contemplated herein the Receiving Party shall immediately cease any and all disclosures or uses of Confidential Information; and at the request of Disclosing Party, the Receiving Party shall promptly return or destroy all written, graphic or other tangible forms of the Confidential Information and all copies, abstracts, extracts, samples, notes or modules thereof.

13. Governing Law:

The provisions of this Agreement shall be governed by the laws of India and shall be subject to the exclusive jurisdiction of courts in Srinagar.

14. Indemnity:

The Receiving Party agree to indemnify and hold harmless the Disclosures against all costs, liability, losses and claims incurred by the Disclosing Party as a result of a breach of this Agreement.

15. Modification:

Modification to any of the provisions of this Agreement shall be void unless it is writing and duly executed by Parties.

16. Headings:

The headings given herein above are for ease of reference only and shall not attach or have any effect/ meaning whatsoever contrary to what is stated in the agreement.

17. Counterparts:

This Agreement has been signed in duplicate, each of which shall be deemed to be an original. The exchange of a fully executed Agreement (in counterparts or otherwise) by fax shall be sufficient to bind the parties to the terms and conditions of this Agreement.

IN WITNESS WHEREOF the parties have caused this Agreement to be executed by the hands of duly authorised representatives on the day, month and year first before written.

Authorised Signatory

For Jammu & Kashmir Bank

Name:

ON THE FIRST PART

In the Presence of witness: -

1.

2

For Service Provider M/s _____

Name:

Designation:

Designation:

ON THE SECOND PART

In the presence of witness:-

1.

2.

ANNEXURE – XI

Proforma for Performance Statement (for a period of last 3 years)

RFP for Supply, Installation, Commissioning and maintenance of Note Sorting Machines with (1+1), (2+1), (3+1) & (4+1/4+2) Pockets to various Branches/ Currency chests of the bank on Pan India Basis

Name of Firm:

Order Placed by (Full Address of Purchaser)	Order No. and Date	Description and quantity of Ordered Equipment	Value of Order	Date of Completion		Remarks (Reason for Late delivery)	Performance of equipment (Certificate from customer to be enclosed)
				As Per Contract	Actual		

ANNEXURE – XII

UNDERTAKING FOR BEING THE OEM OF THE OFFERED PRODUCT

To,
Deputy General Manager
Business Support Division
J&K Bank Corporate Headquarters,
M A Road Srinagar, 190001 Kashmir (India)
Sir,

Reg.: Online RFP for Supply, Installation, Commissioning and maintenance of Note Sorting Machines with (1+1), (2+1), (3+1) & (4+1/4+2) Pockets.

We hereby submit the following:-

a) We, M/s_____are the Original Equipment Manufacturers of Note Sorting Machines with (1+1), (2+1), (3+1) & (4+1/4+2) pockets (Model …)(whichever applicable) being offered to J&K Bank through this Online RFP and we have the IP (Intellectual property) rights for the offered Machines.

b) We agree to provide the Note Sorting Machines as per the scope of work and technical specifications of this RFP.

c) With reference to the all components/parts/assemble/software used inside the Note Sorting Machines being quoted by us vide your tender cited above, we hereby undertake that all the components / parts / assembly used inside the company products/Hardware shall be original new components / mechanical parts / hardware/ software only, manufactured by the OEMs and that no refurbished / duplicate / second hand components / parts / assembly are being used or shall be used.

d) In case of default/non-compliance with above at the time of delivery or during installation, for the Note Sorting Machines already billed, we agree to take back the supplied items without demur, if already supplied and return the money if any paid to us by you in this regard. We also take full responsibility of both Parts & Service SLA as per the terms and conditions of RFP.

e) We hereby further undertake to supply only new components and no refurbished or recycled components will be supplied.

Date:
Place:

Yours faithfully

Signature of Authorized Signatory Name of Signatory:
Designation:
Email ID:
Mobile No:
Telephone No.:
Seal of Company

ANNEXURE – XIII

Commercial Bid

Part A

S.No	Note Sorting Machine Category	Price per Unit of Machine (Rs) (A)*	Cost of Third Year AMC (B)**	Total Cost (A+B) Inclusive of taxes FOR site
1.	1+1 Pocket			

Part B

S.No	Note Sorting Machine Category	Price per Unit of Machine (Rs) (A)*	Cost of Third Year AMC (B)**	Total Cost (A+B) Inclusive of taxes FOR site
1.	2+1 Pockets			

Part C

S.No	Note Sorting Machine Category	Price per Unit of Machine (Rs) (A)*	Cost of Third Year AMC (B)**	Total Cost (A+B) Inclusive of taxes FOR site
1.	3+1 Pocket			

Part D

S.No	Note Sorting Machine Category	Price per Unit of Machine (Rs) (A)*	Cost of Third Year AMC (B)**	Total Cost (A+B) Inclusive of taxes FOR site
1.	4+1/4+2 Pocket			

Note

***The Minimum quoted Rate of total cost (A+B) for each machine category will be the base of the Reverse Auction process for further reduced quotes. AMC cost should not exceed 8% of the final machine cost. Reverse auction shall be conducted line item wise.**

Part E (Non priority):-

S.No	Note Sorting Machine Category	Buyback amount
1.	1+1 Pocket	
2	2+1 Pockets	
3	3+1 Pocket	
4	4+1/4+2 Pocket	

Buy back price to be quoted by bidder on as is where basis is. Presently The Bank is having discontinued models of Note Sorting machines which are tabulated below:

S.No:	Models of NSMs
1.	UW-500
2.	USF-300
3.	BPS B1
4.	Julong 150F
5.	K3 Smart
6.	K3 Advance
7.	K300-PRO
8.	K7 Advance
9.	Newton Plus

- **The rates quoted shall be applicable to Branches/Currency chests of J&K Bank that are located in the entire country.**
- **The rates quoted should be inclusive of all taxes (including GST), levies, Octroi, Entry tax and freight up to the site & should be in INR only.**

ANNEXURE – XIV
Solvency Certificate

To,
Deputy General Manager
Business Support Division
J&K Bank Corporate Headquarters,
M A Road Srinagar, 190001 Kashmir (India)
Sir,

Reg.: RFP for Supply, Installation, Commissioning and maintenance of Note Sorting Machines with (1+1), (2+1), (3+1) & (4+1/4+2) Pockets

This is to certify that to the best of our knowledge and information, as on date of this certificate, M/s_____, is a customer of _____Bank ("The Bank") with a satisfactory financial standing as on date and can be treated as solvent to an extent of Rs.1.50 crores /- (Rupees one crore fifty lacs only) as evident from the Audited financials of FY ____ of M/s _____and other records / documents available with the bank.

Authorized Signatory

Name

Designation

ANNEXURE – XV
CHECKLIST

Sl. No.	Particulars	Submitted (Yes/No)	Page No
1.	Request for Proposal		
2.	Proof of RFP Cost		
3.	Performa for The Bank Guarantee for EMD (Annexure-I)		
4.	Terms and Conditions		
5.	Undertaking By The Bidder (Annexure-II)		
6.	Compliance To Eligibility Criteria (Annexure III)		
7.	Service Support Details (Annexure-IV)		
8.	Turnover Certificate (Annexure-V)		
9.	Manufacturer's Authorization Form (MAF) (Annexure-VI)		
10.	Undertaking For Non- Blacklisted (Annexure – VII)		
11.	Litigation Certificate (Annexure – VIII)		
12.	Suggested format for AMC Agreement (Annexure-IX)		
13.	Confidentiality/Non-Disclosure Agreement (Annexure-X)		
14.	Performa of Performance Statement (Annexure – XI)		
15.	Undertaking for being the OEM of Product(Annexure XII)		
16.	Commercial Bid (Annexure XIII)		
17.	Solvency Certificate (Annexure XIV)		
18.	Machine Characteristics		
19.	Bidder Information		