

e-RFP Ref. No.: JKB//AMC-DGsets-ZOBudgam/2026-1762  
Dated:06-06-2026



**On-Line Request for Proposal (e-RFP)  
For  
Empanelment of Vendor(s) for Non-Comprehensive  
AMC of Diesel Generator Sets Installed  
At various Branches / Offices falling under Zonal Office Budgam.**

**e-RFP Ref No:JKB//AMC-DGsets-ZOBudgam/2026-1762  
Dated:06-06-2026**

**ONLINE RATE CONTRACT TENDER FOR Proposal (RFP) For Empanelment of Vendor(s) for Non-Comprehensive AMC of Diesel Generator Sets Installed at Various Branches / Offices falling under Zonal Office Budgam.**

For and on behalf of Budgam & Kashmir Bank, bids in electronic format bid system are invited for Empanelment of Vendor(s) for Non-Comprehensive AMC of Diesel Generator Sets Installed At Various Branches / Offices falling under Zonal Office Budgam. The empanelment for shall be for a period of Two years from the date of award of contract.

The details of the RFP, along with documents, price bid, pre-qualification documents, agreement etc can be downloaded from the e-portal link <https://jkbank.abcpurchase.com> . The details of work are as under:-

Name of the work	Tender Processing Fee	Estimated Cost (lacs)	Last Date of submission
Empanelment of vendor/s for Non-Comprehensive AMC of DG Sets installed in various Branches/Offices falling under Zonal Office Budgam.	Rs.500/- to be deposited to the Prescribed A/c through NEFT / Transfer only. UTR No. / Tran No. Tran dates be uploaded on the e-Tendering Portal as Proof	Rs.5.60 lacs (Incl. of GST) for two years i.e Rs.2.80 lacs per annum	30-06-2026

## DISCLAIMER

The information contained in this Request for Proposal Document (RFP Document) or subsequently provided to Bidder/s, whether verbally or in documentary form by or on behalf of the J&K Bank, is provided to Bidder(s) on the terms and conditions set out in this RFP Document and any other terms and conditions subject to which such information is provided. This document shall not be transferred, reproduced or otherwise used for purpose other than for which it is specifically issued.

This RFP Document is not an agreement and is not an offer or invitation by the Bank Representatives to any party other than the entities who are qualified to submit their Proposal (Bidders). The purpose of this RFP Document is to provide the Bidder with information to assist the formulation of their Proposal. This RFP Document does not purport to contain all the information each Bidder may require.

The Bank, its employees and advisors make no representation or warranty and shall have no liability to any person, including any Applicant or Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the RFP and any assessment, assumption, statement or information contained therein or deemed to form or arising in any way for participation in this bidding process. The Bank also accepts no liability of any nature whether resulting from negligence or otherwise, howsoever caused arising from reliance of any Bidder upon the statements contained in this RFP.

The Bidder is expected to examine all instructions, forms, terms and specifications in the bidding Document. Failure to furnish all information required by the bidding Document or to submit a Bid not substantially responsive to the bidding Document in all respect will be at the Bidder's risk and may result in rejection of the Bid.

The Bank may in their absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this RFP Document.

**Contents**

1. BRIEF ABOUT J&K BANK
  2. OBJECTIVE OF PROPOSAL
  3. SCOPE OF WORK
  4. PRE-QUALIFICATION CRITERIA
  5. GENERAL TERMS AND INSTRUCTIONS
  6. TENDER PROCESS
  7. CALL CO-ORDINATOR
  8. PAYMENT CLAUSE
  9. SIGNING OF CONTRACT
  10. INSTRUCTION TO VENDORSON SUBMISSION OF RESPONSE
  11. BIDDING PROCESS
  12. SUBMISSION OF BIDS
  13. AMENDMENT OF TENDER DOCUMENT
  14. ERASURES OR ALTERATIONS
  15. PRINCIPLES FOR EVALUATION
  16. EVALUATION OF TECHNICAL BID
  17. EVALUATION OF COMMERCIAL BID
  18. BANK'S RIGHT TO ACCEPT OR REJECT ANY BID OR ALL BIDS
  19. RESULT NOTIFICATION
  20. FORMAT FOR TECHNICAL OFFER
  21. UNDERTAKING BY VENDOR
  22. REVERSE AUCTION
  23. SERVICE LEVEL AGREEMENT (SLA)
  24. PERFORMANCE BANK GUARANTEE
- ANNEXURE A: SERVICE LEVEL AGREEMENT FOR AMC OF DG SET
- ANNEXURE B: COVERING LETTER FORMAT
- ANNEXURE C: COMPLIANCE TO ELIGIBILITY CRITERIA
- ANNEXURE D: BOQ
- ANNEXURE E: PRICE BID FORM FOR NON COMPREHENSIVE TYPE AMC OF DG SET
- ANNEXURE F: LITIGATION CERTIFICATE
- ANNEXURE G: UNDERTAKING FOR NON -BLACKLISTED
- ANNEXURE H: UNDERTAKING FOR CORRECTNESS OF INFORMATION FURNISHED
- ANNEXURE I: Performa for the Bank Guarantee for Performance Guarantee

**1. Brief about J&K Bank:**

The Jammu and Kashmir Bank (J&K Bank), Corporate Headquartered at Srinagar, commenced its Business in 1939. J&K Bank functions as a universal Bank in Jammu & Kashmir and as a specialized Bank in the rest of the country. Detailed information about J&K Bank is available at Banks website <https://jkb.bank.in/tenderNotice>

**2. Objective of Proposal**

Awarding contract for Non-Comprehensive AMC of D G Sets installed at various Branches/ Offices/ Currency chest falling under Zonal Office Budgam.

The details are as under:-

<b>Tender Number</b>	<b>JKB/AMC/DG-Sets-ZOBudgam/2026-1762 Dated:06-06-2026</b>
<b>Department Name</b>	<b>General &amp; Estates Department Zonal Office Budgam</b>
<b>Scope of Tender</b>	Empanelment of vendor/s for Non-Comprehensive AMC of DG Sets installed in various Branches/Offices falling under Zonal Office Budgam.
<b>Tender Details</b>	<b>Request for Proposal (e-RFP)</b> for Non-Comprehensive AMC of DG Sets installed in various Branches/Offices falling under Zonal Office Budgam.
<b>Period of contract</b>	<b>2 years</b>
<b>Bid Document Availability including changes/ amendments, if any to be issued</b>	Document can be downloaded Bank's e-Tendering Service Portal <a href="https://jkbank.abcprocure.com/w.e.f">https://jkbank.abcprocure.com/w.e.f</a> <b>June 09, 2026 16.00 Hrs. to</b> <b>June 30, 2026 17.00 Hrs.</b>
<b>Last date for pre-Bids queries &amp; submission Mode</b>	on-line through the prescribed e-Tendering portal <a href="https://jkbank.abcprocure.com">https://jkbank.abcprocure.com</a> <b>Up to June 16, 2026 17.00 Hrs.</b>

Pre-bid Queries Response date	All communications regarding points / queries requiring clarifications shall be given online on <b>June 23, 2026 17.00 Hrs.</b>
Last date and time for Bid	<b>June 30, 2026 17.00 Hrs.</b>
Estimated Tender Value per annum	<b>Rs.2.80 Lacs per annum</b>
Estimated Contract Value (For two years)	<b>Rs.5.6 Lac</b>
Contact details of issuing Department (Name, Designation, Mobile No., Email address for sending any kind of correspondence regarding this RFP)	-Estates & General Deptt. Zonal office Budgam  1.Adil Rashid, In charge Estates &General Deptt. <a href="mailto:estate.zoktwo@jkbmail.com">estate.zoktwo@jkbmail.com</a>  +91-7006965900  General & Estates Department, Zonal Office Budgam
Submission of online Technical Bid	As prescribed in Bank's online tender portal <a href="https://jkbank.abcpocure.com">https://jkbank.abcpocure.com</a>

<p><b>Tender Processing Fee (Non-Refundable)</b></p>	<p><b>Rs. 500/- (Rupees Five Hundred Only) to be credited through NEFT only vide below details:</b>  <b>Account Name: Tender Fee/ Cost Account</b>  <b>16-digit Account No : 9931530300000001</b>  <b>IFSC Code: JAKA0HRDCHQ (0 denotes zero)</b>  <b>Bank: The J&amp;K Bank Ltd</b>  <b>Branch: Corporate Headquarters</b>  <b>MA Road Srinagar J&amp;K - 190001</b>  <b>UTR Number may be uploaded on E-tendering portal</b>  <b>16-digit Account No : 0993010100000003</b>  <b>IFSC Code: JAKA0HRDCHQ (0 denotes zero)</b>  <b>Bank: The J&amp;K Bank</b>  <b>Branch: Corporate Headquarters MA</b>  <b>Road Srinagar J&amp;K - 190001</b>  <b>UTR Number may be uploaded on E-tendering portal</b>                  (Tender fee is exempted for all start-ups as recognized by DPIIT/DIPP)</p>
<p><b>Earnest money Deposit</b></p>	<p>Amounting to <b>Rs. 11,500 /- (Rupees Eleven Thousand Five Hundred Only)</b> to be credited through NEFT only vide below details:  <b>16-digit Account No : 9931070690000001</b>  <b>IFSC Code: JAKA0HRDCHQ(0 denotes zero)</b>  <b>Bank: The J&amp;K Bank Ltd</b>  <b>Branch: Corporate Headquarters</b>  <b>MA Road Srinagar J&amp;K - 190001</b>  <b>UTR Number may be uploaded on E-tendering portal</b>                  (Tender fee is exempted for all Start-ups as recognized by DPIIT/DIPP and Micro and Small Enterprises (MSEs).</p>
<p><b>Performance Guarantee</b></p>	<p>Performance Guarantee of <b>3% of contract value</b> to be submitted in the form of Bank Guarantee in favour of Zonal Head, Zonal office Budgam, J&amp;K Bank from any nationalized/PSU Bank or any scheduled commercial Bank Immediately on receipt of the Allotment letter from the Bank for Non-Comprehensive AMC of DG Sets installed in various Branches/Offices as per RFP.</p>
<p><b>Total Estimated Cost of Tender (2 years)</b></p>	<p><b>Rs.5.60/- Lacs (Rupees Five lac Sixty Thousand only)</b></p>
<p><b>Tender type</b></p>	<p>Open</p>
<p><b>Type of Contract</b></p>	<p>Service</p>
<p><b>Consortium</b></p>	<p>Consortium Bids are not allowed</p>

<b>Eligibility &amp; Technical Criteria</b>	As per Tender Document										
<b>Submission of original documents</b>	Estates & General Deptt. Zonal Office Budgam										
<b>CORRIGENDUM</b>	All the Corrigendum will be uploaded on online tender portal <a href="https://jkbank.abcpocure.com">https://jkbank.abcpocure.com</a>										
<b>Bid Validity period</b>	180 days										
<b>For e-Tender related Queries</b>	<p style="text-align: center;"><b><u>Service Provider:</u></b></p> <p style="text-align: center;">M/s. E-procurement Technologies Limited ( Auction Tiger ) , B-705, Wall Street- II, Opp. Orient Club, Ellis Bridge, Near Gujarat College, Ahmedabad- 380006, Gujarat</p> <p style="text-align: center;"><b><u>Help Desk:</u></b></p> <table border="1"><thead><tr><th>Sr. No</th><th>Name</th></tr></thead><tbody><tr><td>1</td><td>Sandhya Vekariya - 6352631968</td></tr><tr><td>2</td><td>Suraj Gupta - 6352632310</td></tr><tr><td>3</td><td>Ijlalaeahmad Pathan - 6352631902</td></tr><tr><td>4</td><td>Imran Sodagar - 9328931942</td></tr></tbody></table>	Sr. No	Name	1	Sandhya Vekariya - 6352631968	2	Suraj Gupta - 6352632310	3	Ijlalaeahmad Pathan - 6352631902	4	Imran Sodagar - 9328931942
Sr. No	Name										
1	Sandhya Vekariya - 6352631968										
2	Suraj Gupta - 6352632310										
3	Ijlalaeahmad Pathan - 6352631902										
4	Imran Sodagar - 9328931942										

## 2. Scope of Work

The AMC for DG Set(s) is Non-comprehensive and shall take care of preventive and breakdown maintenance and exclude the cost of spares used for repair/overhauling of DG sets, etc. The maintenance contract shall be for Branches/ Offices under Zonal Office Budgam. The AMC is intended to be done for various types of DG Sets of different rating and makes. **(List at Annexure D of RFP)**

### AMC Includes:

- a) The Bidder shall carry out the following works during Annual Maintenance Contract period along with the servicing of the Diesel Generator sets.

### General checkup and preventive maintenance of the DG sets:

- i. The oil filters are to be replaced whenever oil is changed.
  - ii. The air filters are to be cleaned periodically with compressed air, batteries checked and top up the distilled water checked if required.
  - iii. Engine safety viz., high water temperature gauge, oil pressure gauge, oil temperature gauge and high-speed gauge shall be checked for their functions and repaired/ replaced if required.
  - iv. Check fan and alternator drive belts and tightened the same, if required.
  - v. The governor shall be checked and tuned for proper functioning.
  - vi. The cost of consumables like spares/ filters/ engine oil etc. during servicing of DG Set will be borne by the Bank but no labor Charges and carriage /Freight will be paid for servicing of DG set.
- b) Supply & replacement of following parts during service which will be carried out after every 300 Hrs. of engine operation/ 6 months whichever is earlier, including changing of (i) Fuel Filter (ii) Lubricating Oil Filter (iii) By pass filter (iv) Coolant (v) Engine oil (vi) Air Filters (Refer clause 18 & 19 also).
- c) Checking and servicing/ repair of engine for smooth running, its unusual sound and color of smoke from exhaust and set it right in case of deviation.
- d) Checking and repairing the leakage of fuel, lubricating oil and coolant.
- e) Cleaning and changing of Air filters as per requirement.
- f) Setting Valves tappets whenever required.
- g) Checking and repairing of Accessories drive, Turbo Charger and crankshaft endplay whenever required.

- h) Checking of alignment and alignment of Engine and Alternator as per requirement.
- i) Checking of throttle control & its setting.
- j) Checking of instrument-on-instrument panel including replacement as and when required.
- k) Checking of rotating diode assembly in brushless alternator including replacement as and when required.
- l) Checking of wiring system and repairing / replacement as and when required.
- m) Repair and Maintenance of Relays including contactors in control panel.
- n) Checking of battery terminal and de-sulphation.
- o) Diagnosis/ Repair of faults in engine and Alternator and its rectification.
- p) Break down calls to be attended on priority within 3 hrs. Providing a Standby DG Set of appropriate rating to run the Branch office, spare AVR's, Self-Starter, batteries and accessories, free of charge, if the repair / overhaul / replacement are expected to be taken in more than a day.
- q) Checking/ repair/ adjustment/ replacement/ servicing shall be carried under AMC.
- r) All spares parts and materials shall be genuine and of same/ equivalent make and type as installed wherever applicable and for providing prompt service for smooth running of DG Set, minimum quantity of spares and materials for routine maintenance may be kept at site or workshop to minimize time of maintenance. The Bidder will have to keep all equipment's well maintained for the work so as to give proper output at all times.
- s) The Bidders service engineer shall visit the site to attend the generator sets not less than Eight times during the contract period (minimum once in a quarter) and shall inspect the generator sets thoroughly and check electrical side viz., Alternator, self-starter, charger etc. and shall attend to **any number of breakdown calls.**
- t) The engine shall be run on no load or at available load, and should be checked for any leakage and abnormal noise. If any such abnormality noticed shall be diagnosed and remedial action shall be taken.
- u) Any other item not covered above for smooth running DG Set shall be treated as part of the AMC.

### 3. Pre-Qualification Criteria

To be submitted as per **Annexure C** : Compliance to Eligibility Criteria/ Prequalification for Empanelment of vendor/s for Non comprehensive AMC of DG Sets installed in various Branches/ Offices of the Bank falling under Zonal Office Budgam.

### 4. General Conditions & Instructions to Bidders

- A) The bid document will be available online on the website <https://jkbank.abcprocure.com>. The bid document can be downloaded free of cost,

however, the bidder is required to submit scanned copy of receipt of NEFT towards cost of bid document in favor of the name given in the RFP. The bidder would be required to register in the web site, which is free of cost. For submission of bids, the bidder is required to have valid Digital Signature Certificate (DSC) from one of the authorized Certifying Authorities (CA).

Before the deadline for submission of bids, the J&K Bank may modify the bidding documents by issuing online corrigendum. The corrigendum will appear on the web page of the website <https://jkbank.abcprocure.com>. under the “Latest Corrigendum”.

**B) Documents Comprising the Bid**

The Bid uploaded by the Bidder shall be in two separate parts:-

**Part I** This shall be named as Technical Bid Cum Eligibility Criteria of Bid and shall comprise of:-

I. Form of bid for Part I of the bid, as per format given (to be uploaded online).

II. Scanned copy of the receipt of NEFT for the cost of the Tender documents.

III. EMD Amount, UTR Number be uploaded on E-tendering portal.

IV. Authorized address and contact details of the Bidder having the following information: -

Address of communication:

Telephone No. (s): Office:

Mobile No.:

Electronic Mail Identification (E-mail ID):

V. Annexure B

VI. Details as per Annexure C

VII. Prequalification documents with the scanned copy of allotment letters, performance/ completion certificates, relevant TDS certificate, Undertaking and any other supporting documents as specified/ desired/ required.

VIII. Undertaking that the bid shall remain valid for the period specified.

IX. Any other information/documents required to be completed and submitted by bidders, as specified.

X. Scanned copy of the affidavit affirming that information he has furnished in the bidding document is correct to the best of knowledge and belief of the bidder. (As per Annexure H)

**XI. Annexure F**

**XII. Annexure G**

**Part II:- Commercial - Bid.** As per Annexure E. The above files will have markings as given in the RFP.

The contents of the Technical Bid and Commercial bid shall be as specified. All the documents are required to be signed digitally by the bidder. After electronic on line bid submission, the system generates a unique bid identification number which is time stamped. This shall be treated as acknowledgement of bid submission.

**Submission of Original Documents:** All bidders are required to submit

- (i) original copy of NEFT receipt towards the cost of bid document
- (ii) original receipt of EMD amount and
- (iii) Other documents / affidavits required to be submitted as per e-RFP within seven (07) working days of bid submission date to address as mentioned in S. No. 2 of RFP (Page 5 of RFP). In case, of any deficiency in this respect, it will be treated as misrepresentation by such bidder & work shall be put to fresh tender at his risk and cost. Such a bidder shall be liable to be debarred for participating in bids under J & K Bank for **three** year.

The Bid Security may be forfeited: -

- (a) if the Bidder withdraws the Bid after bid opening (technical bid) during the period of Bid validity.
- (b) impairs or derogates from the tender in any respect within the period of validity of the tender.
- (c) in the case of a successful Bidder, if the Bidder fails within the specified time limit to:
  - (i) Sign the Agreement; and /or
  - (ii) Furnish the required Security Deposit/ Performance Guarantee.

**C) Deadline for Submission of Bids**

- Complete Bids in two parts must be uploaded by the Bidder online not later than the date and time indicated in the RFP.
- To give prospective bidders reasonable time in which to take an addendum into account in preparing their bids, the J&K Bank shall extend, as necessary, the deadline for submission of bids. The J&K Bank may extend the deadline for submission of bids by issuing an amendment. In such case all rights and obligations

of J&K Bank and the bidders, previously subject to the original deadline, will then be subject to the new deadline.

#### D) Bid Opening and Evaluation

##### Bid Opening

- The J&K Bank inviting the bids or its authorized representative will open the bids online.
- The file containing the Part-I (Technical bid) of the bid will be opened first.
- In all cases, the amount of EMD, cost of bid documents, and the validity of the bid shall be scrutinized.
- Evaluation of Part-I of bids with respect to EMD, Prequalification information and other information furnished in Part I of the bid, shall be taken up and a list will be drawn up of the qualified bidders whose Part- II of bids are eligible for opening.
- The J&K Bank shall inform the bidders, who have **qualified during evaluation of Part I of bids, of the date, time of online opening of Part II of the bid**. In the event of the specified date being declared a holiday for J&K Bank, the bids will be opened at the appointed time and location on the next working day.
- **Part II of bids of only those bidders will be opened online, who have qualified in Part I of the bid**. The bidder's names, the Bid prices, the total amount of each bid, and such other details as the J&K Bank may consider appropriate will be notified online by the J&K Bank at the time of bid opening.
- Post opening of the commercial bids, the Bank shall be entitled to complete the entire procurement process through a single Electronic Reverse Auction or in multiple Electronic Reverse Auctions.

#### E) Award of Contract

##### Award Criteria

- J&K Bank will award the Contract to the Bidder whose Bid has been determined to be substantially responsive to the bidding documents and who has offered the lowest evaluated Bid price, provided that such Bidder has been determined to be
  - a) Eligible in accordance with the provisions, and
  - b) Qualified in accordance with the provisions; and
- J&K Bank reserves the right to accept or reject any Bid, and to cancel the bidding process and reject all bids, at any time prior to the award of Contract, without thereby incurring any liability to the affected Bidder or bidders or any obligation to inform the affected Bidder or bidders of the grounds for the Bank's action.

## 5. Tender Process

- i. The commercial Bids of only those Bidders who qualify the pre - qualification laid by the Bank shall be considered.
- ii. On the basis of submitted commercial offers and subsequent e-reverse auction, Bank will enter into AMC contract with the selected bidder. **AMC rates fixed at the time of contract will be non-negotiable for the contract period and no revision will be permitted.** However, changes in taxes may be considered by the Bank and the decision of the Bank in this regard shall be final and binding on the bidder.
- iii. This contract will be awarded for a period of **2 years** from date of signing the AMC contract. It may be further renewed if both parties wish to continue the same terms of service.
- iv. If the service provided by the vendor is found to be unsatisfactory or if at any time it is found that the information provided by the vendor is false, the Bank reserves the right to revoke the awarded contract without giving any notice to the Bidder. Bank's decision in this regard will be final.
- v. The work may be distributed among the shortlisted firms if required, keeping in view their performance, relative strengths, geographical feasibility and operational convenience. Hence, more than one Bidder may be empanelled for undertaking AMC of DG sets of the zone as per BOQ (Annexure D). Bank reserves the right to split the contract quantity between suppliers. The manner of deciding the relative share of lowest bidder (L1) contractor and the rest of the contractors/tenderers should be clearly defined, along with the minimum number of suppliers sought for the contract. In case of splitting in two and three, the ratio of 70:30; 50:30:20, respectively, may be used or a different ratio may also be justified. Furthermore, if no bidder matches L1 Price, 100 percent of the orders will be awarded to L1 Bidder. Bank's decision in this regard will be final.
- vi. If any of the shortlisted Vendor/s is/are unable to fulfil the work allotted/order within the stipulated period, then the Bank will have the right to allot the unfulfilled work/order to other participating vendors after giving notice to the defaulting Vendor. Also during the period of the AMC contract due to unsatisfactory service to our branches/offices, Bank will have the right to cancel the contract and award the contract to other participating vendors.
- Vii. J & K Bank reserves the right to accept or reject any Bid, and to cancel the bidding process and reject all bids, at any time prior to the award of Contract, without thereby incurring any liability to the affected Bidder or bidders or any obligation to inform the affected Bidder or bidders of the grounds for the Bank's action.

## **6. Call Coordinator**

- i. There should be single person of contact for our offices to inform ‘down calls’ and lodge complaints. This person may not be exclusively provided for our Bank, but should be a staff of the Bidder and should be reachable over phone and email provided by the Bidder. This person will be known as “Call coordinator” throughout this document.
- ii. Call coordinator shall lodge ‘down-calls’ as informed by Bank. They need to coordinate with their field team to rectify the complaints, failure of which will attract penalties as mentioned in this RFP.
- iii. Call coordinator shall maintain details of all open/ closed calls and produce the status as and when required by Bank. They should make sure that any pending down calls are closed only after the required maintenance activities are fully completed.

## **7. Payment Terms**

Bank will make payment for AMC services as per the rates finalized in the tender process. These rates will be frozen during the contract period as per RFP terms and conditions and the payment shall be made quarterly by the Zonal office on the completion of each quarter after deducting TDS, and applicable taxes subject to the submission of Preventive Maintenance certificate/ Service Reports duly signed by the respective Branch Heads/ any authorized person of the Bank.

## **8. Signing of Contract**

- i. The Bidder(s) empanelled will have to execute an agreement with the Bank for Non comprehensive on-site Annual Maintenance Contract at the approved rates and it shall be signed by authorized signatories of both parties on a notarised stamp paper. Bidder(s) have to execute the contract at their own cost.
- ii. Format of AMC agreement is enclosed with this tender document (Annexure A). The terms and conditions of the AMC agreement will be decided by the Bank and no deviations in this regard will be permitted.
- iii. In the absence of any formal contract, the copy of work order, the RFP document and other related documents will be treated as contract.
- iv. Bank may terminate the contract by giving 15 days advance written notice without citing any reason whatsoever. In such case, payment will be appropriated till the date of termination of contract and vendor will not be eligible for payments for the remaining period.

## **9. Instructions to Vendors on Submission of Response**

- i. Bidder is expected to examine all instructions, forms, terms and conditions, technical specifications in the document. Failure to furnish all information required, application containing false information or submission of a bid not substantially responsive to our instructions in every respect may result in rejection of such bid.

- ii. The bidder shall bear all costs associated with preparation and submission of its bid. Bank will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the tender process.
- iii. The Bidder can inspect the DG sets at sites at his own expenses as mentioned in the list attached before bidding.
- iv. The Bank may include additional DG sets in the ongoing AMC, in near future (**when the warranty period of such DG sets gets over**), subject to satisfactory services of the vendor. Details of such DG Set will be provided to the vendor from time to time via e-mail or written communications. The AMC cost for such DG sets shall be same as fixed in the initial empanelment letter for that particular rating. Bank reserves the right to cancel the offer without informing any reason for the same.
- v. Bank reserves the right to reject an offer under any of the following circumstances:
  - a. Offer is incomplete and/or not accompanied by all stipulated documents.
  - b. Offer is not in conformity with all terms and conditions laid out in this document.
  - c. Commercial Offer format differs from the format provided here.
  - d. If any terms and conditions in the RFP document is violated.
  - e. If it is found that any information provided in the offer is bogus.
- vi. Not limited to the reasons stated above, right of acceptance or rejection of applications will be reserved exclusively with J&K Bank.

#### 10. Bidding process

- i. The bids in response to this RFP must be uploaded in two parts:
  - a. Technical Bid" (TB) including Confirmation of Eligibility Criteria (Part I) and
  - b. Commercial Bid" (CB) (Part II).
- ii. The Bidders who qualify the Eligibility Criteria will be qualified for commercial bid evaluation. The successful Bidder will be determined based on the Lowest Commercial Quote after reverse auction as per the stated Commercial Evaluation process.
- iii. The mode of submission of confirmation of Technical Bid (TB) Cum Eligibility Criteria, and Commercial Bid (CB) shall be online.
- iv. Bidders are permitted to submit only one Technical Bid and relevant Commercial Bid. More than one Technical and Commercial Bid should not be uploaded.
- v. Receipt of the bids shall be closed as mentioned in the bid schedule. Bid received after the scheduled closing time will not be accepted by the Bank under any circumstances.
- vi. **Earnest Money Deposit UTR no./TRAN ID, Tender Fee, Bank Solvency must accompany all tender offers through online mode only as specified in this tender document. EMD amount UTR number should accompany the Technical Bid. Even if anyone among the three mentioned in this para are missing the bid of that bidder may be straight away cancelled by the bank.**

- vii. All Schedules, Formats, Forms and Annexure should be stamped and signed by an authorized official of the bidder.
- viii. The bidder is expected to examine all instructions, forms, terms and conditions and technical specifications in the bidding documents. Failure to furnish all information required by the bidding documents or submission of a bid not substantially responsive to the bidding documents in every respect will be at the bidder's risk and may result in rejection of the bid.
- ix. No rows or columns of the tender document should be left blank. Offers with insufficient information are liable to rejection.
- x. The bid should contain no insertions, erasures or over-writings.

#### **11. Submission of Bids**

The Bank expects the bidders to carefully examine all instructions, terms and conditions mentioned in this RFP document before submitting its unconditional compliance as part of the RFP. Failure to furnish all information required or submission of an RFP not substantially responsive to the RFP in every respect will be at the bidder's risk and may result in the rejection of its response. In addition, the bid in the online mode shall be uploaded by the bidder at Bank's e-Tendering portal.

For opening the tenders for technical evaluation, the minimum requisite no. of bids to be received by the Bank is **three (03)**.

**After opening the bids, at least 2 bids should be complete in all respects and should possess necessary documents/certificates for further processing the tender. In case after opening the bids, the bank finds that no bidder or only one bidder has submitted the necessary documents, the bank may in its sole discretion, allow the bidders (who have already submitted the tenders through online portal for the same tender/event id) to furnish the requisite documents through email, subject to condition 10 (vi) mentioned supra.**

#### **12. Amendment of Tender Document**

- i. At any time prior to the deadline for submission of bids, the Bank may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the Bidding documents by issuing amendments.
- ii. Amendments, if any will be notified through Bank's e-Tendering portal and will be binding on all prospective bidders. No separate intimation will be given in this regard.
- iii. In order to provide the prospective Bidders with reasonable time to take into account any amendments, the Bank may, at its discretion, extend the deadline for submission of bids. In such case, all rights and obligations of the purchaser and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

13. Erasures or alterations after submission of bids will not be permitted and such requests will not be entertained by the Bank.

**14. Principles for Evaluation**

- i. The Bank will examine the bids to determine whether they are complete, whether any computational errors have been made, whether all required information have been provided as underlined in the bid document, whether the documents have been properly signed , and whether bids are generally in order. Bids from agents without proper authorization shall be treated as non-responsive.
- ii. The Bank may waive off any minor informality or non-conformity or irregularity in a bid, which does not constitute a material deviation, provided such waiver does not prejudice to affect the relative ranking of any bidder.

**15. Evaluation of Technical Bid**

The Bank's evaluation of the technical bids will take into account the following factors and based on such evaluation the technically qualified bidders will be short-listed for commercial opening:

- i. Conformation to pre-qualification criteria as per Annexure C (Compliance to Eligibility Criteria).
- ii. Compliance of terms and conditions stipulated in the RFP duly supported by certified documentary evidence called for therein.
- iii. Submission of duly signed compliance statement as stipulated in annexure and any write-up/brochures mentioning their infrastructure facilities.
- iv. Review of written replies submitted for the clarifications sought by the Bank, if any.

**16. Evaluation of Commercial Bid**

- i. Commercial bids of only technically qualified short listed bidders will be opened and evaluated.
- ii. Bank's evaluation of the Indicative commercial bids will take into account the status of compliance of terms and conditions.
- iii. The Bank shall be under no obligation to accept the lowest or any other offer received in response to this tender.

**17. Banks Right to Accept or Reject Any Bid or All Bids**

The Bank reserves the right to accept or reject any bid and annul the bidding process and reject all bids at any time prior to award of contract. Bank will have no liability towards the bidder or bidders affected as such or any obligation to inform the affected bidder or bidders about the ground for the purchaser's actions.

**18. Result Notification**

All bidders will be communicated of any decision made with respect to their RFP response as soon as practical. Bank will not be obliged to provide reasons for acceptance/ rejection of any response. The name of the successful bidder to whom the contract is awarded shall be displayed on the Bank's corporate website at <https://www.jkbank.com>

**19. Format for Technical Offer**

The Technical offer should be made in an organized, structured and neat manner. The suggested format for submission of Technical Offer is as follows:

- Service Level Agreement as per Annexure A
- Covering letter as per Annexure B
- Compliance to Eligibility Criteria as per Annexure C
- Other documents as mentioned at Clause No. 5 (Page no 7-8)

Besides these, self-attested copies of all documents in support of Eligibility Criteria mentioned in this RFP are to be uploaded.

**20. Undertaking by Vendor**

The successful bidder must give an undertaking that all components to be used for parts replacement will be original and not re-furbished. This must be submitted along with the Invoices. The Vendor shall, at its own expense, defend and indemnify the Bank against all third-party claims for infringement of patent, trademark, design or copyright arising from use of proposed product/products or any part thereof.

**21. Reverse Auction**

In order to reduce the time involved in the procurement process, Bank shall be entitled to complete the entire procurement process through a single Electronic Reverse Auction or in multiple Electronic Reverse Auctions.

**22. Service Level Agreement (SLA)**

The vendor needs to execute a Service Level Agreement (Annexure A) with the Bank covering all terms and conditions of this tender. Vendors need to strictly adhere to Service Level Agreements (SLA). Services delivered by vendor should have to comply with the SLA.

**23. PERFORMANCE BANK GUARANTEE:**

The successful Bidder is required to submit a performance Bank guarantee for an amount of 5% in the shape of BG of the estimated tender value valid for the period of contract with the Bank.



## ANNEXURE A:

### Service Level Agreement for Non-Comprehensive AMC of DG Set

This Agreement is executed at Budgam on this the.....day of ..... and shall become effective from .....day of ....., hereinafter referred to as the “effective date” between

**"The Jammu and Kashmir Bank "** a Banking Company incorporated and registered under the J & K Companies Act, 1977 having its Registered office at **Corporate Headquarters M.A Road Srinagar** (hereinafter for the sake of brevity referred to as “the Bank” which expression shall, unless repugnant to the context or meaning thereof, be deemed to mean and include its successors-in-business and permitted assigns) of the FIRST PART;

**AND**

..... Incorporated under the Indian Companies Act, 1956 having its Registered Office at ..... (Hereinafter for the sake of brevity referred to as “the Company”, which expression shall, unless repugnant to the context or meaning thereof, be deemed to mean and include its successors-in-business and permitted assigns) of the SECOND PART.

**The Company** and **The Bank** are hereinafter collectively referred to as “Parties” and individually as “party”.

**WHERE AS,**

- a) The Bank requires Non-Comprehensive (Annual Maintenance Contract AMC) services for Diesel Generator (DG) sets installed in various Business unit/ offices falling under Zonal Office Budgam
- b) The Bank issued a request for proposal (RFP) for the purpose.
- c) The ‘Company’ is in the business of providing Annual Maintenance Contract AMC services for DG sets, and submitted its bid for the above said purpose. The company emerged as successful Bidder after the process of bidding.
- d) The parties aforementioned have agreed to reduce in writing the terms and conditions governing the process of non-comprehensive Annual Maintenance Contract services for DG sets installed in various Business units/ ATM’s/ Offices falling under Zonal Office Budgam

**NOW, THEREFORE THIS AGREEMENT WITNESSETH AS FOLLOWS**

**1) Duration of SLA**

- a) “This Agreement shall commence from the date of signing the agreement & thereafter shall be in force for a period of **Two years**, unless terminated in accordance with the provisions of the Agreement. However, the parties can extend the term of the Agreement by mutual consent in accordance with the terms and conditions agreed thereupon”.
  
- b) Bank will be entitled to terminate the Agreement in case of breach of any of the terms of this Agreement by the Company after serving notice 15 days in advance. The termination decision thus taken by the Bank shall be final and the decision can't be called in question by the company. It is hereby agreed and understood by the parties that the provision of this clause shall not limit or restrict nor shall they preclude any party from pursuing such further and other legal actions, against the other party for any breach or non-compliance of the terms of this Agreement.
  
- c) “That upon termination or expiration of this Agreement for any reason whatsoever, the Company shall (i) immediately refrain from any action that would cause or may indicate any relationship between it and the Bank. (ii) Forthwith hand over to the Bank the Possession of all documents, material or any other property belonging to the Bank that may be in its possession”.
  
- d) “The Expiration or termination of this Agreement shall be without prejudice to the accrued rights and obligations of the parties and all such accrued rights and obligations shall remain in full force and effect and be enforceable notwithstanding such expiry or termination”.

**2) Scope of Service Level Agreement**

The agreement entered into between the parties shall be valid for all DG Sets under AMC by the “Company” vide RFP Ref. No.: JKB/E&GD/ZOPULL/2026 ----- Dated:----  
-----for Non-comprehensive AMC of DG Set installed in of DG Sets installed in various B Units/Offices falling under Zonal Office Budgam

- a) The “Company” has to carry out on-site AMC of DG Sets

- b) All the parts for DG Sets etc. (if any) required for the on-site non comprehensive maintenance of equipment's, shall be provided by the "Company".
- c) During the AMC period, the "Company" will be required to keep the DG Set in 100% working condition. In the event of replacement of any part of the DG Set, it should be done with a part of equivalent or higher quality which is compatible with the DG Set.
- d) The "Company" will have to hand over the system in 100% working condition on the termination or end of the Contract. Any Breakdown call that has been reported before the termination of the Contract will have to be rectified by the "Company" before handing over the systems to the Bank.
- e) Break down calls to be attended on priority within 3 hrs. Providing a Standby DG Set of appropriate rating to run the Branch office, spare AVR's, Self- Starter, batteries and accessories, free of charge, if the repair / overhaul / replacement are expected to be taken in more than a day.

3) **Preventive Maintenance**

Preventive Maintenance shall be provided to ensure that the DG Set are maintained in good operating condition as per the Specifications during the term of the Agreement, and includes the provision of labour, and travelling time as deemed necessary by "Company" at no extra charges to the Bank.

- a) The preventive maintenance shall be done at least **once on quarterly basis**. In exceptional cases, the "Company" shall determine the frequency and duration of Preventive Maintenance where same is required more than once in a quarter.
- b) During preventive maintenance the "Company" shall replace the components of the DG Set as per the prescribed scheduled for wear and tear and other usage factors if any.
- c) The "Company" shall coordinate in advance with the concerned officers/ officials of the concerned site for the suitable day and time for such preventive maintenance.

4) **Immediate replacement of faulty parts/ equipment:**

- a) Whenever any complaint for the parts/components of the DG Set is logged by the Bank, the service engineer of the "Company" who attends to the complaint must invariably carry a spare of such part of the Hardware and should replace the same immediately, if required.
- b) A complete inventory validation will be done by "Company" during the year to ascertain the Serial numbers of the equipment as part of Preventive Maintenance.

5) The invalidity or unenforceability of any provisions of this agreement in any jurisdiction shall not affect the validity, legality or enforceability of the remainder of the

Agreement in such jurisdiction or the validity, legality or enforceability of this agreement, including any such provision, in any other jurisdiction, it being intended that all rights and obligations of the parties hereunder shall be enforceable to the fullest extent permitted by law.

6) This Agreement is on a principal-to-principal basis between the parties hereto. Nothing contained in this Agreement shall be construed or deemed to create any association, partnership, or joint venture or JK Bank-employee relationship or principal-agent relationship in any manner whatsoever between the parties.

### **7) Relocation and shifting**

The relocation/ shifting of the DG Sets involving vehicular transportation shall be done by Vendor at Bank's Cost. The DG sets shall continue to remain within the scope of warranty / AMC for the transit period.

### **8) Access**

"Bank" shall provide full and free access to the DG sets to the authorized personnel of "Company" during working hours. The company technician shall have to produce company's identity card at the branch to allow him to service the DG Set. In case the "Company's" personal require access for any breakdown call after working hours, the company shall make a request on phone or by any other means for such access to the concerned person at the site.

9) In the event, the company fail to provide the AMC services to Bank within the agreed timelines, the Bank shall be entitled to invoke the Performance Guarantee furnished by the Company to the Bank.

### **10) Standby Arrangements.**

In case of major fault when D.G. sets cannot be set right within a maximum period of 12 hours from the time call is lodged & where shifting of DG set thereof to the workshop becomes necessary, the service provider will have to provide a substitute Diesel Generator set of appropriate rating without charging any rent etc., well before Business hours of the Bank on the next working day. However, the Bank may provide reasonable carriage charges for the same. In case the bidder fails to provide a standby DG set within prescribed time, the Bank will be at its discretion to obtain a standby DG set on its own, till the time the DG set is set right in working condition and rental charges on such DG set shall have to be borne by the Bidder. Besides, the Bank may levy a penalty equivalent to 2% of quarterly AMC amount for every 1% fall in uptime subject to a maximum of 10% of quarterly AMC

amount of that equipment, in case it is ascertained that unnecessary delay in repairing of such DG set has been caused by the vendor. (Refer Clause 11)

### **11) Liquidity Damages:**

Liquidity damages shall be imposed in case of total uptime of individual DG Set is less than 98.8% during the Quarter.

Total available time in a quarter i.e.  $90 * 24 = 2160$  hours per quarter.

For every fall of 1% in uptime, the Bank may deduct 2% of quarterly AMC payment payable of that equipment. In case of any prolonged down time of the DG Set, Bank shall have the discretion of engaging any other alternate vendor for rectification of the fault at the sole risk, cost and responsibility of AMC vendor and may also warrant forfeiture of security amount/ invoking of Performance guarantee.

### **12) Arbitration and jurisdiction**

In case of any dispute, differences, claims and questions between the parties hereto arising out of the agreement or in any way relating hereto or any term, condition, provision, herein mentioned or the construction or interpretation thereof or otherwise in relation hereto, the parties shall first Endeavour to settle such differences, disputes, claims or questions amicably and failing such settlement, the same shall be referred to the arbitration of the two arbitrators. Each party will appoint an Arbitrator mutually agreed upon by both parties within 30 days of the receipt by a party of the other party's request to intimate other party's arbitration. The two arbitrators so appointed will then jointly appoint a third arbitrator within 30 days of appointment of the second arbitrator, which third will act as a chairman of the tribunal. Arbitrators not appointed within the time limit set forth in the preceding sentence shall be appointed in accordance with the Arbitration and Conciliation Act, 1996. The place of arbitration shall be Srinagar, J&K (India).

The arbitration shall be held in accordance with the Arbitration and Conciliation Act, 1996 or any statutory modification or re-enactment thereof for the time being in force and shall be held at Srinagar (J&K, India) and conducted in English language.

The Court in Srinagar alone shall have jurisdiction over such arbitration proceedings.

The award of the arbitrator shall be final conclusive and binding upon the parties hereto as an award of Arbitration and Conciliation Act, 1996 or any statutory modification or re-enactment thereof for the time being in force. Such award shall be filed in any competent court at Srinagar (J&K, India).

The work under the contract shall continue during arbitration unless otherwise terminated and payment shall be subject to arbitration.

Each party will bear the expenses/costs incurred by it in appointing the arbitrator. However the cost of appointing the Chairman shall be borne equally by both the parties.

**13) Amendments:**

Any clause of this agreement may be amended only in writing signed by both the parties.

**14) Spare maintenance**

The Service provider shall maintain adequate spares at their own level.

**15)** The conditions/ clauses contained in the RFP issued by the Bank in relation to this Service level agreement shall be read as supplemental to this agreement. In case of any inconsistency between the two, the covenants contained in this agreement shall prevail.

**16) Payment Terms:** Bank will make payment for AMC services as per the rates finalized in the tender process. These rates will be frozen during the contract period as per RFP terms and conditions and the payment shall be made quarterly by Zonal Office Budgam on the completion of each quarter after deducting TDS, and applicable taxes subject to the submission of Preventive Maintenance certificate/ Service Reports duly signed by the respective Branch Heads/ authorized person of the Bank.

**17)** This Agreement has been signed in duplicate, each of which shall be deemed to be an original.

Witnesses Mentioned below: -

**Agreed and signed On behalf of**

**The Jammu and Kashmir Bank,**

Name.....

Designation.....

Place.....

Date.....

Witness (1)

Name.....

**Agreed and signed on behalf of**

**M/S .....**

Name.....

Designation.....

Place.....

Date.....

Witness (1)

Name.....

e-RFP Ref. No.: JKB//AMC-DGsets-ZOBudgam/2026-1762  
Dated:06-06-2026



Designation.....

Place.....

Date.....

**Witness (2)**

Name.....

Designation.....

Place.....

Date.....

Designation.....

Place.....

Date.....

**Witness (2)**

Name.....

Designation.....

Place.....

Date.....



## ANNEXURE B - COVERING LETTER FORMAT

Offer Reference No.: \_\_\_\_\_

**Zonal Head**  
**Zonal Office Budgam**  
**J & K Bank**  
**Near DC Office Budgam, J & K**

### TENDER REFERENCE NO:

Having examined the tender document including all Annexure, the receipt of which is hereby duly acknowledged, we, the undersigned, offer Non comprehensive AMC for mentioned DG Sets etc., in conformity with the said tender and in accordance with the Schedule of Prices indicated in the commercial offer and made part of this offer.

If our offer is accepted, we undertake to offer the solution from the date of Purchase Order.

We agree to abide by this offer till the expiry of the contract and our offer shall remain binding upon us and may be accepted by the Bank any time before the expiration of that period.

Until a formal contract is prepared and executed, this offer, together with the Bank's written acceptance thereof and the Bank's notification of award, shall constitute a binding contract between us.

We understand that the Bank is not bound to accept the lowest or any offer the Bank may receive without assigning any reason whatsoever.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2026

Signature: \_\_\_\_

(In the Capacity of :) \_\_\_\_\_ Duly authorized to sign the offer for and on behalf of

**Name:**

**Contact No:**

**Email id**

### Annexure C:

#### **Compliance to Eligibility Criteria/ Prequalification for Empanelment of vendor/s for Non-Comprehensive AMC of DG Sets installed in various Branches/Offices falling under Zonal Office Budgam**

The bidder needs to comply with all the eligibility criteria mentioned below. Non-compliance to any of these criteria would result in outright rejection of the Bidder's proposal. The bidder is expected to provide proof for each of the points for eligibility evaluation criteria. Any credential detail not accompanied by required relevant proof documents will not be considered for evaluation. All credential letters should be appropriately bound, labelled and segregated in the respective areas. There is no restriction on the number of credentials a bidder can provide.

The decision of the Bank would be final and binding on all the Bidders to this document. The Bank may accept or reject an offer without assigning any reason what so ever.

The bidder must meet the following criteria to become eligible for bidding:

**Forms to be filled by the Tenderer/ Contractor/ Firm/ Bidders giving all the necessary information with supporting documents.**

#### **Part I:-**

S. No.	PARTICULARS	DETAILS
1	Name of the Bidder/ Firm/ Agency	
2	Complete official Address with Contact No. & Email-ID	
3	Constitution of Bidder/ Firm/ Company (Attach supporting document)	
4	Year of Establishment (Attach supporting document)	
5	Name of Proprietor/ Partners/ Directors/ Authorized personnel (Attach relevant details)	
6	Address for correspondence along with contact no. & Email address	
7	Registration as Bidder/ Firm/ Individual with proof. (Attach supporting document)	
8	GST Registration No. with Proof (Attach supporting document)	

9	PAN of Bidder/ Firms/ Agency & proprietor/ Partners/ Director / Authorized personnel (attach details)	
10	<p>Name of at least three types of similar nature of jobs costing not less than Rs.2.24 lacs each OR two such type of maintenance jobs costing not less than Rs.2.80 lacs each OR single work order of Rs.4.48 lacs executed in last seven years (till 31.03.2026). The tenderer has to upload the following certificates issued by Concerned department for the said work:</p> <p>a) Allotment letter.                  b) Performance letter.                  c) Relevant TDS certificate</p>	
12a	Self -declaration/ affidavit with respect to have not failed to complete any work. Certificate of not been blacklisted / barred by any public Sector Bank, any Government institute of India or any other organization at the time of bid submission. (Attach copy as per format provided in Annexure G).	
12b	Self -declaration/ affidavit/ of not involved with any litigation which threatens the solvency of the company/ Firm/ Agency. (Attach copy as per format provided in Annexure F).	
12c	Penalty imposed (if any)	
13	Details of service support available in the zone applied.	
14	Latest Certificate of Authorized Sales/ Service dealer from reputed brands like Kirloskar, Mahindra, Cummins etc. (Attach Details) OPTIONAL	



15	List of Technical Staff along with contact details (attach details)	
16	EPF/ PPF detail, if applicable.	
17	Bank's Solvency Certificate for <b>Rs. 1.68 Lacs (Attach copy)</b>	Here, The Solvency Certificate should be of 30% (Thirty percent) of the estimated tender value.
18	Average Annual Turnover of last three financial years should not be less than <b>Rs. 3.36 Lacs</b> (Attach details)	<b>Should not be less than 60% of estimated value (per year).</b>
19	Net Worth of Company In Previous 3 Financial Years	
20	Existing Clientele (Attach details along with Work orders)	
21	Tax clearance details for last three years (Furnish details)	
22	EMD details (mention details)	
23	Tender fees details	
24	Name & details of authorized signatory	

Seal & Signature of Bidder



**CHECK LIST FOR ANNEXURE C**

S.No.	Particulars	Biddings Compliance (Yes/NO)	Supporting Reference / Remarks (Yes/NO)
1	Name, address, contact nos. & contact person of Bidder/ Firm/ Agency		
2	Below documents		
2a	Constitution		
2b	Registration		
2c	GST registration		
2d	PAN details		
3	Work Order copies		
4	Affidavit/ Undertaking		
4a	Non Blacklist		
4b	Non litigation		
4c	Not failed to complete work order		
5	List of existing Customers - Client base		
6	List of Clientele served in last 7 years		
7	Certificates of Satisfactory Performance certificates from Customers Service		
8	Tax Clearance Certificates		
9	Constitution, Memorandum/Articles of Association, Board Resolution/Power of Attorney specifying authorized signatory to act on behalf of Bidder/ Firm/ Company to negotiate prices, sign documents etc.		



10	List of Technical Personnel attached to the Bidder/ Firm/ agency, their designation, qualification and experience (attach separate sheet)		
11	OEM Authorization of the dealer/ Bidder participating in the tender		
12	Turnover Certificate/ Net worth Certificate		
13	Solvency certificate		
14	EPF details		
15	EMD		
16	Tender Fee		

**(Authorised Signatory)**

**Seal & signature**



**Annexure D: BOQ**

S NO	NAME OF THE BRANCH	MAKE	RATING
1	Aripanthan Beerwa	Mahindra & Mahindra	10 KVA
2	Arizal	Mahindra & Mahindra	10 KVA
3	Chattergam	Mahindra & Mahindra	10 KVA
4	Gundipora	Mahindra & Mahindra	10 KVA
5	Hafroo	Mahindra & Mahindra	10 KVA
6	Hardepanzoo	Mahindra & Mahindra	10 KVA
7	HR Chadoora	Mahindra & Mahindra	10 KVA
8	Kralapora	Mahindra & Mahindra	10 KVA
9	Loolipora	Mahindra & Mahindra	10 KVA
10	New Bus Stand Budgam	Mahindra & Mahindra	10 KVA
11	Panzan	Mahindra & Mahindra	10 KVA
12	Poshkar	Mahindra & Mahindra	10 KVA
13	Raithan	Mahindra & Mahindra	10 KVA
14	Ranger	Mahindra & Mahindra	10 KVA
15	Ratsun	Mahindra & Mahindra	10 KVA
16	Rawalpora Khansahab	Mahindra & Mahindra	10 KVA
17	Soibugh	Mahindra & Mahindra	10 KVA
18	Surasyar	Mahindra & Mahindra	10 KVA
19	Wathora	Mahindra & Mahindra	10 KVA
20	Cluster Budgam	Mahindra & Mahindra	15 KVA
21	CR Magam	Mahindra & Mahindra	15 KVA
22	Dada ompora	CUMMINS	15 KVA
23	Gowherpora	CUMMINS	15 KVA

24	Humhama	CUMMINS	15 KVA
25	Ichgam	CUMMINS	15 KVA
26	Jawalapora	EICHER	15 KVA
27	Kanihama narbal	Mahindra & Mahindra	15 KVA
28	Kanir	CUMMINS	15 KVA
29	Khan sahab	CUMMINS	15 KVA
30	Khanda	Mahindra & Mahindra	15 KVA
31	Khumani chowk	Mahindra & Mahindra	15 KVA
32	Kremshore	Mahindra & Mahindra	15 KVA
33	Mirgund	Mahindra & Mahindra	15 KVA
34	Nasrullahpora	CUMMINS	15 KVA
35	Nowpora	Mahindra & Mahindra	15 KVA
36	Ompora	Mahindra & Mahindra	15 KVA
37	Otligam	Mahindra & Mahindra	15 KVA
38	Parnewa	Mahindra & Mahindra	15 KVA
39	Sholipora	Mahindra & Mahindra	15 KVA
40	Water hail	Mahindra & Mahindra	15 KVA
41	Khag	Mahindra & Mahindra	20 KVA
42	Beerwa	CUMMINS	25 KVA
43	Chadoora	CUMMINS	25 KVA
44	Magam	Mahindra & Mahindra	35 KVA
45	Zo Budgam	Mahindra & Mahindra	45 KVA
46	Budgam Main	Mahindra & Mahindra	62.5 KVA
47	NARBAL	CUMMINS	10 KVA
48	NARKAR	CUMMINS	10 KVA
49	YARIKHA	CUMMINS	10 KVA
50	CHARIPORA	Mahindra & Mahindra	10KVA



51	B K PORA	Mahindra & Mahindra	15KVA
52	KENIHAMA	Mahindra & Mahindra	10KVA
53	SUMMERBUGH	Mahindra & Mahindra	10KVA
54	CHARIE SHAREEF	CUMMINS	35KVA
55	PAKHARPORA	Mahindra & Mahindra	15KVA
56	KANIDAJAN	Mahindra & Mahindra	15KVA
57	MALPORA	Mahindra & Mahindra	15KVA
58	POHROO	Mahindra & Mahindra	10KVA
59	NAGAM	Mahindra & Mahindra	20KVA
60	BAKURA	Mahindra & Mahindra	10 KVA
61	BATWEENA	Mahindra & Mahindra	10KVA
60	beehama	CUMMINS	25KVA
61	chanduna	CUMMINS	15kVA
62	chatergul	Mahindra & Mahindra	10kVA
63	dab ganderbal	Mahindra & Mahindra	15KVA
64	duderhama	CUMMINS	20kVA
65	DURSUMA	Mahindra & Mahindra	15kVA
66	GUND GANDERBAL	Mahindra & Mahindra	15KVA
67	KULLAN	Mahindra & Mahindra	10 KVA
68	KANGAN	Mahindra & Mahindra	35 KVA
69	LAAR	Escorts	10KVA
70	MANIGAM	CUMMINS	15KVA
71	NAGBAL GANDERBAL	Mahindra & Mahindra	15KVA
72	NUNNER	Mahindra & Mahindra	15KVA
73	PEER PORA	CUMMINS	15KVA
74	POWERHOUSE GBL	CUMMINS	35KVA
75	SONMARG	Mahindra & Mahindra	10KVA
76	SHUHAMA	Mahindra & Mahindra	15KVA
77	SS MANSBAL	Mahindra & Mahindra	15KVA
78	TULMULLA	Mahindra & Mahindra	15KVA
79	WAKURA	Mahindra & Mahindra	15KVA
80	WALI WARA	Mahindra & Mahindra	10KVA
81	WANGAT	Mahindra & Mahindra	15KVA
82	WUSSAN	Mahindra & Mahindra	10KVA

**Seal & Signature of Bidder**



**Total DG sets installed in zone with and without warranty**

Capacity	Qty/ No.
7.5 KVA	1
10 KVA	36
15 KVA	33
20KVA	3
25 KVA	3
35 KVA	4
45 KVA	1
62.5 KVA	1
<b>Total Sites</b>	<b>82</b>

**Note:**

**1. The vendor may at his own cost visit the locations given in BOQ for checking the status etc.**

**of the DG Sets and quote accordingly.**

**2. The BOQ contains list of DG Sets under warranty also which shall automatically get included in the AMC list on the dates mentioned.**

**Tender Issuing Authority**



**Annexure E:**

**PRICE BID FORM for Empanelment of vendor/s for Non comprehensive type of AMC of DG Set (s)**

<b>S.N</b>	<b>Nominal Capacity</b>	<b>AMC Rate of DG Set (RS) inclusive of GST</b>
A	7.5/10/15 KVA 1 Ph	
B	20/25 KVA 1 Ph/3ph	
C	30/35 KVA 3 Ph	
D	40/45/50 KVA 3 Ph	
E	62.5/75 KVA 3 Ph	

**Seal & Signature of Bidder**



## ANNEXURE F: Litigation Certificate

**Reg.: Request for Proposal (RFP) For Empanelment of Vendor(s) for Non-Comprehensive AMC of D G Sets Installed at Various Branches/ Offices falling under Zonal Office Budgam**

**To be provided by Statutory Auditor/ Chartered Accountant**

This is to certify that M/s \_\_\_\_\_,  
having registered office at \_\_\_\_\_, is not involved in any  
litigation which threatens the solvency of the company/ Firm/ Agency.

**Date:**

**Place:**

**Signature of CA/Statutory Auditor**

**Name of CA/Statutory Auditor:**

**Designation:**

**Email ID:**

**Mobile No:**

**Telephone No.:**

**Seal of Company:**



**ANNEXURE G: Undertaking for having been Non-Blacklisted**

To be provided on letter head of the Bidder's Company/ Firm/ Agency

To,

Zonal Head  
Zonal Office Budgam, J & K Bank  
Near DC Office Budgam, J & K

**Reg.: Request for Proposal (RFP) For Empanelment of Vendor(s) for Non-Comprehensive AMC of D G Sets Installed at Various Branches/ Offices falling under Zonal Office Budgam**

Sir,

We, M/s \_\_\_\_\_ having registered office at \_\_\_\_\_ do hereby confirm that we have not been blacklisted/ debarred by the Government / Government agency / Banks / Financial Institutions/ any other organization. Furthermore, it is to confirm that we have not failed to complete any work order assigned to our firm in past 7 years.

This declaration is been submitted and limited to, in response to the tender reference mentioned in this document.

Yours faithfully,

Name of Signatory:

Signature of Authorized Signatory

Date:

Place:



**ANNEXURE H: Undertaking for correctness of information furnished**

To be provided on letter head of the Bidder's Company/ Firm/ Agency

To,

Zonal Head  
Zonal Office Budgam, J & K Bank  
Near DC Office Budgam, J & K

**Reg.: Request for Proposal (RFP) For Empanelment of Vendor(s) for Non-Comprehensive AMC of D G Sets Installed at Various Branches/ Offices /Guest Houses**

Sir,

We, M/s \_\_\_\_\_ having registered office at \_\_\_\_\_ do hereby confirm that information being provided by us in response to the mentioned RFP is to the best of our knowledge and belief and if in future any information provided by us turns out to be false/ incorrect, we will have no objection if J&K Bank forfeits our Earnest money deposit/ security deposit/ Performance guarantee or any such measure is taken by J&K Bank.

This declaration is been submitted and limited to, in response to the tender reference mentioned in this document.

Yours faithfully,

Name of Signatory:

Signature of Authorized Signatory

Date:

Place:



**ANNEXURE I**

**Performa for the Bank Guarantee for Performance Guarantee**  
(To be stamped in accordance with stamp act)

Bank Guarantee No:.....  
Dated:.....  
Bank:.....

Whereas M/S \_\_\_\_\_ (Bidder Name) registered under the \_\_\_\_\_ and having its Registered Office at \_\_\_\_\_, hereinafter referred to as the 'VENDOR' has undertaken **Non-Comprehensive AMC of DG Sets Installed at various Branches/ Offices under Zonal Office Budgam** in sites as per Purchase Order/ empanelment letter of J&K Bank bearing ref. No. \_\_\_\_\_ dated \_\_\_\_\_, hereinafter referred to as the 'CONTRACT'.

AND whereas in terms of the Conditions stipulated in the said Contract and RFP for which Vendor had applied, the VENDOR is required to furnish, performance Bank Guarantee issued by a Scheduled Commercial Bank in your favor to secure due and satisfactory compliance of the obligations of the VENDOR in accordance with the Contract ;

THEREFORE, WE, \_\_\_\_\_ (Name of the Bank) furnish you this Performance Guarantee in the manner hereinafter contained and agree with you as follows:

1. We, \_\_\_\_\_ Bank do hereby undertake to pay the amounts due and payable under this Guarantee without any demur, merely on a demand, which has to be served on us before the expiry of this guarantee, time being essence of the contract, from you stating that the amount claimed is due by way of loss or damage caused to or would be caused to or suffered by you by reason of breach by the said vendor of any of the terms and conditions contained in the Contract or by reason of the vendor's failure to perform the said contract. Any such demand made on us within the time stipulated above shall be conclusive as regards the amount due and payable by us under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding \_\_\_\_\_ (Rupees \_\_\_\_\_ Only).

2. We undertake to pay to you any money so demanded notwithstanding any dispute/s raised by the vendor in any suit or proceeding before any Court or Tribunal relating thereto, our liability under these presents being absolute and unequivocal. The payment so made by us under this guarantee shall be a valid discharge of our liability for payment there under and the vendor shall have no claim against us for making such payment.

3. We further agree that, if demand as stated above, is made on us within the stipulated period, the guarantee herein contained shall remain in full force and effect and that it shall continue to be enforceable till all your dues under or by virtue of the said contract have been fully paid and your claims satisfied or discharged or till you certify that the terms and conditions of the said contract have been fully and properly carried out by the said vendor and accordingly discharge this guarantee. Provided,



however, serving of a written claim / demand in terms hereof on us for payment under this guarantee on or before the stipulated period , time being the essence of contract, shall be a condition precedent for accrual of our liability / your rights under this guarantee.

4. We further agree with you that you shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder, to vary any of the terms and conditions of the said Contract or to extend time for performance by the said vendor from time to time or to postpone for any time or from time to time any of the powers exercisable by us against the said VENDOR and to forbear or enforce any of the terms and conditions relating to the said Contract and we shall not be relieved from our liability by reason of such variation, or extension being granted to the said Vendor or for any forbearance, act or omission on our part or any indulgence by us to the said vendor or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

5. This Guarantee will not be discharged due to the change in the constitution of our Bank or the Vendor.

6. We further agree and undertake unconditionally to pay you the amount demanded by you in writing irrespective of any dispute or controversy between you and the VENDOR.

7. We lastly undertake not to revoke this guarantee during its currency except with your written Consent.

NOTWITHSTANDING anything contained herein above;

(i) Our liability under this Guarantee shall not exceed \_\_\_\_\_ Rupees \_\_\_\_\_ only ) ;

(ii) This Guarantee shall be valid up to and including the \_\_\_\_\_ (mention date); and claim period shall be one year after the expiry of validity period.

(iii) We are liable to pay the guaranteed amount or any part thereof under this Bank Guarantee only and only if you serve upon us a written claim or demand on or before the expiry of claim period i.e. up to \_\_\_\_\_ failing which all rights of the Bank under this guarantee shall be forfeited and we, the guarantor bank \_\_\_\_\_(Name of the Bank), shall stand absolutely and unequivocally discharged of all its obligations hereunder irrespective of whether or not the original bond is returned to the Guarantor Bank.

Dated the ----- day of -----2026

For ----- BANK

Authorized Signatory

