

e-RFP Ref. No.: JKB/G&ED/AMC-Servo-Stabilizers-ZOkathua /2026-1710
Dated: 18-04-2026



Online Tender (E-Tender)
For
Comprehensive AMC of Servo Stabilizers Installed
at Various Branches/ATM's/Offices in Samba & Kathua District

E- RFP Ref. No.: JKB/G&ED/AMC-Servo-Stabilizers-ZOkathua /2026-1710
Dated: 18-04-2026

Issued by:
J&K Bank Ltd.
Estates & Engineering Department,
Corporate Headquarters, M.A. Road Srinagar, 190 001, J&K
email: engineering.chq@jkbmail.com
Website: <https://jkb.bank.in/>

E-Tender: Notice for Comprehensive AMC of Servo Stabilizers Installed at Various Branches/ATM's/Offices in Samba & Kathua District.

For and on behalf of Jammu & Kashmir Bank bids in electronic format bid system are invited for the job of for Comprehensive AMC of Servo Stabilizers Installed at Various Branches/ATM's/Offices in Samba & Kathua District.

The details of the RFP, along with documents, price bid, prequalification documents, agreement etc can be downloaded from the e-portal link <https://jkbank.abcprocure.com> . The details of work are as under:-

Name of the work	Tender Processing fee (Non-Refundable)	Estimated Cost (lacs)	Earnest Money Deposit (EMD) Amount	Last Date of submission
Comprehensive AMC of Servo Stabilizers Installed at Various Branches/ATM's/Offices in Kathua & Samba District	Rs.1000/- to be deposited to the Prescribed A/c through NEFT / Transfer only. UTR No. / Tran No. Tran dates be uploaded on the e-Tendering Portal as Proof	Rs. 20.00 Lacs for two years (inc of GST)	Rs.40,000/- (2% of Estimated cost for 2 years) To be deposited to the prescribed A/c through NEFT or Transfer only. UTR No. / Tran No. Tran dates be uploaded on the e-Tendering Portal as Proof	12/05/2026

Timelines :-

The Bank reserves the right to reject any or all tenders without assigning any reason whatsoever.

Deputy General Manager

Business Support Division

DISCLAIMER

The information contained in this tender document or subsequently provided to Bidder/s, whether verbally or in documentary form by or on behalf of the J&K Bank or any of their representatives, employees or advisors (collectively referred to as – Bank Representatives), is provided to Bidder(s) on the terms and conditions set out in this tender Document and any other terms and conditions subject to which such information is provided. This document shall not be transferred, reproduced or otherwise used for purpose other than for which it is specifically issued.

This tender document is not an agreement and is not an offer or invitation by the Bank Representatives to any party other than the entities who are qualified to submit their Proposal (Bidders). The purpose of this tender document is to provide the Bidder with information to assist the formulation of their Proposal. This tender document does not purport to contain all the information each Bidder may require. This tender document may not be appropriate for all persons, and it is not possible for the Bank Representatives, their employees or advisors to consider the investment objectives, financial situation and particular needs of each party who reads or uses this tender document.

The Bank, its employees and advisors make no representation or warranty and shall have no liability to any person, including any Applicant or Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this tender or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the tender and any assessment, assumption, statement or information contained therein or deemed to form or arising in any way for participation in this bidding process. The Bank also accepts no liability of any nature whether resulting from negligence or otherwise, howsoever caused arising from reliance of any Bidder upon the statements contained in this tender.

The Bidder is expected to examine all instructions, forms, terms and specifications in the bidding Document. Failure to furnish all information required by the bidding Document or to submit a Bid not substantially responsive to the bidding Document in all respect will be at the Bidder's risk and may result in rejection of the Bid.

The Bank Representatives may in their absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this tender document.



1. NAME OF THE CONTRACT:-

Comprehensive AMC of Servo Stabilizers Installed at Various Branches/ATM's/Offices in Kathua & Samba District.

Main details of tender are as:-

e-NIT Ref. Number	JKB/G&ED/AMC-Servo-Stabilizers-ZOkathua /2026-1710 Dated: 18-04-2026
Department Name	Estates & Engineering Department, Corporate Headquarters, M.A. Road Srinagar, 190 001 J&K
Scope of Work	Comprehensive AMC of Servo Stabilizers Installed at Various Branches/ATM's/Offices in Samba & Kathua District.
Period of CAMC	Two Years
Bid Document Availability including changes/amendments, if any to be issued	Tender documents and other details may be downloaded from https://jkbank.abcprocure.com from April 21, 2026, 16.00 Hrs. to May 12, 2026, 17.00 Hrs.
Pre-bid Queries submission Date and Mode	All Clarifications / Queries shall be raised online only through e- Tendering Portal https://jkbank.abcprocure.com by or Before April 28, 2026 17.00 Hrs.
Clarifications to pre-bid queries will be provided by the Bank.	All communications regarding points / queries requiring clarifications shall be given online through prescribed e-Tendering Portal on May 06, 2026.
Last date and time for Bid submission	May 12, 2026, 17.00 Hrs.
Submission of online Technical Bid	As prescribed in Bank's online tender portal https://jkbank.abcprocure.com
Contact details of issuing Department (Name, Designation, Mobile No., Email address for sending any kind of correspondence regarding this RFP)	1. Mr. Manoj Pangotra (I/C Estates Zonal Office Kathua) Estates Department, Zonal Office Kathua, Hatli Morh, Kathua, J&K, 184152 e-mail: est.zojtwo@jkbmail.com, Landline: 0192-2234663,0192-2238586 Mobile: 9646591299

<p>Tender Processing Fee (Non-Refundable)</p>	<p>Rs.1000/- (One Thousand Only) to be credited through NEFT/Transfer only vide below details: Account Name: Tender Fee/ Cost Account 16-digit Account No : 9931530300000001 IFSC Code: JAKA0HRDCHQ (0 denotes zero) Bank: The J&K Bank Ltd Branch: Corporate Headquarters MA Road Srinagar J&K – 190001 UTR Number may be uploaded on E-tendering portal</p>						
<p>Earnest Money Deposit (Refundable)</p>	<p>Rs.40,000/- (2% of Estimated cost for 2 years) to be credited through NEFT/Bank Transfer or in the form of BG vide below details: Account Name: Earnest Money deposit(EMD) 16-digit Account No : 99310706900000001 IFSC Code: JAKA0HRDCHQ (0 denotes zero) Bank: The J&K Bank Ltd Branch: Corporate Headquarters MA Road Srinagar J&K – 190001 UTR Number may be uploaded on E-tendering portal (Tender fee & EMD is exempted for all Start-ups as recognized by DPIIT/DIPP and Micro and Small Enterprises (MSEs)).</p>						
<p>Performance Security</p>	<p>The Successful Bidder immediately after the award of Work order/PO has to submit Performance Guarantee in the shape of DD/Bank Guarantee in favor of Deputy General Manager (BSD), J&K Bank equivalent to the amount of 5% of the total contract value (including 2% EMD deposit).</p>						
<p>Eligibility & Technical Criteria</p>	<p>As per Pre-qualification Document</p>						
<p>CORRIGENDUM</p>	<p>All the Corrigendum will be uploaded on online tender portal https://jkbank.abcprocure.com</p>						
<p>For e-Tender related Queries</p>	<p><u>Service Provider:</u> M/s. E-procurement Technologies Limited (Auction Tiger) , B-705, Wall Street- II, Opp. Orient Club, Ellis Bridge, Near Gujarat College, Ahmedabad- 380006, Gujarat <u>Help Desk:</u></p> <table border="1" data-bbox="593 1680 1372 1879"> <thead> <tr> <th data-bbox="593 1680 702 1729">Sr. No</th> <th data-bbox="702 1680 1372 1729">Name</th> </tr> </thead> <tbody> <tr> <td data-bbox="593 1729 702 1805">1</td> <td data-bbox="702 1729 1372 1805">Sandhya Vekariya – 6352631968</td> </tr> <tr> <td data-bbox="593 1805 702 1879">2</td> <td data-bbox="702 1805 1372 1879">Suraj Gupta – 6352632310</td> </tr> </tbody> </table>	Sr. No	Name	1	Sandhya Vekariya – 6352631968	2	Suraj Gupta – 6352632310
Sr. No	Name						
1	Sandhya Vekariya – 6352631968						
2	Suraj Gupta – 6352632310						



1. Scope of Work

The AMC is indented to be done for various types of Servo stabilizers of different rating and makes. The AMC for Servo stabilizers units is comprehensive and shall take care of preventive and breakdown maintenance including changing of Dimmers, sensing Unit/control card, transformer and all other spares used for repair/rewinding of Servo stabilizers including tank and transformer oil etc.

Description of Work

1. The agency is responsible for the complete maintenance of servo stabilizers, preventive maintenance of the servo stabilizers and fault rectifications including change/refilling of transformer oil if necessary.
2. The agency shall be responsible for the maintenance towards routine servicing once in every quarter and attending any number of breakdown calls during the contract period and fault rectification on-site as well as off-site.
3. On receipt of a break down intimation, a qualified staff would be deputed immediately on the same day within 2 hours and fault would be rectified immediately on priority basis and within 4-6 hrs in case of minor repairs and 24 hours in case of major repair. so as to ensure that stabilizers are functioning satisfactorily. The agency shall intimate landline and mobile numbers of the technicians /Engineers deployed to every Business Unit/ Office.
4. Standby Arrangement- In case of major fault when servo/AVR cannot be set right at the Branch and shifting thereof to the workshop becomes necessary, the firm will provide a standby servo/AVR of suitable rating without charging any rent , to & fro charges, carriage, loading unloading charges etc.
5. Any other item not covered above for smooth functioning of servo stabilizer shall be treated as part of the AMC.
6. The Bank reserve the right to cancel the AMC at any time & take suitable action against the firm like imposition of penalty etc. to be determined by the bank in case the performance of contractor is found unsatisfactory.
7. Miscellaneous-
 - a) No alteration can be made, no attachment fitted or repairs or adjustments done except by the consent of Banker's Engineers.
 - b) The AMC shall not include any work external to the system such as maintenance of wiring etc.
 - c) Damages due to mishandling of servo/AVR by the firm will be responsibility of the concerned firm.
 - d) The duration of the contract shall initially be a period of two years & can be renewed at the sole discretion of the bank.
 - e) Taxes as applicable shall be deducted from the bills.

8. **TOOLS and EQUIPMENTS** - The agency shall arrange at its own expenses all necessary tools, equipment's and required parts required for proper execution of the work.
9. The Bank reserves the right to terminate the contract at any time before completion of the tenure in case the services of the firm found unsatisfactory.
10. **SATISFACTORY SERVICES** - The decisions of Branch Head or any other officer authorized by the Bank shall be final and binding on the firm / agency for the purpose of determining satisfactory services.
11. **PROHIBITION OF SUB CONTRACT** - The firm / agency shall not appoint any sub-contract for this work under any circumstances.
The AMC for Servo Stabilizers is comprehensive and shall take care of preventive and breakdown maintenance and including the cost of spares used for replacement /repair of Servo Stabilizers etc. The maintenance contract shall be for the Kathua Zone.
12. The vendor may visit the sites at its own cost to check the servo for any faults before quoting rates, failure of which it shall be deemed that Servo is working fine and will be covered under AMC. Discrepancies if any shall be brought to the notice of this office.

RELOCATION, SHIFTING, RENT, TO & FRO CHARGES AND LOADING UNLOADING CHARGES

The relocation/ shifting of the Servo Stabilizer involving vehicular transportation and manual labour etc. shall be done by Vendor at their own Cost. No freight, carriage and labour charges shall be paid under AMC. The Servo Stabilizers shall continue to remain within the scope of warranty / AMC for the transit period.

In case of breakdown AMC vendor will provide standby Servo Stabilizer for a period till original Servo/AVR gets repaired. Minimum capacity of standby Servo Stabilizer shall be of the same rating to suffice the load of the branch/Office/ATM. All the charges for providing of standby of Servo Stabilizers including rent, to & fro transportation charges, loading & unloading or any other material required for installation of standby Servo Stabilizer i.e. cable etc shall be borne by the AMC vendor. If AMC vendor fails to provide the same, Bank will make the necessary agreements and the cost for the same will recovered from the AMC vendor.

Splitting of Contract:-

- i. Since the area of operation is very vast, as such the work will be distributed among the shortlisted firms if required, keeping in view their performance, relative strengths and operational convenience. Therefore, the lowest tendering firm shall not have sole claim over the entire order. The L1-rate Vendor will get at least 50-60% of the work contract and the remaining work orders will be may be given to L2 @15-20% and/or L3 @25-30 % of the tendered work , provided they accept the L1 Rates. Vendors of L4 rate and beyond will not be considered. Bank's decision in this regard will be final.

- ii. If any of the shortlisted Vendors are unable to fulfill the orders within the stipulated period, then the Bank will have the right to allot those unfulfilled orders to other participating vendors after giving 15-days" notice to the defaulting Vendor. Also during the period of the AMC contract due to unsatisfactory service to our branches/offices, Bank will have the right to cancel the contract and award the contract to other participating vendors.
- iii. J & K Bank reserves the right to accept or reject any Bid, and to cancel the bidding process and reject all bids, at any time prior to the award of Contract, without thereby incurring any liability to the affected Bidder or bidders or any obligation to inform the affected Bidder or bidders of the grounds for the Bank's action.

Payment Terms:

Bank will make payment for AMC services as per the rates finalized in the tender process. These rates will be frozen during the contract period as per RFP terms and conditions and the payment shall be made quarterly by the respective Zonal Offices on the completion of each quarter after deducting TDS, and applicable taxes subject to the submission of Preventive Maintenance certificate/ service Reports duly signed by the respective Branch Heads/ Any authorized person of the Bank.

ACCESS

"Bank" shall provide full and free access to the Servo Stabilizers to the authorized personnel of "Company" during working hours. In case the "Company's" personal require access for any breakdown call after working hours, the company shall make a request on phone or by any other means for such access to the concerned person at the site.

Liquidated Damages:

Liquidated Damages shall be imposed in case of total uptime of individual Servo Stabilizers is less than 90% during the Quarter. For every fall of 1% in uptime, the Bank shall deduct 5% of AMC payment payable to a maximum of 10% of contract value. In case of any prolonged down time of the Servo Stabilizers, Bank shall have the discretion of engaging any other alternate vendor for rectification of the fault at the sole risk, cost and responsibility of AMC vendor.

2. Safety:-

The Service Provider shall at all times conduct his operation in such a manner so as to avoid any risk of bodily harm to persons or damage to property. In addition the Service Provider shall comply with all applicable safety standards, codes and regulations. In case the vendor fails to comply with the safety norms, penalty under rules may be invoked against him.

3. Awarding Rate Contract:-



L-1 will be decided on lowest overall cost of COMPREHENSIVE AMC OF SERVO STABILIZERS INSTALLED AT VARIOUS BRANCHES/ATM'S/OFFICES IN KATHUA & SAMBA DISTRICT as given in Commercial/Price Bid. The Security Deposit, either in whole or in part thereof, shall be forfeited in the event of the bidder's failure to observe any terms of this Contract / or non-compliance with the conditions of the Contract.

Note: Bank reserves right to cancel or withdraw this RFP without assigning any reason.

4. ELIGIBILITY CRITERIA FOR BIDDERS

(a) Registration

The prospective bidder(s) should be a registered company / firm including Service Providers, manufacturers (OEMs) and or their authorized suppliers and dealers of the brand they are offering.

The Applicants should have authentic PAN, GST etc. allotted by competent authorities.

The technical specifications of the products offered by the bidders should conform to the technical specifications provided in this RFP.

(b) Average Financial Turnover:

The bidders should have the average financial turnover of minimum 30% of the total estimated cost.

(c) Experience

The bidders should have the following experience, product certification and other criteria:-

i. Experience- The applicant should have minimum Three (3) years' experience in the field of AMC of Servo Stabilizers as required by the bank as on 31.03.2026.

ii. Work Executed.

The bidder must be OEM or authorized Channel Partner of OEM having a service center in Jammu/Kathua/Samba and the bidder should have carried out similar work as mentioned above during last 07 financial years as under:

One similar work of 80% of estimated cost OR

Two similar works of 50% of estimated cost OR

Three similar works of 40% of estimated cost

To be calculated on per year estimated cost.

iii. Similar Works shall mean AMC OF SERVO STABILIZERS with Govt. Deptt./ Bank's/ Financial institutions/ PSU's/ reputed MNC's.

iv. EMD /Tender fees shall be exempted for all Start-ups as recognized by DPIIT/DIPP & Micro and Small Enterprises (MSEs).

v. Performance Certificate: The applicant should submit a "Satisfactory Performance Certificate" from the concerned Department/Agency of which the relevant work order has been submitted as a proof of work experience.

vi. Supply & Installation: The applicant should be able to supply and install the machines/products for which empanelment is sought by themselves. **No subletting of the work is permissible.**

vii. Past Record: The applicant should not have been blacklisted by any PSU/PSB/Govt Organization in past 7 years or services terminated due to poor performance. A certificate be submitted on affidavit (as per annexure attached) stating that the company/firm or its owner or any sister concern have not been blacklisted.

viii. If any of the Zone of our Bank has issued a dissatisfactory letter about any agency the bid of such company will be rejected in that / those Zone(s).

6. General Conditions & Instructions to Tenderers:-

A) The bid document is available online on the website **www.jkbank.com**. The bid document can be downloaded free of cost, however, the Service Provider is required to submit scanned copy of receipt of NEFT towards cost of bid document in favor of the name given above. The Service Provider would be required to register in the web-site which is free of cost. For submission of bids, the Service Provider is required to have valid Digital Signature Certificate (DSC) from one of the authorized Certifying Authorities (CA). Before the deadline for submission of bids, the Bank may modify the bidding documents by issuing online corrigendum. The corrigendum will appear on the web page of the website **www.jkbank.com** under the "Latest Corrigendum".

B) Documents Comprising the Bid

The Bid submitted by the Service Provider shall be in two separate parts:-

Part I This shall be named as Technical Bid Cum Eligibility Criteria of Bid and shall comprise of:-

- I. Form of bid for Part I of the bid, as per format given (to be submitted online).
- II. Scanned copy of the receipt of NEFT for the cost of the Tender documents.
- III. Scanned copy of the EMD as prescribed in the form.

IV. Authorized address and contact details of the Service Provider having the following information:-

Address of communication:
Telephone No. (s): Office:
Mobile No.:
Facsimile (FAX) No.:
Electronic Mail Identification (E-mail ID):

V. Prequalification documents with the scanned copy of allotment letters, performance/ completion certificates, relevant TDS certificated and Undertaking as specified.

VI. Undertaking that the bid shall remain valid for the period specified.

VII. Any other information/documents required to be completed and submitted by Service Providers, as specified and

VIII. Scanned copy of the affidavit affirming that information he has furnished in the bidding document is correct to the best of knowledge and belief of the Service Provider.

Part II :- Commercial- Bid.

The above files will have markings as given in the tender documents.

The contents of the Technical Bid and Commercial bid shall be as specified. All the documents are required to be signed digitally by the Service Provider. After electronic on line bid submission, the system generates a unique bid identification number which is time stamped. This shall be treated as acknowledgement of bid submission.

Submission of Original Documents: The lowest Service Provider (L1) is required to submit (i) original copy of NEFT receipt towards the cost of bid document and (ii) original CDR and (iii) original affidavit regarding correctness of information furnished with bid document by hand within two working days of opening of financial bids. These documents must match the scanned copies submitted along with the bids online. In case of any deficiency in this respect, it will be treated as mis-representation by such Service Provider & work shall be put to fresh tender at his risk and cost. Such a Service Provider shall be liable to be debarred for participating in bids under J&K Bank for one year.

The Earnest Money Deposit (EMD) made by the Service Provider will be forfeited if:

- (a) If a Service Provider makes any statement or encloses any form which turns out to be false/incorrect at any time prior to signing of the contract.
- (b) If Service Provider withdraws/revokes their offer or modifies/changes the same during the validity of the bid.
- (c) In case of successful Service Provider, if the Service Provider fails to sign the service level agreement and/or any other document as may be required by the Bank within specified date.

C) Deadline for Submission of Bids

- i) Complete Bids in two parts must be submitted by the Service Provider online not later than the date and time indicated in the Appendix.



ii) To give prospective Service Providers reasonable time in which to take an addendum into account in preparing their bids, the Bank shall extend, as necessary, the deadline for submission of bids. The Bank may extend the deadline for submission of bids by issuing an amendment. In such case all rights and obligations of the Bank and the successful Service Provider previously subject to the original deadline will then be subject to the new deadline.

D) Bid Opening and Evaluation

Bid Opening

- i) The Bank inviting the bids or its authorized representative will open the bids online and this could be viewed by the Service Providers also online.
- ii) The file containing the Part-I of the bid will be opened first.
- iii) In all cases, the amount of EMD, cost of bid documents, and the validity of the bid shall be scrutinized. Thereafter, the Service Providers' names and such other details as the Bank may consider appropriate, will be notified as Part-I bid opening summary by the Authority inviting bids at the online opening. A separate electronic summary of the opening is generated and kept on-line.
- iv) Evaluation of Part-I of bids with respect to EMD, Prequalification information and other information furnished in Part I of the bid, shall be taken up and completed within reasonable time, and a list will be drawn up of the qualified Service Providers whose Part- II of bids are eligible for opening.
- v) The Bank shall inform the Service Providers, who have qualified during evaluation of Part I of bids, of the date, time of online opening of Part II of the bid, if the specified date of opening of financial bid is changed. In the event of the specified date being declared a holiday for the Bank, the bids will be opened at the appointed time and location on the next working day.
- vi) Part II of bids of only those Service Providers will be opened online, who have qualified in Part I of the bid. The Service Providers' names, the Bid prices, the total amount of each bid, and such other details as the Bank may consider appropriate will be notified online by the Bank at the time of bid opening.
- vii) Post opening of the commercial bids, The Bank shall be entitled to complete the entire procurement process through a single Electronic Reverse Auction or in multiple Electronic Reverse Auctions The Bank shall however, be entitled to cancel the Reverse Auction process, if in its view procurement or Reverse Auction process cannot be conducted in a fair manner and / or in the interest of the Bank.

Award of Contract

E) Award Criteria

The Bank will award the Contract to the Service Provider whose Bid has been determined:



- (i) To be substantially responsive to the bidding documents and who has offered the lowest evaluated Bid price, provided that such Service Provider has been determined to be
- a) Eligible in accordance with the provisions, and
 - b) Qualified in accordance with the provisions; and
- (ii) To be within the available bid capacity adjusted to account for his bid price which is evaluated the lowest in any of the packages opened earlier than the one under consideration.

J&K Bank reserves the right to accept or reject any Bid, and to cancel the bidding process and reject all bids, at any time prior to the award of Contract, without thereby incurring any liability to the affected Service Provider or Service Providers or any obligation to inform the affected Service Provider or Service Providers of the grounds for the Bank's action.

Any other information regarding tendering process can be had from the **Estates Department Zonal Office Kathua**. The interested Service Provider can download the bid from the website www.jkbank.com.

The department will not be responsible for delay in submission due to any reasons. All required information for bid must be filled and submitted. The Bank reserves the right to reject any or all tenders without assigning any reason whatsoever.

7. Tender Process:-

- i. Two-stage bidding process will be followed. The response to the tender should be submitted in two parts: Technical Bid and Commercial Bid through online e-tendering portal with a tender document fee and earnest money deposit mentioned in RFP.
- ii. The commercial Bids of only those Service Providers who qualify the prequalification laid by the Bank shall be considered.
- iii. On the basis of submitted commercial offers and subsequent e-reverse auction, bank will enter in to contract with the selected Service Provider. Rates fixed at the time of contract will be non-negotiable for the contract period and no revision will be permitted. This includes changes in taxes or similar government decisions.
- iv. If the service provided by the successful Service Provider is found to be unsatisfactory or if at any time it is found that the information provided by the successful Service Provider is false, the Bank reserves the right to revoke the awarded contract without giving any notice to the Service Provider. Bank's decision in this regard will be final.
- v. If any of the shortlisted Service Providers are unable to fulfill the orders within the stipulated period, then the Bank will have the right to allot those unfulfilled orders to other participating Service Providers after giving 15-days" notice to the defaulting Service Provider.
- vi. J&K Bank reserves the right to accept or reject any Bid, and to cancel the bidding process and reject all bids, at any time prior to the award of Contract, without thereby incurring any liability to the affected Service Provider or Service Providers or any

obligation to inform the affected Service Provider or Service Providers of the grounds for the Bank's action.

8. Signing of Contract:-

If the bank decides so, the Service Provider which is awarded with the work order will have to execute an agreement with the bank for the COMPREHENSIVE AMC OF SERVO STABILIZERS INSTALLED AT VARIOUS BRANCHES/ATM'S/OFFICES at the approved rates and it shall be signed by authorized signatories of both parties on a **stamp paper having value of Rs. 100**. Service Provider has to execute the contract at their own cost.

i. Format of agreement is enclosed downside with the tender document. The terms and conditions of the agreement will be decided by the bank and no deviations will be permitted.

ii. In the absence of any formal contract, the copy of work order, the RFP document and other related documents will be treated as contract.

Bank may terminate the contract by giving 30 days advance written notice without citing any reason whatsoever. In such case, payment will be appropriated till the date of termination of contract and Service Provider will not be eligible for payments for the remaining period.

9. Reverse Auction:-

Electronic Reverse Auction.

The said work shall be put to electronic reverse auction before opening of the financial bids.

Electronic Reverse Auction is a type of auction where the starting price, bid decrement, duration of auction, maximum number of automatic extensions are announced before start of online reverse auction. The shortlisted bidders shall after the start of RA start bidding online in an iterative process wherein the lowest bidder at any given moment can be displaced by an even lower bid of a competing bidder, within the duration of the RA. If a new lower bid is received within last few minutes (say two minutes) of closing time, the closing time will get automatically extended by few minutes (at least five minutes) for others to respond. Maximum number of such extensions Will be stipulated (at least five). The most favorable bid at the end of stipulated/extended time will be declared as successful. The Reverse Auction shall be scheduled for a fixed time period. Auctions will be arranged in any combination of time periods for e.g. (a) 1-1/2 hour viz. 1 hour with 6 extensions of 5 minutes each or (b) 1 hour viz. 1/ 2 hours with 6 extensions of 5 minutes each or (c) Unlimited extensions viz. 1/2 hour with unlimited extensions of 5 minutes each.

All the price bids (Indicative bids) submitted by the vendors shall be kept sealed to the event of e-reverse auction. At the end of reverse auction process the lowest Bidder (L1) will be selected on the basis of Total Price, including taxes.

In case the Prices arrived after Reverse Auction are more than the Indicative prices of any of the vendors , The Lowest Indicative prices of the vendor shall be considered and that vendor shall be declared the Lowest Bidder.

Bidding Example:

The final rates of the items shall be calculated in ratio of total amount quoted by the lowest bidder through reverse auction process and the amount quoted in indicative price bid, wherever specified in tender.

Example:

Indicative Price Bid submitted by vendor:

Item	Rate ®	Qty	Amount
A	100	2	200
B	200	3	600
C	300	4	1200
Total amount in Indicative price Bid			2000/-

The total amount mentioned in indicative price bid is Rs 2,000.00, but the final L-1 amount quoted by the vendor through E-reverse auction is Rs.1,600.00, then the K factor for L-1 vendor will be calculated as under

Ratio K= (Total amount quoted by the lowest bidder through reverse auction process) / (The amount quoted in indicative price bid)

$K=1600 /2000= 0.8$.

The item wise final price to be confirmed by the vendor shall be as under:

Item	Final Rate= K*R	Qty	Amount
A	100*0.8	2	160
B	200*0.8	3	480
C	300*0.8	4	960
Total amount worked out after e- reverse auction			1600/-

10. Service Level Agreement (SLA):-

The Service Provider need to execute a Service Level Agreement (Annexure A) with the Bank covering all terms and conditions of this tender. Service Providers need to strictly adhere to Service Level Agreements (SLA). Services delivered by Service Provider should have to comply with the SLA.

11. Sufficiency of quoted price:-

- i. The Service Provider shall be deemed to have satisfied himself as to the correctness and sufficiency of the quoted price. The rates shall cover all his obligations under the order and all matters and things necessary for the proper execution of his obligations.
- ii. No price variations shall be allowed for any rise or fall in Taxes, cost of labour, materials or any other factors influencing the order price.

12. Penalty Clause:-

Penalties shall be imposed in case the project is delayed. Beyond the time as mentioned for time of completion in the tender documents. For every delay of one week, Bank shall deduct 0.5 % of total amount up to a total of 10% of contract amount. In case of prolonged delay time by the contractor, Bank shall have the discretion of engaging any other alternate agency at the sole risk, cost and responsibility of the vendor.

13. Price fixation:-

The bank shall fix the final prices as per the lowest rates offered by the qualifying tenderers and subsequent e- reverse auction, mere fixing of the prices shall not in any way be deemed to indicate the allotment of tender to any of the particular Service Provider.

14. Payment Terms:-

Bank will make payment for AMC service as per the rates finalized in the tender process. These rates will be frozen during the contract period as per RFP terms and conditions and payment cycle shall be on Quarterly basis.

15. Special Conditions:-

- a) For any dispute arising between the parties of whatsoever nature, the jurisdiction of court shall be of Kathua.
- b) Every page of the tender document including terms and conditions shall be agreed by the contractor before giving tender otherwise tender shall be rejected.
- c) Bank reserves the right to reject any or all tenders without giving any reason thereof.
- d) Only those Service Providers who have valid GST Registration shall be considered for financial bid opening subject to fulfillment of the other conditions laid in the tender.
- e) Conditional tenders and tenderer without any valid experience shall be rejected out rightly.
- f) The Price bid only those Service Providers who qualify the pre-qualification shall be considered.

Post opening of Price Bids, all successful Service Providers will have to go through E-Reverse Auction Process.

16. Validity:-

The tender shall remain valid for a minimum period of **Two years** from the date of issue of L.O.I. However, the Bank reserves the right to terminate the contract at its own convenience without assigning any reason(s) or without any cost or compensation thereof.

17. Arbitration Clause:-

In the event of disputes, differences, claims and questions between the parties hereto arising out of this agreement or in any way relating hereto or any term, condition of provision herein mentioned or the construction or interpretation thereof or otherwise in relation hereto, the parties shall first endeavor to settle such differences, disputes, claims or questions by friendly consultation and failing such settlement, the same shall be referred to the arbitration of two arbitrators, one to be appointed by each party and such arbitrators shall appoint an umpire before commencing the arbitration proceedings. The arbitration shall be held in accordance with the **Arbitration and conciliation Act, 1996** or any statutory modification or re-enactment thereof for the time being in force and shall be held in Kathua (J&K) and conducted in English language.

The court in Kathua alone shall have jurisdiction over such arbitration proceedings. The award of the arbitration shall be final, conclusive and binding upon the parties hereto as an award of **Arbitration and conciliation Act, 1996** or any statutory modification or re-enactment thereof for the time being in force. Such award shall be filed in any competent court in Kathua (J&K). Each party will bear the expenses/costs incurred by it in appointing the Arbitrator. However, the cost of appointing the umpire shall be borne equally by both the parties.

18. The Bank reserves right to make any changes to this RFP including to the schedule herein above. Said changes (if any), and as & when made may be updated only on the bank's website www.jkbank.com. The interested Service Providers, as such, are requested to keep visiting the Bank's website for all the related updates.

19. Special Terms and Conditions:-

i) The Service Provider hereby agrees and undertakes to indemnify the bank and keep it indemnified against the bank on account of any act or omission on part of the Service Provider, its agent, representative, employees and sub-contractors.

ii) The Service Provider hereby undertakes to defend and indemnify the Bank at its own expenses against all third party claims and extinguish same expeditiously. In case Bank is required to pay compensation to a third party resulting from such infringement/act/omission, the Service Provider shall be fully responsible to pay such compensation along with its all costs damages including the attorney fees and other expenses that a court may finally award.

iii) The bank shall issue notice to the Service Provider of any such claim and provide reasonable assistance to the Service Provider in disposal of such claim, shall at no time admit to any liability.

iv) In the event Service Provider fails to fulfill its obligations under this clause within the notice issued by bank, the bank shall be entitled to recover the amounts due to it under this provision from any amounts payable to the Service Provider under this project with prejudice to right and remedies available to bank for recovery of the amount as per law.

Terms and conditions accepted

Seal & Signature of Tenderer



ANNEXURES

- a) **ANNEXURE A- FORM OF AGREEMENT**
- b) **ANNEXURE B- PRE-QUALIFICATION CRITERIA**
- c) **ANNEXURE C- PAYMENT SCHEDULE**
- d) **ANNEXURE D- BOQ**
- e) **ANNEXURE E- PRICE BID FORMAT**
- f) **ANNEXURE-F- PERFORMANCE BANK GUARANTEE**

Annexure A
FORM OF AGREEMENT
(On Stamp Paper 100/=)

ARTICLE OF AGREEMENT made at Kathua this _____ day of Two Thousand Twenty Four between J.K. BANK, having its Head office at Maulana Azad Road, Srinagar (J&K), through the I/c Estates Department, Kathua hereinafter called “Bank” (which expression shall include its successors and assigns wherever the contract meaning shall so require or include its successors & assigns wherever the contract meaning shall so require or permit of the one part and M/s. _____) hereinafter called the “Bidder/successful bidder” of the other part.

WHEREAS the Bank is desirous of having provided and getting executed, completed and maintain certain works for **COMPREHENSIVE AMC OF SERVO STABILIZERS INSTALLED AT VARIOUS BRANCHES/ATM’S/OFFICES IN SAMBA & KATHUA DISTRICT** as mentioned, enumerated or referred to the Documents forming part of the “TENDER” and acceptance, copies of all of which hereto annexed are designed to form part of this contract and are included in term “CONTRACT” wherever herein used.

AND WHEREAS the Bank accepted the tender of the Bidder/successful bidder for the provisions of execution, completion & maintenance of work under defect liability period of the above said work.

AND WHEREAS the individual rates filled in by the Bidder/successful bidder are exclusive of GST but inclusive of all material plus labour, delivery, transportation, handling, wastage, levies and the such and include ALL costs/overheads to be incurred by the Bidder/successful bidder for executing these works as per the drawings, details, specifications, of the Engineer with the care, expertise and post execution responsibilities outlined in this Tender. The Bidder/successful bidder confirms that no additional claim over the rates shall be entertained later by The BANK.

AND WHEREAS the contractor has agreed with the Bank to execute complete and maintain during the defect liability period subject to the conditions and instructions set forth herein (hereinafter referred to as “the said conditions”) the works, shown upon the documents forming part of the contract as stated hereinafter, on the item rate basis & as set forth, amounting to the contract sum of Rs.....(IN WORDS.....) (hereinafter referred to as “the said contract amount /Price/Sum”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. The terms and conditions laid down in the documents stated herein in the



Clause shall be read and construed as forming part of this Agreement and the contractor shall abide by, terms and conditions, specifications and rates specified therein and perform agreement in accordance with such conditions”.

The following documents shall be deemed to form and be ready and construed as part of this agreement:

- a. The said tender and Appendix
- b. Form of Tender
- c. General conditions of Contract
- d. The Special Conditions of Contract.
- e. Specifications
- f. Preamble to bill of quantities and priced bill of quantities as accepted.
- g. The letter of Acceptance
- h. Other additional documents as required

2. In consideration of the payment to be made by the Bank to the contractor for the work to be executed by him, the contractor does hereby agree with the Bank to provide, execute & complete the said work on or before the date mentioned in the time schedule of completion of work attached to the tender documents strictly as per the contract agreement and shall maintain the same at his own cost during the defects liability period , thereafter perform all such aspects and things in the contract mentioned or described or which are to be implied thereafter or may be reasonable necessary for the completion of the said works and at the time and the manner subject to the terms and conditions or stipulations mentioned in the contract.

3. In consideration of the due provisions, execution and completion of the said works the Bank does hereby agree with the contractor that the Bank will pay to the contractor the respective amount for the work actually done by him and such other sums as may become payable to the contractor under the contract. Such payment to be made at any such time & in such manner as provided for in the agreement.

4. All disputes arising out of or any way connected with this agreement shall be deemed to have arisen in J&K and only the courts at Kathua shall have jurisdiction to determine the same.

5. The several parts of this contract have been ready by/to us and fully understood by us.

6. This Agreement shall come into effect on _____ (the effective date). The agreement shall remain in force for a period of _____ (the time frame for completion of scope of work under the agreement) from the said effective date.



7. Bank shall be entitled to terminate this agreement in case of breach of any of the terms and conditions of this agreement and related tender documents after serving a notice ofdays on the Bidder/successful bidder.

10. That upon expiration or termination of this agreement for any reason whatsoever, the contractor shall; i) Immediately refrain from any action that would cause or may indicate any relationship between it and the bank . ii) Forthwith hand over to the bank, the possession of all the documents, material or any other property belonging to the bank that may be in its possession.

11. Bidder/successful bidder has to provide original bill of items which carries warranty so that the bank can avail the warranty after the expiry of defect liability period.

12. The bank reserve the right to terminate this agreement without assigning any reason thereof.

“ The purchaser reserves its right to terminate the maintenance contract at any time after giving due notice without assigning any reason. The contractor will not be entitled to claim any compensation against such termination. However, while terminating the contract, if any payment is due to the contractor for maintenance services already performed in terms of the contract, these would be paid to it/him as per the contract terms”. (Rule 169 of GFR 2017).

13. The Bidder/successful bidder hereby agrees and undertakes to indemnify the bank and keep it indemnified against any loss or damage suffered by the bank on account of any act or omission on part of the Bidder/successful bidder.

14. The provision of this agreement, which are intended to survive the term of this agreement by their very nature, shall survive the termination of this agreement.

15. Notwithstanding, arbitration and applicable law and jurisdiction shall survive the termination/expiration of this agreement.

16. Liquidated Damages: In case of delay in supply the goods /providing of services, liquidated damages shall be levied at a specified rate of the contract value. The rate may be specified by the concerned procuring department on case to case basis and the same proportionate to criticality of the project, would be losses/damages (both financial/ reputational) to safe guard the interests of Bank to the best possible extent. Subject to a maximum of 10% of the contract value. The penalties proposed for identified lapses of omission or commission must be disclosed in the tender documents in clear monetary terms

2. Scope of Work

The AMC is indented to be done for various types of Servo stabilizers of different rating and makes. The AMC for Servo stabilizers units is comprehensive and shall take care of preventive and breakdown maintenance including changing of Dimmers, sensing Unit/control card, transformer and all other spares used for repair/rewinding of Servo stabilizers including tank and transformer oil etc.

Description of Work

1. The agency is responsible for the complete maintenance of servo stabilizers, preventive maintenance of the servo stabilizers and fault rectifications including change/refilling of transformer oil if necessary.
2. The agency shall be responsible for the maintenance towards routine servicing once in every quarter and attending any number of breakdown calls during the contract period and fault rectification on-site as well as off-site.
3. On receipt of a break down intimation, a qualified staff would be deputed immediately on the same day within 2 hours and fault would be rectified immediately on priority basis and within 4-6 hrs in case of minor repairs and 24 hours in case of major repair. so as to ensure that stabilizers are functioning satisfactorily. The agency shall intimate landline and mobile numbers of the technicians /Engineers deployed to every Business Unit/ Office.
4. Standby Arrangement- In case of major fault when servo/AVR cannot be set right at the Branch and shifting thereof to the workshop becomes necessary, the firm will provide a standby servo/AVR of suitable rating without charging any rent , to & fro charges, carriage, loading unloading charges etc.
5. Any other item not covered above for smooth functioning of servo stabilizer shall be treated as part of the AMC. The Bank reserve the right to cancel the AMC at any time & take suitable action against the firm like imposition of penalty etc. to be determined by the bank in case the performance of contractor is found unsatisfactory.
6. Miscellaneous-
 - a) No alteration can be made, no attachment fitted or repairs or adjustments done except by the consent of Banker's Engineers.
 - b) The AMC shall not include any work external to the system such as maintenance of wiring etc.
 - c) Damages due to mishandling of servo/AVR by the firm will be responsibility of the concerned firm.
 - d) The duration of the contract shall initially be a period of two years & can be renewed at the sole discretion of the bank.
 - e) Taxes as applicable shall be deducted from the bills.

7. **TOOLS and EQUIPMENTS** - The agency shall arrange at its own expenses all necessary tools, equipment's and required parts required for proper execution of the work.
8. The Bank reserves the right to terminate the contract at any time before completion of the tenure in case the services of the firm found unsatisfactory.
9. **SATISFACTORY SERVICES** - The decisions of Branch Head or any other officer authorized by the Bank shall be final and binding on the firm / agency for the purpose of determining satisfactory services.
10. **PROHIBITION OF SUB CONTRACT** - The firm / agency shall not appoint any sub-contract for this work under any circumstances.
The AMC for Servo Stabilizers is comprehensive and shall take care of preventive and breakdown maintenance and including the cost of spares used for replacement /repair of Servo Stabilizers etc. The maintenance contract shall be for the Kathua Zone.
11. The vendor may visit the sites at its own cost to check the servo for any faults before quoting rates, failure of which it shall be deemed that Servo is working fine and will be covered under AMC.

RELOCATION, SHIFTING, RENT, TO & FRO CHARGES AND LOADING UNLOADING CHARGES

The relocation/ shifting of the Servo Stabilizer involving vehicular transportation and manual labour etc. shall be done by Vendor at their own Cost. No freight, carriage and labour charges shall be paid under AMC. The Servo Stabilizers shall continue to remain within the scope of warranty / AMC for the transit period.

In case of breakdown AMC vendor will provide standby Servo Stabilizer for a period till original Servo/AVR gets repaired. Minimum capacity of standby Servo Stabilizer shall be of the same rating to suffice the load of the branch/Office/ATM. All the charges for providing of standby of Servo Stabilizers including rent, to & fro transportation charges, loading & unloading or any other material required for installation of standby Servo Stabilizer i.e. cable etc shall be borne by the AMC vendor. If AMC vendor fails to provide the same, Bank will make the necessary agreements and the cost for the same will recovered from the AMC vendor.

Splitting of Contract:-

- i) Since the area of operation is very vast, as such the work will be distributed among the shortlisted firms if required, keeping in view their performance, relative strengths and operational convenience. Therefore, the lowest tendering firm shall not have sole claim over the entire order. The L1-rate Vendor will get at least 50-60% of the work contract and the remaining work orders will be may be given to L2 @20-30% and/or L3 @10-20 % of the tendered work , provided they accept the L1 Rates. Vendors of L4 rate and beyond will not be considered. Bank's decision in this regard will be final.

- ii) If any of the shortlisted Vendors are unable to fulfill the orders within the stipulated period, then the Bank will have the right to allot those unfulfilled orders to other participating vendors after giving 15-days" notice to the defaulting Vendor. Also during the period of the AMC contract due to unsatisfactory service to our branches/offices, Bank will have the right to cancel the contract and award the contract to other participating vendors.
- iii) J & K Bank reserves the right to accept or reject any Bid, and to cancel the bidding process and reject all bids, at any time prior to the award of Contract, without thereby incurring any liability to the affected Bidder or bidders or any obligation to inform the affected Bidder or bidders of the grounds for the Bank's action.

Payment Terms:

Bank will make payment for AMC services as per the rates finalized in the tender process. These rates will be frozen during the contract period as per RFP terms and conditions and the payment shall be made quarterly by the respective Zonal Offices on the completion of each quarter after deducting TDS, and applicable taxes subject to the submission of Preventive Maintenance certificate/ service Reports duly signed by the respective Branch Heads/ Any authorized person of the Bank.

The Security deposit will be forfeited by the bank in case of breach of any of the terms and conditions of this agreement.

IN WITNESS WHEREOF, the parties have caused their respective common seals to be here unto affixed (or have here unto set their respective hands and seals) the day and the year first above written:

NAME _____

NAME _____

ON BEHALF OF THE BANK
CONTRACTOR

ON BEHALF OF THE

1. SEAL

SEAL

2. ADDRESS

ADDRESS

In Presence of:

Annexure B



Compliance to Eligibility Criteria/ Prequalification for Empanelment of vendor/s for Comprehensive AMC of Servo Stabilizers installed in of Servo Stabilizers installed in various Branches/Offices/ATMs of the Bank in Samba & Kathua District of J&K.

The bidder needs to comply with all the eligibility criteria mentioned below. Non-compliance to any of these criteria would result in outright rejection of the Bidder's proposal. The bidder is expected to provide proof for each of the points for eligibility evaluation criteria. Any credential detail not accompanied by required relevant proof documents will not be considered for evaluation. All credential letters should be appropriately bound, labeled and segregated in the respective areas. There is no restriction on the number of credentials a bidder can provide.

The decision of the Bank would be final and binding on all the Bidders to this document. The Bank may accept or reject an offer without assigning any reason what so ever.

The bidder must meet the following criteria to become eligible for bidding:

Forms to be filled by the Tenderer/Contractor/Firm/ Supplier giving all the necessary information with supporting documents.

Part I:-

S.No	PARTICULARS	DETAILS
1	Name of the Firm / Contractor	
2.	Complete Address with Contact No. & Email-ID	
3	Year of Establishment	
4	Registration as Contractor/Firm/Individual with proof.	
5	GST Registration No. with Proof	
6	Name of at least three such types of jobs costing not less than Rs.4.0 lacs each OR 2 such type of maintenance jobs costing not less than Rs.5.0 lacs each OR single work order of Rs. 8.0 lacs executed in last seven years. (To be calculated on per year estimated cost) The tenderer has to upload the following certificates issued by Concerned department for the said work: a) Allotment letter. b) Performance letter. c) Relevant TDS certificate	
7	Capacity to submit performance guarantees and security deposits.	

8	Failed to complete any work.	
9	Penalty imposed (if any)	
10.	Details of service support system available with the Contractor/Firm	
11.	Latest Certificate of Authorized Sales/Service Centre or registration certificate of the manufacturing unit.	
12.	List of Technical Staff	
14.	Bank's Solvency Certificate for Rs. 5.11 Lacs	

Part II:

S. N O	Financial and other Requirement to be met by the Bidder	Supporting Document to be uploaded	Bidding's Compliance (Yes/NO)	Supporting Reference / Remarks (Yes/NO)
1	Firms/Vendors who have successfully executed Annual Maintenance Contract job with PSU/Government Department/Bank for a period of at least 5 year or the authorized sales/service dealers of reputed brands like Kirloskar, Mahindra and Cummins Servo Stabilizers	Copy of Certificates /Performance report from concerned Departments		
2	The Bidder should not have filed for Bankruptcy in any country.	Self-declaration confirming the Criteria.		
3	The Bidder should not have been Blacklisted/ barred by any public Sector Bank, Government of India or any regulatory body in India at the time of bid submission.	Self-declaration Confirming the criteria.		



4	The Bidder should justify their competency to extend timely service support in the areas irrespective of actual locations.	Relevant document of existence man-power details with phone numbers to be attached for verification purposes		
5	The Bidder should not be involved in any legal case that may affect the solvency / existence of firm or in any other way affect the bidder's Capability to provide / continue the services to Bank.	Self-declaration Confirming the criteria.		
6	The firm should have an income tax PAN, TIN No, GST No and the latest clearance certificate	Self-attested copies of PAN CARD, TIN NO, GST NO and latest income tax return to be uploaded		

NOTE

- The Price bid of only those contractors/firms who qualify the prequalification shall be opened.
- The firms whose tenders/work orders have been rejected /cancelled in the past need not apply.
- The Jammu & Kashmir Bank Management will not be responsible for non-receipt/late receipt or loss of prequalification document in postal transit.
- The Jammu & Kashmir Bank Management have the right to reject any or all of the prequalification documents and will not be bound to give any reason for such decision.
- All the requisite information / documents are required to be furnished as per the above format.

Seal & Signature of Tender



Signature of issuing authority



IMPORTANT CHECK LIST

(To be filled in by the Bidders and enclosed with Commercial E-Bid of the offer digital signed)

COMMERCIAL Documents Check List		
S.No	Description	Bidders response
1	Cost of Bid Document (/Amount)	
2	EMD (Instrument type/No/Date/Validity/Amount)	
3	Validity of Offer	
4	Authorization Certificate from Original Equipment Manufacturer /relevant issuing authority enclosed (Yes/No)	
5	Previous Executed Orders of work of similar nature along with satisfactory performance certificates enclosed (Yes/No)	
6	Annual Turnover in the form of Balance Sheet/P&L Statement audited by CA enclosed (Yes/No)	
7	PAN copy enclosed (Yes/No)	
8	Valid Tax Clearance certificate of last quarter enclosed (Yes/No)	
9	Details about financial resources enclosed (Yes/No)	
10	Affidavit for firm not blacklisted as per relevant format enclosed (Yes/No)	
11	Indemnity Bond as per relevant format of TENDER DOCUMENT enclosed (Yes/No)	

TECHNICAL Documents Check List		
S.No	Description	Bidders response
1	Whether the material quoted by the Bidders correspond to the relevant I.S.	
2	Whether the material fully correspond to NIT specifications (Yes/No)	
3	Whether Type test reports enclosed (Yes/No)	
4	If not, have the deviations been pointed out in relevant Schedule (Yes/No)	
5	Duly filled and signed GTP enclosed (Yes/No)	
6	Relevant Drawings enclosed (Yes/No)	

Signature: Name: Stamp



Annexure -C

Payment Schedule

Bank will make payment for AMC services as per the rates finalized in the tender process. These rates will be frozen during the contract period as per RFP terms and conditions and the payment shall be made quarterly by the respective Zonal Offices on the completion of each quarter after deducting TDS, and applicable taxes subject to the submission of Preventive Maintenance certificate/ service Reports duly signed by the respective Branch Heads/ Any authorized person of the Bank.



Annexure D

BOQ

S.No.	Particulars	AMC Period
01	Comprehensive AMC of Servo Stabilizers Installed at Various Branches/ATM's of Bank in Samba & Kathua District.	2 Years

List of Branches & ATMs

Servo Stabilizer(Branches)		
S.No	Location	Rating of Servo Stabilizers
1	Barnoti	25 KVA Three Phase
2	Bani	25 KVA Three Phase
3	Bhadoo	7.5 KVA Single Phase
4	Chadwal	45 KVA Three Phase
5	Chann Arorian	75 KVA ThreePhase
6	Dayalachak	30 KVA Three Phase
7	Govindsar	45 KVA Three Phase
8	Kalibari	60 KVA Three Phase
9	Kathua	90 KVA Three Phase
10	Keerian	10 KVA Single Phase
11	Kishenpur	7.5 KVA Single Phase
12	Kootah	20 KVA Single Phase
13	Kootah Morh	30 KVA Three Phase
14	Lakhanpur	45 KVA Three Phase
15	Kathua City	45 KVA Three Phase
16	Surara	15 KVA Single Phase
17	Bari Brahmana	60Kva Three Phase
18	Baletar Sumb	10 Kva Single Phase
19	Birpur	30 Kva Three Phase
20	Ghagwal	45KVA Three Phase
21	Gurha Salathia	15 Kva Single Phase
22	IC Bari Brahmana	60 Kva Three Phase
23	IFS Samba	250 Kva Three Phase
24	Jakh	30 Kva Three Phase

25	Kahara Madana	25 Kva Three Phase
26	Khour salarian	30 Kva Single Phase
27	Mansar	30 Kva Three Phase
28	Nandani Hills	45 Kva Three Phase
29	Patli Morh	25 Kva Three Phase
30	Rajpura samba	10 Kva Single Phase
31	Ramgarh	45 Kva Three Phase
32	Samba	60 Kva Three Phase
33	Vijaypur	60 Kva Three Phase
34	Vijaypur Kothey	10 Kva Single Phase
35	P.C Samba	7.5 Kva Single Phase
36	E/C Barjani	5 Kva Single phase
37	Jatwal	30 Kva Three Phase
38	Rayah Morh	30 Kva Three Phase
39	Zonal Office Kathua	250 Kva Three Phase
40	Baggan	20 Kva Single Phase
41	Kohag	25 Kva Three Phase
42	EBU Sarna	12.5 Kva Single Phase
43	EBU Seri Muni	10 Kva Single Phase
44	EBU Parnala	20 Kva Three Phase
45	Ramkot	25 Kva Three Phase
46	Patel Nagar Kathua	75 Kva Three Phase
47	Parliwand	45 Kva Three Phase
48	Mahanpur	30 Kva Three Phase
49	Gujroo Nagrota	30 Kva Three Phase
50	Phinter	25 Kva Three Phase
51	Central University Rayah	30 Kva Single Phase
52	Dinga Amb	30KVA Three Phase
53	Billawar	45KVA Three Phase
54	Gurha Kalyal	10 KVA Single Phase
55	Haria Chak	7.5 KVA Single Phase
56	Hira Nagar	45 KVA Three Phase
57	Hira Nagar Morh	20 KVA Three Phase
58	Janu	10 KVA Single Phase
59	Basholi	45 KVA Three Phase
60	Marta Nagrota	30 KVA Three Phase
61	Parole	3X10 KVA Single Phase
62	Pathwal	10 KVA Single Phase
63	Rajbagh	12.5 KVA Single Phase
64	Surara	5 KVA Single Phase
65	Swankha Morh	30 KVA Three Phase

66	Machhedri	10 KVA Single Phase
67	Nud	30Kva Three Phase
68	EBU Utter Behni	10 KVA Single phase
69	EBU Barian	7.5 Single Phase
Servo Stabilizer(ATM)		
S.No	Location	Rating of Servo Stabilizers
1	Hiranagar	7.5 KVA Single Phase
2	Hira Nagar Morh	20 KVA Single Phase
3	Palli Jammu	7.5 KVA Single Phase
4	Parole Kathua	7.5 KVA Single Phase
5	Rajbagh	7.5 KVA Single Phase
6	Gurha Kalyal	5 KVA Single Phase
7	Bari Brahmana	7.5 kva Three phase
8	Sarore	7.5 kva Three phase
9	Border Road Samba	7.5 kva Three phase
10	EBU Katli	7.5 kva Three phase
11	EBU Purmandal	20Kva Single Phase
12	Mansar	7.5 kva Three phase
13	Nandani Hills	7.5 kva Three phase
14	Ramgarh	7.5 kva Three phase
15	Sangwali Mandi	7.5 kva Three phase
16	Ramkot	7.5 kva Three phase
17	Ramgarh Road	10Kva Single Phase
18	Chi Chi Mata	5Kva Single Phase
19	Mahanpur	7.5 kva Three phase
20	Gujroo Nagrota	7.5 kva Three phase
21	Main Chowk Samba	7.5 kva Three phase
22	Parliwand	7.5 kva Three phase
23	Phinter	7.5 kva Three phase
24	Billawar	7.5 kva Three phase
25	Billawar	7.5 kva Three phase
26	BPCL Dayalachak	15 Kva Single Phase
27	Sukrala Devi Mandir	7.5 kva Three phase
28	Ctm Kathua	7.5 kva Three phase
29	CTM Kathua	5 Kva Single Phase
30	PTS Kathua	7.5 kva Three phase
31	Ramgrah	7.5 kva Three phase
32	Bani	7.5 KVA Single Phase
33	Kishenpur	7.5 KVA Single Phase
34	Chidwal	7.5 KVA Single Phase

35	Dayalachak	10 KVA Single Phase
36	Govindsar	7.5 KVA Single Phase
37	Kali Bari	10 KVA Single Phase
38	Kootah Morh	7.5 KVA Single Phase
39	Lakhanpur	7.5 KVA Single Phase
40	Toll Plaza Lakhanpur	5 KVA Single Phase
41	Shahidi Chowk (at present zo)	7.5 KVA Single Phase
42	Sicop bari brahmana	7.5 KVA Single Phase
43	District Hospital Kathua	7.5 KVA Single Phase



Annexure-E

Price Bid Format

S.No.	Nominal Capacity	AMC Rate (Inclusive of GST) of Servo Stabilizers In Rupees.
A	5 KVA 1 Ph	
B	7.5 KVA 1 Ph	
C	10 KVA 1 Ph	
D	12.5 KVA 1Ph	
E	15 KVA 1 Ph	
F	20 KVA 1 Ph	
G	20 KVA 3 Ph	
H	25 KVA 3 Ph	
I	30 KVA 3 Ph	
J	35 KVA 3 Ph	
K	40 KVA 3 Ph	
L	45 KVA 3 Ph	
M	60 KVA 3 Ph	
N	70 KVA 3 Ph	
O	75 KVA 3 Ph	
P	90 KVA 3 Ph	
Q	250 KVA 3 Ph	

LETTER OF BID

Dated:....., 2026

To,
Deputy General Manager (BSD),
Corporate Headquarters,
J&K Bank, M.A.Road,
Srinagar, (J&K), 190001

Ref:- **COMPREHENSIVE AMC OF SERVO STABILIZERS INSTALLED AT VARIOUS BRANCHES/OFFICES/ATMs IN SAMBA & KATHUA DISTRICT.**

We, the undersigned, declare that:

We have examined and have no reservations to the Bidding Documents with Instructions to Bidders.

We offer to execute in conformity with the bidding documents for **COMPREHENSIVE AMC OF SERVO STABILIZERS INSTALLED AT VARIOUS BRANCHES/ATM'S/OFFICES/ ATMs IN SAMBA & KATHUA DISTRICT.**

Our bid shall be valid for a period of 2 years from the date fixed for the bid submission deadline in accordance with the Bidding Documents and shall remain binding upon us and maybe accepted at any time before the expiry of the period.

We also declare that the Government of India or any other Government body/PSU/Private Limited Company has not declared us ineligible or blacklisted us on charges of engaging in corrupt, fraudulent, collusive or coercive practices or any failure/lapses of serious nature.

We also accept all the terms and conditions of this bidding document and undertake to abide by them, including the condition that you are not bound to accept highest ranked bid/lowest bid or any other bid that you may receive.

Yours sincerely,



Authorized Signatory
(Authorized person shall attach a copy of Authorization for signing on behalf of bidding company/Agency)

Full Name and Designation
(To be printed on Bidder's letterhead)

(On Affidavit)

To,
Deputy General Manager (BSD)
Corporate Headquarters,
J&K Bank, M.A.Road,
Srinagar, (J&K), 190001

Dear Sir,

With reference to the above tender notice, having examined and understood the instructions, terms and conditions forming part of the tender forms, we hereby enclose our offer for the COMPREHENSIVE AMC OF SERVO STABILIZERS INSTALLED AT VARIOUS BRANCHES/ATM'S/OFFICES IN SAMBA & KATHUA DISTRICT.

I/We am/are aware that the empanelment does not guaranteed any work order.

In the event of getting a contract, I/We agree to honor the obligation with due diligence and efficiency as required by the Bank.

We also confirm that, in the past we have not been issued with any dissatisfactory letter by any Bank/FI/PSU/Govt Agency.

We confirm that we have not been disqualified / backlisted by any Govt. Deptt / RBI / PSU bank or any other organization for COMPREHENSIVE AMC OF SERVO STABILIZERS INSTALLED AT VARIOUS BRANCHES/OFFICES/ATMs.

We also confirm that, in the past, we have not been issued with any dissatisfaction letter by any any Bank/FI/PSU/Govt Agency.

We also agree that in case any poor performance is received from any of our clients our Bid will be rejected / disqualified.

We further confirm that the offer is in conformity with the terms and conditions as mentioned in the tender Documents.

We also confirm that the offer shall remain valid for 180 days from the last date for submission of the offer.

Yours sincerely,



Authorized Signatory
(Authorized person shall attach a copy of Authorization for signing on behalf of Bidding company/Agency)

Full Name and Designation

(To be printed on Bidder's letterhead)



Annexure F:

Performa for the Bank Guarantee for Performance Guarantee (To be stamped in accordance with stamp act)

Bank Guarantee No:.....
Bank Guarantee Amount.....
Date of Issuance:.....
Bank:.....

WHEREAS _____ (Service Provider’s Name) registered under _____ and having its Registered Office at _____, hereinafter referred to as the ‘SERVICE PROVIDER’ has undertaken COMPREHENSIVE AMC OF SERVO STABILIZERS INSTALLED AT VARIOUS BRANCHES/OFFICES/ ATMs IN SAMBA & KATHUA DISTRICT as per Purchase Order/ empanelment letter of J&K Bank bearing ref. No. _____ dated _____, hereinafter referred to as the ‘CONTRACT’.

AND WHEREAS in terms of the Conditions stipulated in the said Contract and RFP for which Service Provider had applied, the Service Provider is required to furnish, performance Bank Guarantee issued by a Scheduled Commercial Bank in your favor to secure due and satisfactory compliance of the obligations of the SERVICE PROVIDER in accordance with the Contract ;

THEREFORE, WE, _____ (Name of the Bank) furnish you this Performance Guarantee in the manner hereinafter contained and agree with you as follows:

1. We, _____ Bank do hereby undertake to pay the amounts due and payable under this Guarantee without any demur, merely on a demand, which has to be served on us before the expiry of this guarantee, time being essence of the contract, from you stating that the amount claimed is due by way of loss or damage caused to or would be caused to or suffered by you by reason of breach by the said Service Provider of any of the terms and conditions contained in the Contract or by reason of the Service Provider’s failure to perform the said contract. Any such demand made on us within the time stipulated above shall be conclusive as regards the amount due and payable by us under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding _____ (Rupees _____ only).

2. We undertake to pay to you any money so demanded notwithstanding any dispute/s raised by the Service Provider in any suit or proceeding before any Court or Tribunal relating thereto, our liability under these presents being absolute and unequivocal. The



payment so made by us under this guarantee shall be a valid discharge of our liability for payment there under and the Service Provider shall have no claim against us for making such payment.

3. We further agree that, if demand as stated above, is made on us within the stipulated period, the guarantee herein contained shall remain in full force and effect and that it shall continue to be enforceable till all your dues under or by virtue of the said contract have been fully paid and your claims satisfied or discharged or till you certify that the Terms and conditions of the said contract have been fully and properly carried out by the said Service Provider and accordingly discharge this guarantee. Provided, however, serving of a written claim / demand in terms hereof on us for payment under this guarantee on or before the stipulated period , time being the essence of contract, shall be a condition precedent for accrual of our liability / your rights under this guarantee.

4. We further agree with you that you shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder, to vary any of the terms and conditions of the said Contract or to extend time for performance by the said Service Provider from time to time or to postpone for any time or from time to time any of the powers exercisable by you against the said SERVICE PROVIDER and to forbear or enforce any of the terms and conditions relating to the said Contract and we shall not be relieved from our liability by reason of such variation, or extension being granted to the said Service Provider or for any forbearance, act or omission on our part or any indulgence by you to the said Service Provider or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

5. This Guarantee will not be discharged due to the change in the constitution of our Bank or the Service Provider.

6. We further agree and undertake unconditionally to pay you the amount demanded by you in writing irrespective of any dispute or controversy between you and the SERVICE PROVIDER.

7. We lastly undertake not to revoke this guarantee during its currency except with your written Consent. NOTWITHSTANDING anything contained herein above;

(a) This Bank guarantee shall be valid upto _____ and our liability under this Bank guarantee shall in no case exceed Rs _____ Rupees _____ only) and any claim under this Bank Guarantee must be made on us by or before _____.

(b) We shall be liable to pay the guaranteed amount or any part thereof only if you serve upon us a written claim or demand for invoking the Bank Guarantee by or before the claim period as mentioned herein above.



- (c) The Bank shall be discharged of all liabilities and obligations under this Bank Guarantee and all your rights hereunder shall stand extinguished:
- (i) If no legal proceedings for enforcement of this Bank Guarantee are initiated within one year from the date of rejection of written claim/demand lodged with us within said claim period provided under this Bank Guarantee;
 - (ii) From the date of expiry of the said claim period mentioned hereinabove in case of non-invocation of this Bank Guarantee by you during the said claim period, and all your rights under this Bank Guarantee shall be extinguished notwithstanding that the original Bank Guarantee bond may not have been returned by you to the Bank.

8. This Bank Guarantee shall be operative only if it is accompanied by a separate advice sent by GUARANTOR Bank, Branch (Issuing Bank) on Bank (Advising Bank) through Structured Financial Messaging System (SFMS) and authenticated by the advising Bank.

Dated the ----- day of -----2026

For ----- BANK Authorized Signatory

